



# Board of Directors Meeting

## DRAFT MINUTES

A meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held in person and remotely via the C.M. Wilson Learning Centre, 21799 Fargo Road, Blenheim, ON at 2:00 P.M. on Thursday, April 17, 2025. The following directors were in attendance: P. Tiessen, S. Emons, K. Loveland, L. Vogler, H. Aerts, M. Vink, A. Finn, R. Leatham, S. Hipple and P. Van Meerbergen. T. Thompson and M. Bondy sent their regrets.

### 1. First Nations Acknowledgment

Mark Peacock read the First Nations acknowledgement.

### 2. Call to Order

### 3. Adoption of Agenda

**BD-2025-27 A. Finn – K. Loveland**

**Moved that the agenda be adopted as presented.**

CARRIED

### 4. Disclosures of Conflicts of Interest

None Declared.

### 5. Approval of Previous Meeting Minutes

**BD-2025-28 R. Leatham – S. Emons**

**Moved that the Board of Directors meeting minutes of February 20, 2025 be approved.**

CARRIED

### 6. Business Arising from the Minutes

None declared.

## 7. Presentations

### 7.1) 2024 Audited Financial Statements

Jennifer Libbrecht, from Baker Tilly, provided information around the 2024 Audited Financial Statements.

### 7.2) C.M. Wilson Learning Centre Strategic Plan

Mariah Alexander presented the Draft C.M. Wilson Learning Centre Strategic Plan

### 7.3) Summary of Spring 2025 Flood Conditions

Jason Wintermute provided to the Board of Directors a summary of 2025 spring flood conditions.

**BD-2025-29 S. Hipple – L. Vogler**

**Moved that presentations 7.1) to 7.3) be received.**

CARRIED

## 8. New Business

None noted.

## 9. Business for Approval

### 9.1) 2024 Audited Financial Statements

**BD-2025-30 H. Aerts – K. Loveland**

**Moved that LTVCA's 2024 Audited Financial Statements be approved as presented.**

CARRIED

### 9.2) C.M. Wilson Learning Centre Strategic Plan - Draft

**BD-2025-31 S. Hipple – A. Finn**

**Moved that C.M. Wilson Learning Centre Strategic Plan Report and preliminary draft C.M. Wilson Learning Centre Strategic Plan be received for information purposes, and**

**That the Board direct staff to begin public consultation of the plan, and**

**That staff bring results of the consultation back to the board together with the plan for approval.**

CARRIED

### 9.3) Appointment to Committees

**BD-2025-32 M. Vink – K. Loveland**

**Moved that Amy Finn be appointed to the Ice Management and C.M. Wilson Learning Centre Committees.**

CARRIED

9.4) Update to the Administration By-law – 2025-03 – 3<sup>rd</sup> and Final Reading

**BD-2025-33 A. Finn – S. Emons**

**Moved that By-law 2023-02 be repealed on April 17, 2025; and**

**That the Board of Directors approves the third and final reading of the Administrative By-law and Code of Conduct, Conflict of Interest Guidelines and Procedure for Election of Officers Policy – 2025-03, to take effect on April 17, 2025; and**

**That a copy of the By-law be forwarded to the Ministry of Natural Resources and posted publicly on the LTVCA's website under the 'governance' section.**

CARRIED

9.5) Appointment of a New Provincial Offences Officer

**BD-2025-34 L. Vogler – K. Loveland**

**Moved that the Board of Directors designate Genevieve Champagne as a Provincial Offences Officer (P.O.O.), on behalf of the Lower Thames Valley Conservation Authority, under the Conservation Authorities Act and associated relevant Regulations. Genevieve Champagne is designated as a P.O.O. for enforcement of Section 28 and Section 29 of the Conservation Authorities Act.**

CARRIED

9.6) Income and Expenditure vs Budget to February 28, 2025

**BD-2025-35 H. Aerts – R. Leatham**

**Moved that the Board of Directors received the Budget vs Revenue and Expenditures report for the period ending February 28, 2025.**

CARRIED

10. Business for Information

10.1) LTVCA and SCRCA Compensation Review

**BD-2025-36 S. Hipple – M. Vink**

**Moved that the LTVCA and SCRCA Salary Compensation Review Report be received for information purposes.**

CARRIED

## 10.2) C.A.O. / Secretary Treasurer Report

**BD-2025-37 A. Finn – K. Loveland**

**Moved that the C.A.O. / Secretary Treasurer Report be received for information.**

CARRIED

10.3) Water Management

10.4) Planning and Regulations

10.5) Conservation Area Lands

10.6) Conservation Services

10.7) Communications, Education and Outreach

10.8) Ska-Nah-Doht Advisory Committee Minutes March 20, 2025

10.9) Wheatley Two Creeks Association February 13, Minutes

10.10) Wheatley Two Creeks Association March 6, Minutes

**BD-2025-38 S. Emons – L. Vogler**

**Moved that Business for Information items 10.3) to 10.10) be received for information.**

CARRIED

## 11. Correspondence

11.1) Muskoka first in Ontario to call for provincial action on road salt pollution

11.2) City of London 2026 Budget

Mark provided the Board of Directors with a brief outline of the City of London request. It was noted that the Chair, Paul Tiessen and CAO, Mark Peacock will request a meeting with the Mayor of London to discuss the request to lower our budget percentage.

**BD-2025-39 L. Vogler – A. Finn**

**Moved that Correspondence items 11.1) and 11.2) be received for information.**

CARRIED

## 12. In Camera Session

**BD-2025-40 K. Loveland – H. Aerts**

**Moved that the Board of Directors meet 'in camera'.**

CARRIED

**BD-2025-41 K. Loveland – M. Vink**

**Moved that the Board of Directors move out of the 'in camera' session.**

CARRIED

**BD-2025-42 L. Vogler – K. Loveland**

**Moved that the Board of Directors approve the donation of the property, 3182 Talbot Trail, Wheatley On., to the Lower Thames Valley Conservation Authority based on the reviewed conditions; and**

**That the CAO and Chair be authorized to sign documents to permit this donation.**

CARRIED

Regarding BD-2025-42: Board member Martin Vink requested that it be recorded in the minutes that he voted against this resolution.

**BD-2025-43 S. Emons – K. Loveland**

**Moved that the board approve the negotiation of a donation agreement; and**

**That the LTVCA receive the lands known as Parts 2 and 4 of Part Lot 15, Concession South of the North Branch of Talbot Road, Township of Southwold, County of Elgin, Plan 11R-11349; and**

**That the Board directs the Chair and CAO to sign legal documents to allow for this donation.**

CARRIED

**13. Other Business**

None noted.

**14. Adjournment**

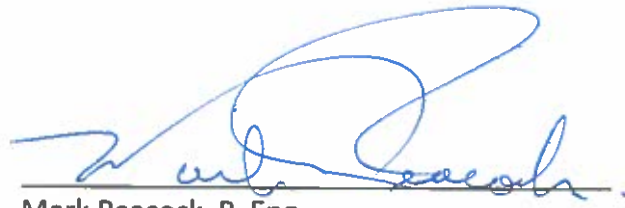
**BD-2025-44 K. Loveland – M. Vink**

**Moved that the meeting be adjourned.**

CARRIED

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P. Tiessen  
Chair



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Mark Peacock, P. Eng.  
CAO/Secretary-Treasurer

