



Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held in person and remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, October 26, 2023. The following directors were in attendance: K. Loveland, L. Vogler, H. Aerts, A. Finn, T. Thompson, P. Van Meerbergen, M. Vink, and S. Hipple. S. Emons, R. Leatham, P. Tiessen, and M. Bondy sent their regrets.

1. First Nations Acknowledgment

Mark Peacock read the First Nations acknowledgement.

2. Call to Order

3. Adoption of Agenda

BD-2023-47 K. Loveland – P. Van Meerbergen

Moved that the agenda be adopted.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes

BD-2023-48 L. Vogler – M. Vink

Moved that the Board of Directors meeting minutes of August 17, 2023 be approved.

CARRIED

BD-2023-49 H. Aerts – K. Loveland

Moved that the Board of Directors meeting minutes of September 18, 2023 be approved.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

7.1) Draft 2024 LTVCA Budget

T. Casier provided a power point presentation of the Draft 2024 LTVCA Budget to the LTVCA Board of Directors.

7.2) LTVCA Gifting Policies

M. Peacock provided a power point presentation of the LTVCA Gifting Policies to the LTVCA Board of Directors.

BD-2023-50 S. Hipple – L. Vogler

Moved that the Board of Directors receive presentations 7.1) and 7.2)

CARRIED

8. New Business

None noted.

9. Business for Approval

9.1) Income and Expenditure vs Budget to August 31, 2023

BD-2023-51 K. Loveland – P. Van Meerbergen

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended August 31, 2023.

CARRIED

9.2) 2024 Preliminary Budget Report

BD-2023-52 H. Aerts – K. Loveland

**Moved that the 2024 preliminary budget totalling \$4,356,094 be approved and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.
And that the final 2024 Budget be brought to the Annual Meeting of the Authority in 2024 for approval.**

CARRIED

9.3) Draft Categories of Programs and Services Agreement and Planning MOU's

M. Peacock provided a brief update on the status of the meetings before councils.

BD-2023-53 S. Hipple – M. Vink

Moved that the Board of Directors approve the Chair and CAO signing of the Category Agreement for Middlesex Centre; and that the Agreement be posted on the LTVCA's website.

CARRIED

9.4) LTVCA Gifting Policies

BD-2023-54 H. Aerts – K. Loveland

Moved that the Board of Directors approves the following gifting policies:

1. General Gift Acceptance Policy
2. Gift of Securities Acceptance Policy
3. Donor Recognition Policy
4. Bequest Gift Acceptance Policy
5. Naming Policy

CARRIED

9.5) 2024 Conservation Areas Fee Schedule

BD-2023-55 S. Hipple – L. Vogler

Moved that the LTVCA Board of Directors approve the 2024 Conservation Areas Fee Schedule.

CARRIED

9.6) Ska-Nah-Doht Village and Museum Policies

BD-2023-56 K. Loveland – S. Hipple

Moved that the Governance, Finance, Collections, and Exhibitions Policies for Ska-Nah-Doht Village and Museum be approved as amended by adding 'LTVCA Administration Building' at the end of Subsection iii., under Policy # 3. Collections, Section 3. Care and Preservation of the Collection.

CARRIED

10. Business for Information

10.1) C.A.O.'s Report

BD-2023-57 H. Aerts – M. Vink

Moved that the C.A.O. / Secretary Treasurer report be received for information.

CARRIED

10.2) Water Management

- 10.3) Planning and Regulations
- 10.4) Conservation Area Lands
- 10.5) Conservation Services
- 10.6) Communications, Outreach and Education
- 10.7) Ska-Nah-Doht Advisory Committee Minutes - June 22, 2023
- 10.8) Ska-Nah-Doht Advisory Committee Minutes - September 28, 2023
- 10.9) Wheatley Two Creeks Association Minutes - July 27, 2023

BD-2023-58 S. Hipple – K. Loveland

Moved that New Business items 10.2) to 10.9) be received for information.

CARRIED

11. Correspondence

- 11.1) HCA Board Resolution re. Reverse Changes to the Conservation Authorities Act and Ontario Wetland Evaluation System

BD-2023-59 L. Vogler – S. Hipple

Moved that Correspondence item 11.1) be received for information.

CARRIED

12 Other Business

None noted.


13. Adjournment

BD-2023-60 P. Van Meerbergen – K. Loveland

Moved that the meeting be adjourned.

CARRIED


Trevor Thompson
Vice-Chair


Mark Peacock, P. Eng.
CAO/Secretary-Treasurer