



Board of Directors Meeting

MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:30 P.M. on Thursday, March 2, 2023. The following directors were in attendance: T. Thompson, K. Loveland, L. Vogler, H. Aerts, S. Hipple, M. Vink, S. Emons and R. Leatham. P. Tiessen, A. Finn, M. Blosch, and M. Bondy sent their regrets.

1. First Nations Acknowledgement

M. Peacock read the First Nations Acknowledgement.

2. Teaching from the Caldwell First Nation.

3. At 2:00 P.M. the LTVCA Environmental Awards were presented to:

Landowner Category - Chad and Kate Hoskins

Organizational Category - Twin Dolphin/Strong House Canada Corp. – Sally Joyce & Alexander Topol

Volunteer Heroes Awards were presented to:

Roger McRae- Sunrise Rotary - Chatham-Kent and Lambton Water Festival

Mark Benoit St. Clair College Security - Chatham-Kent and Lambton Water Festival

David Braukis - homeowner looking after Western Area CA's

Dan McKillop spoke on behalf of the Lower Thames Valley Conservation Foundation.

4. Call to Order

5. Adoption of Agenda

Have not received the Audited Annual report at the time of the AGM, so it will not be presented at this meeting. It will be brought forward at the next Board of Directors meeting in April.

Motion: AGM-2023-01

1. R. Leatham – S. Hipple

Moved that the agenda be adopted as amended.

CARRIED

6. Disclosures of Conflicts of Interest

None Declared.

7. Chair's Remarks

The Chair, Trevor Thompson, welcomed the Board of Directors, staff and guests to the Conservation Authority's 2023 Annual General Meeting.

In attendance:

Trevor Thompson, Municipality of Chatham-Kent
Ken Loveland, Municipality of Dutton Dunwich
Larissa Vogler, Town of Lakeshore
Hugh Aerts, Municipality of Middlesex Centre
Martin Vink, Municipality of Southwest Middlesex
Sarah Emons, Township of Southwold
Sandi Hipple, Municipality of Strathroy-Caradoc
Richard Leatham, Municipality of West Elgin

Regrets sent:

Paul Tiessen, Municipality of Leamington
Amy Finn, Municipality of Chatham-Kent
Marie Blosh, City of London Representative
Mike Bondy, Municipality of Chatham-Kent

8. Introduction of Guests

Don Pearson – past CAO of the LTVCA and LTVCFoundation member.

9. Approval of Previous Meeting Minutes

Motion: AGM-2023-02

2. K. Loveland – L. Vogler

Moved that the Board of Directors minutes for the December 15, 2022 meeting be approved as presented.

CARRIED

10. Business Arising from the Minutes

None Declared.

11. Presentations

11.1) 2022 Annual Report

A. Blain provided a Power Point Presentation on 2022 LTVCA programs and events.

11.2) Bill 23 and Regulations Update

M. Peacock provided a Power Point Presentation on Bill 23 and Regulations Update.

11.3) Administration By-law Update

V. Towsley provided an update on the Administration By-Law to the Board of Directors.

12. Business for Approval

12.1) 2022 Annual Report

Motion: AGM-2023-03

3. S. Hipple – S. Emons

Moved that the LTVCA's 2022 Annual Report be approved as presented.

CARRIED

12.2) 2022 Audited Financial Statements

The LTVCA had not received the Audited Annual report by the time the AGM was held, so it was not presented at this meeting. It will be brought forward at the next Board of Directors meeting in April.

12.3) Election of Officers

Motion: AGM-2023-04

4. K. Loveland – R. Leatham

Moved that Mark Peacock chair the LTVCA's 2023 elections.

CARRIED

Mr. Mark Peacock assumed the chair for the elections, declared all elected offices, positions and appointments vacant, and outlined the voting procedures to the Board of Directors.

a) Chair

Mr. Peacock called for nominations for Chair of the LTVCA for 2023.

T. Thompson nominated S. Emons. S. Emons accepted the nomination.

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-05

5. S. Hipple – R. Leatham

Moved that nominations for Chair be closed.

CARRIED

S. Emons was declared to be elected as Chair.

b) Vice-Chairs

Mr. Peacock called for nominations for 1st Vice-Chair of the LTVCA for 2023.

S. Hipple nominated T. Thompson. T. Thompson accepted the nomination.

Mr. Peacock called twice more for nominations. There being no further nominations,

Mr. Peacock called for nominations for 2nd Vice-Chair of the LTVCA for 2023.

T. Thompson nominated P. Tiessen. P. Tiessen accepted the nomination (written acceptance of nomination received by CAO prior to meeting).

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-06

6. K. Loveland – S. Emons

Moved that nominations for 1st and 2nd Vice-Chair be closed.

CARRIED

T. Thompson was declared to be elected as 1st Vice-Chair and P. Tiessen was declared to be elected as 2nd Vice-Chair.

c) Executive Committee (2 members to be elected)

Mr. Peacock called for nominations to the Executive Committee for 2023.

H. Aerts nominated R. Leatham. R. Leatham accepted the nomination.

S. Emons nominated H. Aerts. H. Aerts accepted the nomination.

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-07

7. M. Vink – L. Vogler

Moved that nominations for the Executive Committee be closed.

CARRIED

R. Leatham and H. Aerts were declared members of the Executive Committee.

d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)

Mr. Peacock called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2023.

H. Aerts nominated S. Hipple. S. Hipple accepted the nomination.

R. Leatham nominated K. Loveland. K. Loveland accepted the nomination.

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-08

8. H. Aerts – R. Leatham

Moved that nominations for the Ska-Nah-Doht Advisory Committee be closed.

CARRIED

S. Hipple and K. Loveland were declared members of the Ska-Nah-Doht Village Advisory Committee.

e) CM Wilson Learning Centre Advisory Committee (2 members to be elected)

Mr. Peacock called for nominations to the CM Wilson Learning Centre Advisory Committee (formerly Children's Safety Village) for 2023.

S. Emons nominated L. Vogler. L. Vogler accepted the nomination.

T. Thompson nominated A. Finn. A. Finn accepted the nomination (written acceptance of nomination received by CAO prior to meeting).

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-09

9. H. Aerts – R. Leatham

Moved that nominations for the CM Wilson Learning Centre Advisory Committee be closed.

CARRIED

L. Vogler and A. Finn were declared members of the CM Wilson Learning Centre Advisory Committee.

f) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair ex-officio.

Mr. Peacock called for nominations for the Ice Management Committee of the LTVCA for 2023.

S. Hipple nominated L. Vogler. L. Vogler accepted the nomination.

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2023-10

10. R. Leatham – L. Vogler

Moved that nominations for the Ice Management Committee be closed.

CARRIED

L. Vogler was declared a member of the Ice Management Committee.

Mr. Peacock congratulated those elected and turned the chair over to Sarah Emons, the Chair for 2023, to continue with the rest of the meeting.

12.4) 2023 Budget and Levy

T. Casier answered any questions that the Board of Directors had about the 2023 Budget and Levy. He noted that the Budget and Levy has not had any major changes since it was last presented.

Motion: AGM-2023-11

11. T. Thompson – R. Leatham

Moved that the non-matching levy of \$1,500,488 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

A recorded weighted vote followed with all members voting in favour of the motion.

CARRIED

Motion: AGM-2023-12

12. S. Hipple – T. Thompson

Moved that the 2023 proposed budget totalling \$4,200,484 be adopted as presented, and that the matching levy of \$81,467 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

12.5) Appointment of Auditor

Motion: AGM-2023-13

13. K. Loveland – H. Aerts

Moved that the firm of Baker, Tilly CK, LP be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2024.

CARRIED

12.6) Appointment of Bank

Motion: AGM-2023-14

14. R. Leatham – K. Loveland

Moved that the Canadian Imperial Bank of Commerce be appointed as the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2024.

CARRIED

12.7) Appointment of Solicitor

Motion: AGM-2023-15

15. L. Vogler – M. Vink

Moved that the firm of M. Gordnerlaw Professional Corporation be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2024.

CARRIED

12.8) Authorization to Borrow

Motion: AGM-2023-16

16. K. Loveland – S. Hipple

Moved that the Authority Chair or Vice-Chair(s) and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

12.9) Appointment to Conservation Ontario

Motion: AGM-2023-17

17. H. Aerts – R. Leatham

Moved that the Chair be appointed as Voting Representative; and CAO as first Alternative.

CARRIED

12.10) 2023 Board of Directors Meeting Schedule

Thursday, April 20, 2023 – 2:00-4:00 pm
Thursday, June 15, 2023 – 2:00-4:00 pm
Thursday, August 17, 2023 – 2:00-4:00 pm
Thursday, October 19, 2023 – 2:00-4:00 pm
Thursday, December 14, 2023 – 2:00-4:00 pm
Thursday, February 22, 2024 – 2:00-4:00 pm AGM

Motion: AGM-2023-18

18. L. Vogler – T. Thompson

Moved that the meeting schedule for 2023 and the Annual General Meeting for 2024 be endorsed.

CARRIED

12.11) Update to the Administration By-law – 2023-02

Motion: AGM-2023-19

19. S. Hipple – K. Loveland

Moved that the Board of Directors approves the first reading of the revised Administrative By-law and Code of Conduct, Conflict of Interest Guidelines and Procedure for Election of Officers Policy – 2023-02; That the By-law be posted to the Authority's website for public consultation; and, That the previous Administrative By-law, 2018-01 be hereby repealed.

CARRIED

12.12) Chatham-Kent Tree Nursery Lease

Motion: AGM-2023-20

20. T. Thompson – R. Leatham

Moved that the C.A.O. / Secretary Treasurer and the Chair be authorized to sign a lease amendment with the Municipality of Chatham-Kent upon review of the final document by the LTVCA lawyer.

CARRIED

13. Business for Information

13.1) Bill 23 and Regulations Update

Motion: AGM-2023-21

21. K. Loveland – M. Vink

Moved that the Board of Directors receive this report for information; and further,

THAT the Lower Thames Valley Conservation Authority continue to meet the obligations under the Conservation Authorities Act; and further,

THAT Administration continue to evaluate anticipated financial implications in 2023 and in preparation of the 2024 budget and advise the Board as additional regulation and legislative impacts become known.

CARRIED

- 13.2) CAO's Report
- 13.3) Water Management
- 13.4) Planning and Regulations
- 13.5) Conservation Services
- 13.6) Communications, Outreach and Education
- 13.7) Wheatley Two Creeks Association Minutes – December 1, 2022

Motion: AGM-2023-22

22. T. Thompson – L. Vogler

Moved that Business for Information items 13.2) to 13.7) be received for information.

CARRIED

14. Correspondence

- 14.1) Minister's direction for conservation authorities regarding fee changes associated with planning, development and permitting fees
- 14.2) Policy: Minister's list of classes of programs and services in respect of which conservation authorities may charge a fee
- 14.3) Legislative and regulation changes affecting conservation authorities

Motion: AGM-2023-23

23. S. Hipple – K. Loveland

Moved that Correspondence items 14.1) - 14.3) be received for information as presented.

CARRIED

15. Other Business

None noted.

16. Adjournment

Motion: AGM-2023-24

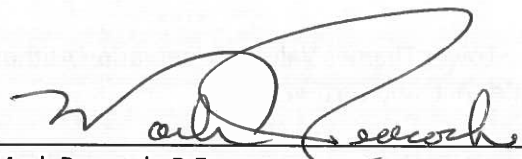
24. M. Vink – R. Leatham

Moved that the meeting be adjourned.

CARRIED



Sarah Emons
Chair



Mark Peacock, P.Eng.
CAO/Secretary-Treasurer