



Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held in person and remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, October 20, 2022.

1. First Nations Acknowledgment

Mark Peacock read the First Nations acknowledgement.

2. Call to Order

Trevor Thompson called the meeting to order.

Roll Call

T. Thompson	L. McKinlay
C. Cowell	A. Finn – on line
J. Wright	M. Hentz – on line
P. Tiessen	H. Aerts
S. Emons	S. Hipple – not present
R. Leatham	JJ Strybosch

3. Adoption of Agenda

BD-2022-46 P. Tiessen – J. Wright

Moved that the agenda be adopted.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes

BD-2022-47 L. McKinlay – R. Leatham

Moved that the Board of Directors meeting minutes of August 18, 2022 be approved.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

7.1) Chatham-Kent Lambton Children's Water Festival 2022

Don Hector, Volunteer Coordinator of the Chatham-Kent and Lambton Children's Water Festival and Bonnie Carey, Manager of Communications, Outreach and Education presented an overview of the 2022 Children's Water Festival.

7.2) Revitalization of the Ska-Nah-Doht Museum and Creation of an Indigenous Community Education Centre – Funding Update

Mark Peacock provided an update to the Board on the Revitalization of the Ska-Nah-Doht Museum and Creation of an Indigenous Community Education Centre.

7.3) Bill 229 - Categories of Programs & Services Agreements

Valerie Towsley provided a power point presentation on the Categories of Programs and Services Draft Agreement that will be taken to our member municipality's councils for review and approval.

BD-2022-48 C. Cowell – S. Emons

Moved that the Board of Directors receive presentations 7.1) through to 7.3).

CARRIED

8. New Business

None noted.

9. Business for Approval

9.1) Income and Expenditure vs Budget to August 31, 2022

BD-2022-49 P. Tiessen – L. McKinlay

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended August 31, 2022.

CARRIED

9.2) 2023 Preliminary Budget Report

BD-2022-50 L. McKinlay – P. Tiessen

Moved that the 2023 preliminary budget totalling \$4,200,484 be approved and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.

And that the final 2023 Budget be brought to the Annual Meeting of the Authority in 2023 for approval.

CARRIED

9.3) S.28 Hearing Fees

The Board of Directors discussed the potential for some hearings to cost the LTVCA legal fees way beyond the fees being charged for a hearing. Need to consider some mechanism to charge further fees if legal expenses are incurred as a result of the hearing. May need to talk to a lawyer to see if there's any way to charge further fees if legal costs exceed the fees obtained through our fee process.

BD-2022-51 S. Emons – R. Leatham

That the S.28 Fee Schedule be updated to include a tiered approach for hearing fees based on application complexity as noted in the table below.

Hearing Complexity	Description	Hearing Fee
Routine	Applications that are being recommended for approval by LTVCA staff. No technical or in-depth review required.	\$1,000
Minor	Applications that are being recommended for refusal by LTVCA staff or where no recommendation is given. No technical or in-depth review required.	\$1,500
Major	Applications that are being recommended for refusal by LTVCA staff. Technical or in-depth review may be required. Peer review may be required. Legal review may be required.	\$5,000

CARRIED

9.4) LTVCA Dock Policy – Lower Thames River

BD-2022-52 L. McKinlay – P. Tiessen

Moved that the Board of Directors adopt the Dock Policy which will be used by staff for Regulatory review of dock proposals on the Thames River and the canals in Lighthouse Cove.

CARRIED

Directors commented on the need for a Dock Policy for the shore of Lake Erie as well.

9.5) Bill 229 – Categories of Programs & Services Agreements

BD-2022-53 C. Cowell – S. Emons

Moved that the Board of Directors approves the Draft Category 1, 2 & 3 Agreement, and that the Agreement be provided to our municipal members for their consideration.

CARRIED

9.6) 2023 Conservation Areas Fee Schedule

BD-2022-54 P. Tiessen – R. Leatham

Moved that the LTVCA Board of Directors approve the 2023 Conservation Areas Fee Schedule.

CARRIED

9.7) Magic of Lights Proposal

BD-2022-55 S. Emons – P. Tiessen

Moved that the LTVCA Board of Directors approves the negotiated items and authorizes the chair and CAO to sign an agreement for undertaking the Magic of Lights show for the period Nov. 2022 to Jan. 2023.

CARRIED

10. New Business

- 10.1) C.A.O.'s Report
- 10.2) Water Management
- 10.3) Planning and Regulations
- 10.4) Conservation Area Lands
- 10.5) Conservation Services
- 10.6) Communications, Outreach and Education
- 10.7) Executive Committee Minutes – September 30, 2022
- 10.8) Ska-Nah-Doht Advisory Committee Minutes – September 15, 2022
- 10.9) Wheatley Two Creeks Association Minutes – August 4, 2022
- 10.10) Wheatley Two Creeks Association Minutes – September 1, 2022

BD-2022-56 L. McKinlay – S. Emons

Moved that New Business items 10.1) to 10.10) be received for information.

CARRIED

11. Correspondence

- 11.1) What better collaboration than nature and beer? Local brewery creates unique natural setting
- 11.2) LTVCA Monitoring Policy
- 11.3) Paddlers haul over 200 kilograms of garbage from Thames River and McGregor Creek
- 11.4) Waterway cleanup Saturday in Chatham
- 11.5) Chatham-Kent and Lambton Children's Water Festival News Coverage - 5 articles

BD-2022-57 P. Tiessen – H. Aerts

Moved that Correspondence items 11.1) to 11.5) be received for information.

CARRIED

12. In Camera Session

BD-2022-58 L. McKinlay – R. Leatham

Moved that the Board of Directors meet 'in camera'.

CARRIED

BD-2022-59 C. Cowell – J. Wright

Moved that the Board of Directors move out of the 'in camera' session.

CARRIED

13. Other Business

14. Adjournment

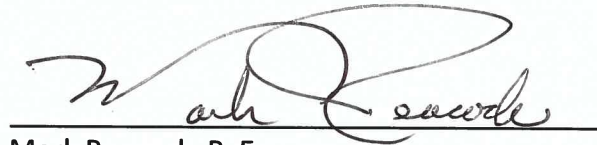
BD-2022-60 L. McKinlay – H. Aerts

Moved that the meeting be adjourned.

CARRIED



Trevor Thompson
Chair



Mark Peacock, P. Eng.
CAO/Secretary-Treasurer