



Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held in person and remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, August 18, 2022. The following directors were in attendance: L. McKinlay, A. Finn, M. Hentz, P. Tiessen, C. Cowell, H. Aerts, R. Leatham and JJ Strybosch. T. Thompson, S. Emons, S. Hipple, and J. Wright were unable to attend.

1. First Nations Acknowledgment

M. Peacock read the First Nations acknowledgement.

2. Call to Order

Vice Chair, Linda McKinlay called the meeting to order.

3. Adoption of Agenda

BD-2022-33 R. Leatham – A. Finn

Moved that the agenda be adopted.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes

BD-2022-34 C. Cowell – P. Tiessen

Moved that the Board of Directors meeting minutes of June 16, 2022 be approved.

CARRIED

BD-2022-35 P. Tiessen – H. Aerts

Moved that the June 29, 2022 meeting minutes be approved.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

7.1) Heritage Cabin Accessibility and Renovation Project

Alison Klages provided a brief presentation about the Heritage Cabin Accessibility and Renovation Project.

7.2) Revitalization of 'Livermore House

Mark Peacock provided an update on the renovations to the "Livermore House" at Longwoods.

7.3) 2023 Budget Challenges

Todd Casier presented the 2023 draft preliminary budget assumptions.

7.4) Beginning the LTVCA Strategic Plan Process

Mark Peacock outlined the process and timeline involved developing the 2023-2028 LTVCA Strategic Plan.

BD-2022-36 A. Finn – P. Tiessen

Moved that the Board of Directors receive presentations 7.1) through to 7.4).

CARRIED

8. New Business

None noted.

9. Business for Approval

9.1) Income and Expenditure vs Budget to June 30, 2022

BD-2022-37 A. Finn - P. Tiessen

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended June 30, 2022.

CARRIED

9.2) Hearing Fees - LTVCA

BD-2022-38 H. Aerts – P. Tiessen

Moved that the S.28 Permit Fee Schedule be adjusted to note that fees for a hearing will be \$1,000.

CARRIED

Board directs staff to develop a tiered fee approach to hearings and bring this back to the October meeting.

9.3) S.28 Permits & Sheds

BD-2022-39 C. Cowell – A. Finn

Moved that staff be directed to update the 2019 Operational Guidelines and the 2019 Chatham-Kent Lake Erie Shoreline Development Policies to increase the shed permit exemption threshold from 10 m² to 15 m².

CARRIED

9.4) Heritage Cabin Accessibility and Renovation Project

BD-2022-40 H. Aerts – R. Leatham

Moved that the requirement for 3 proposals for specialized work associated with this project be waived.

CARRIED

Board directs staff to document all efforts made to obtain 3 quotes.

9.5) 2023 Preliminary Budget Preparation and Assumptions Report

BD-2022-41 R. Leatham – A. Finn

Moved that the Board approve the budget assumption of a 5% general levy increase, and That staff bring the preliminary 2023 budget to the October meeting for review and approval.

CARRIED

10. New Business

- 10.1) C.A.O.'s Report
- 10.2) Water Management
- 10.3) Planning and Regulations
- 10.4) Conservation Area Lands
- 10.5) Conservation Services
- 10.6) Communications, Outreach and Education
- 10.7) Executive Committee Minutes – June 8, 2022
- 10.8) Ska-Nah-Doht Advisory Committee – June 23, 2022
- 10.9) Wheatley Two Creeks Association Minutes – June 2, 2022
- 10.10) Wheatley Two Creeks Association Minutes – July 7, 2022

BD-2022-42 P. Tiessen – C. Cowell

Moved that the New Business items 10.1) to 10.10) be received for information.

CARRIED

11. Correspondence

None

12. In Camera Session

BD-2022-43 A. Finn - M. Hentz

Moved that the Board of Directors meet 'in camera'.

CARRIED

BD-2022-44 R. Leatham – A. Finn

Moved that the Board of Directors move out of the 'in camera' session.

CARRIED

13. Other Business


Question regarding LTVCA By-Law Enforcement. What is being done now that MEU is no longer in operation? Staff are searching for other support.


Adjournment

BD-2022-45 P. Tiessen – A. Finn

Moved that the meeting be adjourned.

CARRIED


Linda McKinlay
Vice-Chair


Mark Peacock, P. Eng.
CAO/Secretary-Treasurer