



# Board of Directors Meeting

## DRAFT MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held remotely via Zoom at 1:15 P.M. on Thursday, February 25, 2021. The following directors were in attendance: L. McKinlay, T. Thompson, M. Hentz, C. Cowell, S. Hipple, R. Leatham, J. Wright, P. Tiessen and S. Emons. A. Finn sent her regrets.

Prior to the meeting at 1 P.M. the LTVCA Volunteer Heroes Awards were presented to:

Pat Lavin – for his donation of 3 acres to the Big O Conservation Area

Murray Hebblethwaite – for his continue support of the Imagine McGregor Creek Project

Janet Taylor representing the London Canoe Club – 11 year partnership at Sharon Creek Conservation Area  
Environmental Award - Michael Smith – for his ongoing commitment to forestry initiatives in Chatham-Kent

### 1. First Nations Acknowledgement

M. Peacock read the First Nations Acknowledgement to the Board of Directors.

### Roll Call

#### In attendance:

Linda McKinlay, Town of Lakeshore  
Trevor Thompson, Municipality of Chatham-Kent  
Mike Hentz, Municipality of Dutton Dunwich  
Sandi Hipple, Municipality of Strathroy-Caradoc  
Christa Cowell, Municipality of Southwest Middlesex  
Richard Leatham, Municipality of West Elgin  
John Wright, Municipality of Chatham-Kent  
Paul Tiessen, Municipality of Leamington  
Sarah Emons, Township of Southwold

#### Regrets sent:

Amy Finn, Municipality of Chatham-Kent

### 2. Call to Order

### 3. Adoption of Agenda

#### Motion: AGM-2021-01

1. R. Leatham – C. Cowell

Moved that the agenda be adopted as presented.

CARRIED

### 4. Disclosures of Conflicts of Interest

None Declared.

5. Chair's Remarks

The Chair, Linda McKinlay, provided remarks on accomplishments and challenges in 2020.

6. Approval of Previous Meeting Minutes

**Motion: AGM-2021-02**

2. S. Hipple – P. Tiessen

Moved that the Board of Directors minutes for the December 10, 2020 meeting be approved as presented.

CARRIED

7. Business Arising from the Minutes

None Declared.

8. Presentations

8.1) 2020 Annual Report, presented by M. Peacock

M. Peacock provided a Power Point Presentation on the 2020 LTVCA programs and events to the Board of Directors.

9. Business for Approval

9.1) 2020 Annual Report

**Motion: AGM-2021-03**

3. T. Thompson – R. Leatham

Moved that the LTVCA's 2020 Annual Report be approved as presented.

CARRIED

9.2) 2020 Audited Financial Statements, presented by Ms. Laura Poland

Ms. Laura Poland, representative of Baker Tilly CK, presented the 2020 Audited Financial Statements to the Board of Directors.

**Motion: AGM-2021-04**

4. S. Emons – M. Hentz

Moved that the LTVCA's 2020 Audited Financial Statements be approved as presented.

CARRIED

9.3) Election of Officers

**Motion: AGM-2021-05**

5. S. Hipple – P. Tiessen

Moved that Mark Peacock chair the LTVCA's 2021 elections.

CARRIED

Mr. Mark Peacock assumed the chair for the elections, declared all elected offices, positions and appointments vacant, and outlined the voting procedures to the Board of Directors.

Mr. Peacock requested a motion to appoint Neil Pothier as scrutineer.

**Motion: AGM-2021-06**

6. S. Hipple – C. Cowell

Moved that Neil Pothier be appointed as scrutineer for the purpose of the elections.

CARRIED

**a) Chair**

Mr. Peacock called for nominations for Chair of the LTVCA for 2021.

L. McKinlay nominated **T. Thompson**

Mr. Peacock called twice more for nominations. T. Thompson accepted the nomination. There being no further nominations,

**Motion: AGM-2021-07**

7. P. Tiessen – M. Hentz

Moved that nominations be closed.

CARRIED

**T. Thompson was declared to be elected as Chair.**

**b) Vice-Chair**

Mr. Peacock called for nominations for Vice-Chair of the LTVCA for 2021.

S. Emons nominated **L. McKinlay**

Mr. Peacock called twice more for nominations. L. McKinlay accepted the nomination. There being no further nominations,

**Motion: AGM-2021-08**

8. R. Leatham – T. Thompson

Moved that nominations be closed.

CARRIED

**L. McKinlay was declared to be elected as Vice-Chair.**

**c) Executive Committee (3 members to be elected)**

Mr. Peacock called for nominations to the Executive Committee for 2021.

M. Hentz nominated **R. Leatham, P. Tiessen and C. Cowell**

Mr. Peacock called twice more for nominations. All nominees are willing the stand. There being no further nominations,

**Motion: AGM-2021-09**

9. C. Cowell – S. Emons

Moved that nominations be closed.

CARRIED

**R. Leatham, P. Tiessen & C. Cowell were declared members of the Executive Committee.**

**d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)**

Mr. Peacock called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2021.

C. Cowell nominated **S. Hipple, S. Emons and M. Hentz**

Mr. Peacock called twice more for nominations. All nominees are willing the stand. There being no further nominations,

**Motion: AGM-2021-10**

10. T. Thompson – L. McKinlay

Moved that nominations be closed.

CARRIED

**S. Hipple, S. Emons & M. Hentz were declared members of the Ska-Nah-Doht Village Advisory Committee.**

**e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.**

Mr. Peacock called for nominations for the Ice Management Committee of the LTVCA for 2021.

S. Hipple nominated **J. Wright, L. McKinlay and T. Thompson**

Mr. Peacock called twice more for nominations. All nominees are willing the stand. There being no further nominations,

**Motion: AGM-2021-11**

11. M. Hentz – C. Cowell

Moved that nominations be closed.

CARRIED

**J. Wright, L. McKinlay & T. Thompson** declared members of the Ice Management Committee.

Mr. Peacock congratulated those elected and turned the chair over to T. Thompson, the Chair for 2021, to continue with the rest of the meeting.

9.4) 2021 Budget and Levy

T. Casier presented the 2021 Budget and Levy.

**Motion: AGM-2021-12**

12. S. Emons – L. McKinlay

That the non-matching levy of \$1,395,615 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

A recorded weighted vote followed with all members voting in favour of the motion.

CARRIED

**Motion: AGM-2021-13**

13. P. Tiessen – R. Leatham

That the 2021 proposed budget totalling \$3,319,396 be adopted as presented, and that the matching levy of \$81,467 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget

CARRIED

9.5) Appointment of Auditor

**Motion: AGM-2021-14**

14. C. Cowell – S. Emons

Moved that the firm of Baker, Tilly CK, LP be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2022.

CARRIED

9.6) Appointment of Bank

**Motion: AGM-2021-15**

15. L. McKinlay – S. Hipple

Moved that the Canadian Imperial Bank of Commerce be appointed as the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2022.

CARRIED

9.7) Appointment of Solicitor

**Motion: AGM-2021-16**

16. S. Emons – P. Tiessen

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2022.

CARRIED

9.8) Authorization to Borrow

**Motion: AGM-2021-17**

17. R. Leatham – M. Hentz

Moved that the Authority Chair or Vice-Chair and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

9.9) Appointment to Conservation Ontario

**Motion: AGM-2021-18**

18. L. McKinlay – C. Cowell

Moved that the Chair be appointed as Voting Representative; and CAO as first Alternative.

CARRIED

9.10) 2021 Board of Directors Meeting and 2022 Annual General Meeting Schedule

**Thursday, April 15, 2021 – 2:00-4:00 pm**

**Thursday, June 17, 2021 – 2:00-4:00 pm**

**Thursday, August 19, 2021 – 2:00-4:00 pm**

**Thursday, October 21, 2021 – 2:00-4:00 pm**

**Thursday, December 16, 2021 – 2:00-4:00 pm**

**Thursday, February 17, 2022 – 2:00-4:00 pm**

**Motion: AGM-2021-19**

19. P. Tiessen – S. Hipple

Moved that the meeting schedule for 2021 and the Annual General Meeting for 2022 be endorsed.

CARRIED

9.11) Thames River Clearwater Revival

The Board of Directors were provided with a detailed presentation and full report at the December 2020 Board Meeting.

**Motion: AGM-2021-20**

20. M. Hentz – C. Cowell

Moved that the Lower Thames Valley Conservation Authority Board of Directors endorses the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity (SWA)

**And that** this endorsement be forwarded to the Thames River Clear Water Revival (TRCWR) project steering committee.

CARRIED

10. Business for Information

10.1) CAO's Report

**Motion: AGM-2021-21**

21. S. Emons – R. Leatham

Moved that the C.A.O. / Secretary Treasurer Report be received for information.

CARRIED

- 10.2) Water Management
- 10.3) Planning and Regulations
- 10.4) Conservation Area Lands
- 10.5) Conservation Services
- 10.6) Communications, Outreach and Education
- 10.7) Joint Health and Safety Committee Inspection Minutes – November 6, 2020 and November 18, 2020
- 10.8) Ska-Nah-Doht Advisory Committee Meeting Minutes – December 17, 2020

**Motion: AGM-2021-22**

22. S. Emons – M. Hentz

Moved that the Business for Information from 10.2) through to 10.8) be received for information as presented.

CARRIED

11. Correspondence

- 11.1) County of Elgin Official Plan Review
- 11.2) Christian Farmers - Commentary Bill 229: A Watershed Moment for Conservation Authorities
- 11.3) Christian Farmers - Working Together for a Healthy Future
- 11.4) Conservation Ontario's Comments on the "Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order"
- 11.5) Proclamation of Provisions of the Conservation Authorities Act
- 11.6) Ashton Land Donation
- 11.7) Guidance on submitting requests for Minister 'exceptions' under the Conservation Authorities Act

**Motion: AGM-2021-23**

23. P. Tiessen – C. Cowell

Moved that Correspondence items from 11.1) through to 11.7) be received for information as presented.

CARRIED

12. Other Business

M. Peacock reported that the CA's tree suppliers were affected by the provincial lock down restrictions. As a result, suppliers may have some difficulty in filling tree orders. 2021 is a transition year for funding of the tree program, thereby potentially affecting the program 2021. Stewardship staff will work with landowners regarding the deadline for tree orders to be in to the LTVCA.

13. Adjournment

**Motion: AGM-2021-24**

24. S. Emons – R. Leatham

Moved that the meeting be adjourned.

CARRIED

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Trevor Thompson  
Chair

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Mark Peacock, P.Eng.  
CAO/Secretary-Treasurer