



Board of Directors Meeting

A G E N D A

Annual General Meeting 2021

February 25, 2021

1 p.m. Awards/Recognitions

1:30 p.m. Annual General Meeting Commences

Held Remotely

1. First Nations Acknowledgement	
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12. Other Business
13. Adjournment

1. First Nations Acknowledgement

We will begin by acknowledging that the land on which we gather is the traditional territory of First Nations people who have longstanding relationships to the land, water and region of southwestern Ontario. We also acknowledge the local lower Thames River watershed communities of this area which include Chippewa's of the Thames First Nation, Oneida Nation of the Thames, Munsee Delaware Nation and Delaware Nation at Moraviantown. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original peoples of Turtle Island (North America). We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

5. Chair's Remarks

With life changing rapidly in 2020 and respect to COVID-19, a clear understanding of the year is not easy to articulate. When the pandemic hit Ontario in March, millions of employees began working from home, including all but a few essential workers at the Lower Thames Valley Conservation Authority (LTVCA) – an unprecedented and ongoing change. The loss of life and the hardships experienced by Ontarians in the pandemic will leave lasting impacts, especially the tragic loss of friends and loved ones. Yet, the pandemic response also leaves strong evidence of our region's collective sense of kindness and resilience.

In many ways, 2020 was a banner year for the LTVCA. More residents undertook stewardship of their properties as they worked from home, or came to a conservation area to recharge and experience the peace of nature. The LTVCA was privileged to provide these much needed services to our residents during these very challenging times.

How the LTVCA does business may change, as we consider that the new normal could be working from home. Yet, the LTVCA remains committed to always providing local and personal service to the residents of our watershed.

At the end of 2020, the Province of Ontario passed Bill 229, Protect, Support and Recover from COVID-19 Act - Schedule 6 – Conservation Authorities (CA) Act. This Bill proposes significant amendments to the Conservation Authorities Act and Planning Act. Changes will diminish the LTVCA's ability to serve its municipal partners and other watershed stakeholders, putting public safety and watershed science at risk. As we move forward, the LTVCA is committed to working with the province to limit the impacts of this bill on the people in our watershed.

It is understood that the next phase of moving out of the pandemic must look beyond the COVID-19 pandemic and seek to build resilience into the way everyone, including the LTVCA functions. In the fall of 2021, the LTVCA will move forward with an update to its Strategic Plan. This will include many opportunities for the residents of this watershed to provide input into our programs and services. While COVID-19 exacerbated various existing challenges, it also created conditions for accelerating good ideas. In 2021, the LTVCA will work to bring the good ideas of the community into how we plan to move forward in the continued improvement of the Lower Thames Valley watershed. The future of this watershed is not only our inheritance, it is our opportunity, and our responsibility.

6. Approval of Previous Meeting Minutes



Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, December 10, 2020. The following directors were in attendance: L. McKinlay, T. Thompson, A. Finn, M. Hentz, P. Tiessen, C. Cowell, S. Emons, S. Hipple and R. Leatham. J. Wright and J. Frawley were unable to attend the meeting.

1. First Nations Acknowledgment

M. Peacock read the First Nations acknowledgement.

2. Call to Order

Chair, Linda McKinlay called the meeting to order and thanked everyone for their continued patience and cooperation during these difficult times.

M. Peacock took a roll call of Board members.

3. Adoption of Agenda

BD-2020-75 C. Cowell – M. Hentz

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes

BD-2020-76 S. Hipple – S. Emons

Moved that the Board of Directors remote meeting minutes of October 15, 2020 and November 19, 2020 be approved.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

7.1) Shared Waters Approach - M. Peacock

M. Peacock provided a Power Point Presentation to the Board of Directors with an update on the Thames Clear Water Revival, Shared Waters Approach document.

7.2) Winter Forecast - J. Homewood

J. Homewood provided a Power Point Presentation to the Board of Directors with the forecast for the upcoming season.

BD-2020-77 R. Leatham – S. Hipple

Moved that the Board of Directors receive presentations 7.1) and 7.2) for information.

CARRIED

8. New Business

8.1) Update on Bill 229

BD-2020-78 S. Emons – T. Thompson

WHEREAS the Province in third reading has passed Bill 229, Protect, Support and Recover from COVID 19 Act - Schedule 6

WHEREAS all municipalities of the Lower Thames Valley Conservation Authority have passed resolutions expressing major concerns and have requested reconsideration of amendments made to the Conservation Authorities Act under Schedule 6 of Bill 229

WHEREAS the Legislation as amended still introduces a number of changes and new sections that could remove and/or significantly hinder the conservation authorities' role in regulating development, permit the appeal process and engaging in review and appeal of planning applications

WHEREAS the Legislation as amended still allows the Minister to make decisions without CA watershed data and expertise

WHEREAS the Legislation as amended still impacts the important and historic role that conservation authorities play in watershed management

WHEREAS the LTVCA board believes that changes to the Conservation Authorities Act will create more red tape and costs for the conservation authorities' member municipal partners, and potentially result in delays in the development approval process

THEREFORE BE IT RESOLVED

- **THAT** the LTVCA Board of Directors continues to request that the Province of Ontario repeal Schedule 6 of the Budget Measures Act (Bill 229)
- **THAT** the LTVCA Board of Directors directs staff to work with the Province to find workable solutions through the development of regulations with an aim to reduce red tape and create conditions for growth
- **THAT** in the development of regulations the Province respect the current conservation authority/municipal relationships and the important role conservation authorities play in watershed management
- **AND THAT** the Province provide conservation authorities the financial resources needed to address the significant requirements and administrative burden resulting from passage of Bill 229, Protect, Support and Recover from COVID 19 Act including Schedule 6 as amended.

AND FURTHER THAT this resolution be circulated to all member municipalities, Conservation Ontario, the Premier, Minister of Natural Resources and Forestry and Minister of the Environment, Conservation and Parks.

CARRIED

9. Business for Approval

9.1) Income and Expenditure vs Budget to October 31, 2020

BD-2020-79 M. Hentz – P. Tiessen

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended October 31st, 2020.

CARRIED

9.2) Draft Budget Consultation

BD-2020-80 S. Emons – S. Hipple

Moved that the Board of Directors receive this report for information.

CARRIED

9.3) 2021 Preliminary Budget and Levy

BD-2020-81 C. Cowell – R. Leatham

Moved that the 2021 preliminary budget totalling \$3,319,396 be adopted, and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being

noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.

CARRIED

10. New Business

10.1) CAO's Report

10.2) Shared Water Approach

BD-2020-82 P. Tiessen – T. Thompson

Moved that the Lower Thames Valley Conservation Authority Board of Directors receives the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity (SWA) created by the Thames River Clear Water Revival (TRCWR) project steering committee.

And Further that this report will be brought back to the next Board of Directors meeting for endorsement.

CARRIED

10.3) Water Management

10.4) Planning and Regulations

10.5) Conservation Area Lands

10.6) Conservation Services

10.7) Communications, Outreach and Education

10.8) Joint Health & Safety Committee Meeting Minutes – November 30, 2020

10.9) Wheatley Two Creeks Association Minutes – October 1, 2020

BD-2020-83 S. Emons – T. Thompson

Moved that the above reports under New Business, 10.1) and 10.3) through to 10.9), be received for information.

CARRIED

11. Correspondence

11.1) Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020

11.2) Examples of Press Coverage - Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020

11.3) Maitland Conservation Re: Voting Delegates and Alternative to CO Council

BD-2020-84 M. Hentz – C. Cowell

Moved that Correspondence Items 11.1) to 11.3) be received for information.

CARRIED

12. Other Business

None noted.

13. Adjournment

BD-2020-85 C. Cowell – R. Leatham

Moved that the meeting be adjourned.

CARRIED

Linda McKinlay
Chair



Mark Peacock, P. Eng.
CAO/Secretary-Treasurer

8. Presentations

8.1) 2020 Annual Report

Bonnie Carey, Manager, Communications, Outreach and Education, will be providing a Power Point Presentation of the LTVCA's 2020 Annual Report.

9. Business for Approval

9.1) 2020 Annual Report

Recommendation: That the LTVCA's 2020 Annual Report be approved as presented.

9.2) 2020 Audited Financial Statements Presentation

A representative of the LTVCA's Auditor will be providing the Board of Directors with the Audited Financial Statements for the 2020 year ending.

Recommendation: That the LTVCA's 2020 Audited Financial Statements be approved as presented.

9.3) Election of Officers

Before the election, the current Chair will vacate the position and Mr. Mark Peacock will assume the Chair for the purposes of the elections and declare all elected offices, positions and appointments vacant. Additional motions may be necessary should appointment of scrutineers be required in the event of an election.

Recommendation: That M. Peacock be appointed to chair the elections.

a) Chair

Recommendation: That the nominations be closed.

b) Vice-Chair

Recommendation: That the nominations be closed.

c) Executive Committee (3 members to be elected + Chair & Vice-Chair)

Recommendation: That the nominations be closed.

d) Ska-Nah-Doht Village & Museum Advisory Committee (3 members to be elected)

Recommendation: That the nominations be closed.

e) Ice Management Committee (2 members from Chatham-Kent, member from Lakeshore + Chair & Vice-Chair)

Recommendation: That the nominations be closed.

9.4) 2021 Budget and Levy

Date: February 25, 2021
Memo to: LTVCA Board of Directors
Subject: **2021 Budget and Levy**
From: Todd Casier, CPA, CA, Manager, Financial and Administrative Services

Background

The LTVCA Board adopted the Preliminary 2021 Budget and Levy at its meeting on December 10, 2020, in accordance with the following resolution:

“Moved that the 2021 preliminary budget totaling \$3,319,396 be adopted, and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days’ notice of its intention to adopt a final budget and levy.”

Terms:

- *Matching levy: municipal funding matching provincial grant under section 39 of the Conservation Authorities Act \$81,467.23 (non-weighted vote, one vote per member)*
- *Non Matching Levy: general municipal funding (weighted vote based one vote per member Current Value Assessment formula provided by province)*
- *Special Levy: municipal funding for projects specific to their area (non-weighted vote, one vote per member)*

Current Situation

As per legal requirements the Preliminary Budget was circulated to all member municipalities on December 18, 2020, and to date, no responses or requests for further information regarding the budget have been received. Several minor adjustments have since been incorporated into the Preliminary Budget, with no additional impact on total expenditures or municipal levy.

Discussion

The 2021 Final Draft Budget of \$3,319,396 represents an increase of \$15,350 or 0.5% in overall spending in comparison to the 2020 approved budget of \$3,304,046. The greatest variances from 2020 to 2021 include:

- Technical Studies increase due to new grant funding;
- Ska-Nah-Doht Village due to not replacing a staff retirement.

The corresponding increase in the municipal levy is \$14,625 or 0.88%. As in previous years, annual adjustments to each municipality’s assessment within the watershed vary, ranging from -0.68% for West Elgin to 2.52% for Dutton-Dunwich, as shown in the last column of the table accompanying the budget on page 18 of the agenda package.

In accordance with Ontario Regulation 139/96, whereby the “non-matching levy” must be approved by a recorded, “weighted” vote of the Authority, the levy is shown under five columns:

- Special benefiting (C-K Flood Control, Greening/Natural Heritage, totaling \$205,000);
- Non-matching, totaling \$1,395,615;
- Matching, totaling \$81,467 which is equal to the provincial grant provided under Section 39 of the Conservation Authorities Act;
- Total General Levy, \$1,477,082;
- Total Municipal Levy, \$1,682,082.

For the non-matching levy, votes are weighted in proportion to each municipality's share of the total Current Value Assessment (CVA), and approval requires that votes equal to or greater than 51% of the CVA be cast in favour of the levy. The "Non-Matching" levy for 2021 is \$1,395,615 as shown in column 5 of the table accompanying the budget on page 18 of the agenda package.

The remaining levy is voted on as one member, one vote, and consists of \$205,000 direct special benefit and \$81,467 matching levy, as shown in columns 4 and 6 on page 18.

The following recommendation will be brought forward in the Annual General Meeting

Recommendation: That the non-matching levy of \$1,395,615 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

Recommendation: That the 2021 proposed budget totalling \$3,319,396 be adopted as presented, and that the matching levy of \$81,467 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

The reports align with the following objectives of the LTVCA’s Strategic Plan:

4. Improve Transparency and Understanding of Financial Statements

Respectfully Submitted

Todd Casier, CPA, CA
Manager, Financial and Administrative Services

Mark Peacock, P. Eng.
C.A.O. / Secretary Treasurer

**LOWER THAMES VALLEY CONSERVATION AUTHORITY
2021 FINAL BUDGET**

FUNDING SOURCES

PG. NO.		2020 BUDGET	2021 BUDGET	2021 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
	WATER MANAGEMENT									
2	FLOOD CONTROL STRUCTURES	166,017	194,441	44,721	24,720	125,000	0	0	0	0
2	EROSION CONTROL STRUCTURES	12	9	4	5	0	0	0	0	0
2	FLOOD FORECASTING AND WARNING	200,387	200,602	56,742	56,742	0	87,118	0	0	0
3	TECHNICAL STUDIES	50,980	126,250	75,322	0	0	50,928	0	0	0
3	PLANNING & REGULATIONS	268,322	279,822	0	0	0	174,822	105,000	0	0
3	WATERSHED MONITORING	120,769	93,441	70,000	0	0	23,441	0	0	0
3	SOURCE PROTECTION	31,512	32,481	28,000	0	0	4,481	0	0	0
3	THAMES MOUTH DEBRIS REMOVAL	0	0	0	0	0	0	0	0	0
	Water Management Subtotal	837,999	927,046	274,789	81,467	125,000	340,790	105,000	0	0
	CONSERVATION & RECREATION PROPERTIES									
3	CONSERVATION AREAS	638,279	631,238	0	0	0	442,248	188,990	0	0
	COMMUNITY RELATIONS AND EDUCATION									
4	COMMUNITY RELATIONS	187,317	188,262	0	0	0	188,262	0	0	0
4	CONSERVATION EDUCATION	85,146	84,669	0	0	0	79,669	5,000	0	0
4	SKA-NAH-DOHT VILLAGE	172,449	114,813	22,992	0	0	59,321	32,500	0	0
	Community Relations & Education Subtotal	444,912	387,744	22,992	0	0	327,252	37,500	0	0
	CONSERVATION SERVICES/STEWARDSHIP									
5	CONSERVATION SERVICES (FORESTRY)	62,624	99,995	0	0	0	60,495	39,500	0	0
5	CHATHAM-KENT GREENING PROJECT	459,834	446,513	125,000	0	80,000	124,013	117,500	0	0
5	PHOSPHORUS REDUCTION	653,528	599,579	501,299	0	0	98,280	0	0	0
5	SPECIES AT RISK	206,870	227,281	195,883	0	0	31,398	0	0	0
	Conservation Services/Stewardship Subtotal	1,382,856	1,373,368	822,182	0	80,000	314,186	157,000	0	0
	CAPITAL/MISCELLANEOUS									
5	ADMINISTRATION/MISCELLANEOUS	0	0	0	0	0	-20,000	20,000	0	0
5	EMPLOYMENT PROGRAMS (FED/PROV)	0	0	8,861	0	0	-8,861	0	0	0
	Capital/Miscellaneous Subtotal	0	0	8,861	0	0	-28,861	20,000	0	0
		3,304,046	3,319,396	1,128,824	81,467	205,000	1,395,615	508,490	-	-

**LOWER THAMES VALLEY CONSERVATION AUTHORITY
2021 FINAL BUDGET**

F U N D I N G S O U R C E S

	2020 BUDGET	2021 BUDGET	2021 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<u>WATER MANAGEMENT</u>									
<u>FLOOD CONTROL STRUCTURES</u>									
WAGES AND BENEFITS	108,723	117,225							
ADMINISTRATION OVERHEAD	21,451	28,004							
OPERATIONS	23,568	24,412							
ROUTINE MAINTENANCE	11,925	9,450							
PREVENTATIVE MAINTENANCE	350	15,350							
TOTAL FLOOD CONTROL STRUCTURES	166,017	194,441	44,721	24,720	125,000				
					(CHATHAM-KENT)				
<u>EROSION CONTROL STRUCTURES</u>									
WAGES AND BENEFITS									
ADMINISTRATION OVERHEAD	2	1							
OPERATIONS	10	8							
TOTAL EROSION CONTROL STRUCTURES	12	9	4	5					
<u>FLOOD FORECASTING AND WARNING</u>									
WAGES AND BENEFITS	146,718	146,195							
ADMINISTRATION OVERHEAD	25,892	28,891							
DATA COLLECTIONS	14,699	13,733							
FLOOD FORECASTING	2,650	2,650							
COMMUNICATIONS	3,900	2,500							
OPERATIONS CENTRE (RENT)	2,430	2,430							
FLOOD RESPONSE AND MONITORING	4,098	4,203							
TOTAL FLOOD FORECASTING & WARNING	200,387	200,602	56,742	56,742			87,118		

**LOWER THAMES VALLEY CONSERVATION AUTHORITY
2021 FINAL BUDGET**

FUNDING SOURCES

	2020 BUDGET	2021 BUDGET	2021 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<u>TECHNICAL STUDIES</u>									
WAGES AND BENEFITS	38,643	88,258							
ADMINISTRATION OVERHEAD	6,587	18,183							
AERIAL PHOTOGRAPHY & MAPPING	2,300	10,109							
OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	3,450	9,700							
TOTAL TECHNICAL STUDIES	50,980	126,250	75,322			50,928			
<u>REGULATIONS AND PLAN REVIEW</u>									
WAGES AND BENEFITS	204,722	208,572							
ADMINISTRATION OVERHEAD	34,670	40,300							
OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	28,930	30,950							
TOTAL REGS. & PLAN REVIEW	268,322	279,822				174,822	105,000		
<u>WATERSHED MONITORING</u>									
WAGES AND BENEFITS	70,212	38,146							
ADMINISTRATION OVERHEAD	15,604	13,457							
OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	34,953	41,838							
TOTAL REGS. & PLAN REVIEW	120,769	93,441	70,000			23,441			
<u>SOURCE PROTECTION</u>	31,512	32,481	28,000			4,481			
<u>THAMES MOUTH DEBRIS REMOVAL</u>	0	0							
<u>CONSERVATION & RECREATION PROPERTIES</u>									
WAGES AND BENEFITS	294,979	287,598							
ADMINISTRATION OVERHEAD	82,471	90,911							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	260,829	252,729							
TOTAL CONS. & RECREATION PROPERTIES	638,279	631,238				442,248	188,990		

**LOWER THAMES VALLEY CONSERVATION AUTHORITY
2021 FINAL BUDGET**

FUNDING SOURCES

	2020 BUDGET	2021 BUDGET	2021 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<u>COMMUNITY RELATIONS AND EDUCATION</u>									
<u>COMMUNITY RELATIONS</u>									
WAGES AND BENEFITS	146,914	149,648							
ADMINISTRATION OVERHEAD	24,203	27,114							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	16,200	11,500							
TOTAL COMMUNITY RELATIONS	187,317	188,262				188,262			
<u>CONSERVATION EDUCATION</u>									
WAGES AND BENEFITS	69,839	69,858							
ADMINISTRATION OVERHEAD	11,002	12,194							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	4,305	2,617							
TOTAL CONSERVATION EDUCATION	85,146	84,669				79,669	5,000		
<u>SKA-NAH-DOHT VILLAGE</u>									
WAGES AND BENEFITS	137,267	91,128							
ADMINISTRATION OVERHEAD	22,282	16,535							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	12,900	7,150							
TOTAL IROQUOIAN VILLAGE	172,449	114,813	22,992			59,321	32,500		

**LOWER THAMES VALLEY CONSERVATION AUTHORITY
2021 FINAL BUDGET**

FUNDING SOURCES

	2020 BUDGET	2021 BUDGET	2021 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<u>CONSERVATION SERVICES</u>									
<u>FORESTRY</u>									
WAGES AND BENEFITS	43,943	55,800							
ADMINISTRATION OVERHEAD	8,092	14,401							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	10,589	29,794							
TOTAL FORESTRY	62,624	99,995				60,495	39,500		
<u>CHATHAM-KENT GREENING PROJECT</u>									
WAGES AND BENEFITS	138,509	136,042							
ADMINISTRATION OVERHEAD	59,414	64,307							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	261,911	246,164							
TOTAL CHATHAM-KENT GREENING	459,834	446,513	125,000		80,000	124,013	117,500		
<u>PHOSPHORUS</u>									
WAGES AND BENEFITS	243,571	324,058							
ADMINISTRATION OVERHEAD	84,442	86,352							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	325,515	189,169							
TOTAL PHOSPHORUS	653,528	599,579	501,299			98,280			
<u>SPECIES AT RISK</u>									
WAGES AND BENEFITS	104,946	123,669							
ADMINISTRATION OVERHEAD	26,729	32,733							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	75,195	70,879							
TOTAL CONS. SERVICES	206,870	227,281	195,883			31,398			
<u>CAPITAL/MISCELLANEOUS</u>									
ADMINISTRATION/MISCELLANEOUS	0	0				-20,000	20000		
EMPLOYMENT PROGRAMS (FED/PROV)			8,861			-8,861			

LOWER THAMES VALLEY CONSERVATION AUTHORITY

Levy for 2021 using Modified CVA

	Current Value Assessment (Modified CVA)	% of Levy	C-K Flood Control, Greening Levy 2021	Non-Matching Levy 2021	Matching Levy 2021	Total General Levy 2021	Total Municipal Levy 2021	Total Municipal Levy 2020	\$ Change from 2020 Levy	% Change from 2020
Dutton-Dunwich M	535,843,061	3.6613%	0	51,098	2,983	54,081	54,080	52,749	1,331	2.52%
Southwold Tp	159,509,805	1.0899%	0	15,211	888	16,099	16,099	15,749	350	2.22%
West Elgin M	632,674,394	4.3229%	0	60,331	3,522	63,853	63,853	64,289	-436	-0.68%
Lakeshore T	1,374,648,019	9.3927%	0	131,086	7,652	138,738	138,738	135,845	2,893	2.13%
Leamington M	339,813,388	2.3219%	0	32,404	1,891	34,295	34,296	33,482	814	2.43%
Chatham-Kent M	8,345,569,397	57.0235%	205,000	795,829	46,455	842,284	1,047,284	1,040,790	6,494	0.62%
London C	1,687,464,107	11.5301%	0	160,916	9,393	170,309	170,309	169,671	638	0.38%
Middlesex Centre M	244,110,220	1.6680%	0	23,278	1,359	24,637	24,637	24,079	558	2.32%
Southwest Middlesex M	436,835,510	2.9848%	0	41,656	2,432	44,088	44,088	43,496	592	1.36%
Strathroy - Caradoc Tp	878,839,292	6.0049%	0	83,806	4,892	88,698	88,698	87,307	1,391	1.59%
TOTAL	14,635,307,193	100%	\$205,000	\$1,395,615	\$81,467	\$1,477,082	\$1,682,082	\$1,667,457	\$14,625	0.88%

9.5) Appointment of Auditor

Recommendation: That the firm of Baker, Tilly CK, LP be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2022.

9.6) Appointment of Bank

Recommendation: That the Canadian Imperial Bank of Commerce be appointed the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2022.

9.7) Appointment of Solicitor

Recommendation: That the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2022.

9.8) Authorization to Borrow

Recommendation: That the Authority Chair or Vice-Chair and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

9.9) Appointments to Conservation Ontario

Voting representative; 1st alternative; 2nd alternative.

Recommendation: That the "Chair" be appointed as Voting Representative; and the CAO as 1st Alternative.

9.10) 2021 Board of Directors Meeting Schedule

All meetings to be held remotely until further notice.

Thursday, April 15, 2021 – 2:00-4:00 pm

Thursday, June 17, 2021 – 2:00-4:00 pm

Thursday, August 19, 2021 – 2:00-4:00 pm

Thursday, October 21, 2021 – 2:00-4:00 pm

Thursday, December 16, 2021 – 2:00-4:00 pm

Thursday, February 17, 2022 – 2:00-4:00 pm

Recommendation: That the meeting schedule for 2021 and the Annual General Meeting for 2022 be endorsed.

9.11) Thames River Clearwater Revival

To: LTVCA Board of Directors
From: Jason Wintermute, Manager, Watershed and Information Services
Mark Peacock P. Eng. CAO, Secretary-Treasurer
Date: February 25, 2021
Subject: **LTVCA Endorsement of the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity (SWA)**

Background

During the last Board of Director's meeting, staff presented the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity (SWA). The completed document is the result of many years of collaborative work by the project partners including First Nations, Federal Departments, Provincial Ministries, Municipalities and Conservation Authorities. LTVCA staff, led by Jason Wintermute, Manager, Watershed and Information Services, participated extensively on technical committees responsible for the development of water quality and quantity recommendations. These recommendations were developed to align with current LTVCA program priorities and guide work related to water quality and quantity issues on a watershed basis for 20 years.

The SWA reflects a more holistic approach compared to existing water management plans, incorporating aspects of Indigenous Traditional Knowledge (ITK) in addition to western science and management objectives. The success of the SWA relies on a consensus-based decision process to determine how to implement the recommendations and acknowledges that many partners will play a role in addressing the resources needed to undertake the recommendations.

The project steering committee has identified the importance of endorsement of the SWA by all partners to continue to collaborate and implement solutions to water based issues in the Thames River watershed. Partners are currently seeking endorsement for the SWA to ensure continued collaborative work and to maintain the momentum of the initiative. Endorsements marks the final step in completing the SWA report and will be included in the final version highlighting collaborative commitment to act on the recommendations right in the document. It should be made clear that the report contains a series of recommendation and that implementation and financial commitments are not part of this endorsement.

Staff are recommending that the LTVCA Board of Directors, endorse the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity

Recommendation: That the Lower Thames Valley Conservation Authority Board of Directors endorses the Thames River (Deshkan Ziibi) Shared Waters Approach to Water Quality and Quantity (SWA)

And that this endorsement be forwarded to the Thames River Clear Water Revival (TRCWR) project steering committee.

The report aligns with the following objectives of the LTVCA's Strategic Plan:

1. Strengthen and Increase Collaboration with Community Stakeholders

Prepared by:
Jason Wintermute,
Manager, Watershed and Information Services

Recommended by:
Mark Peacock, P. Eng.
CAO, Secretary Treasurer

10. Business for Information

10.1) CAO's Report

Date: February 25, 2021

Memo to: LTVCA Board of Directors

Subject: C.A.O.'s Report

From: Mark Peacock, P. Eng., C.A.O. / Secretary Treasurer

CA Act Changes

Background

With the amendments to the Conservation Authorities Act ("CAA") in Bill 229, the Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020, now passed by the Legislature, the government has made a series of substantive amendments to the CAA in 2017, 2019 and in 2020, resulting in a number of un-proclaimed provisions in the CAA.

On February 2, 2021, some specific provisions in the CAA were proclaimed to initiate changes to conservation authority governance, for consistency in administration, transparency and financial accountability, as well as increased municipal and provincial oversight of conservation authority operations. These provisions are not tied to any specific regulations, and relate only to provisions from the 2019 and 2020 CAA amendments. Specifically, these include:

- Government requirements (e.g. Non-derogation provision clarifying that nothing in the CAA is intended to affect constitutionally protected Aboriginal and treaty rights);
- Provisions related to conservation authority governance (e.g. changes to the conservation authority municipal membership);
- Minister's powers (e.g., enabling the Minister to issue a binding directive to a conservation authority following an investigation); and
- Housekeeping amendments.

70% Municipal Membership Requirement

The LTVCA has one non-municipally elected member from the Municipality of Middlesex Centre and in the past the City of London has had a non-municipally elected member. Moving forward these municipalities will have to ensure that their appointments meet the 70% Municipal Membership requirement or obtain permission from the province for non-municipally elected representation. All the rest of the members on the current board are municipally elected.

Term limits of Chair/Vice-chairs and Rotating Amongst Participating Municipalities

LTVCA does not have term limits defined with its by-laws for the positions of Chair and Vice Chair. Implementation of this provision will begin after the first meeting held following the proclamation date of February 2, 2021. Therefore, following the 2020/2021 AGM on February 25, 2021, the term limit of the chair and vice-chair will be limited to two years.

Should the board feel this is an impediment to LTVCA governance, LTVCA is able to submit a request to the Minister to waive or adjust this requirement. Please advise the CAO if the Board wishes to adjust the legislated term limits and the request process can be initiated.

The Use of Generally Accepted Accounting Principles

Each year the LTVCA receives confirmation from our auditor through a professional opinion that the financial statements are prepared in accordance with Canadian accounting standards for public sector entities or “PSAB”. The applicable wording from the 2020 financial statements from Baker Tilly, is found in the first 3 pages of the annual audit. No changes in our financial processes and statements will be required.

Posting of Minutes and Financial Statements

There is an updated requirement where all minutes and financial statements are required to be posted to the LTVCA website. Currently minutes from executive committees are approved by the Full Authority and therefore available in the Full Authority agenda packages posted on the LTVCA website but are not posted separately. All Full Board meeting minutes and financial statements have been and will continue to be posted to the website.

Should the ministry require separate posting, the change can easily be made on the LTVCA website.

Transition to New Permit Issuance Requirement in the CA Act Regarding Minister’s Zoning Orders (MZOs)

MECP plans to host a training session on March 3, 2021 regarding the transition to the new requirements. In addition, Conservation Ontario (CO) plans to host a working session and the CO site will house information regarding existing ecological compensation policies.

It is important to advise, update, and train staff and members on the changes to the CA Act and how they may relate to permitting and hearings at the local level.

Next Steps in the CA Act Update Process

The remaining un-proclaimed provisions will be proclaimed in two further stages over the coming months to align with the roll out of proposed regulations and policy. These include:

- i) Provisions related to natural hazard management, mandatory programs and services, community advisory boards, the agreements and transition period, and fees.
- ii) Provisions related to municipal levies, and standards and requirements for non-mandatory programs and services

Recommendation: That the C.A.O. / Secretary Treasurer Report be received for information.

The report aligns with the following objectives of the LTVCA’s Strategic Plan:

1. Strengthen and Increase Collaboration with Community Stakeholders

Respectfully Submitted
Mark Peacock, P. Eng.
C.A.O. / Secretary Treasurer

10.2) Water Management

10.2.1) Flood Forecasting and Operations

Flood Messaging and Flood Events

There have been 18 flood messages issued since the last written report to the Board of Directors. One of these was a standing message issued for Lake St. Clair and Lake Erie intended to cover January or until the lakes froze over. All the other messages related to the Lake Erie shoreline. Four of these messages were Flood Warnings for Erie Shore Drive, seven were Flood Watches, and six were Flood Outlooks.

Events where Flood Watches didn't get upgraded to Warnings still represented occurrences of flooding. It was just that the flooding occurred overnight. The majority of the Flood Watches and Warnings covered flood events that appeared to be similar in size. Peak winds during the events generally ranged from 40 to 49 km/hr from a southerly direction. Although an event on January 13th, which only reached 36 km/hr, still produced enough flooding to cause water to be accumulate on properties and flow across the roadway. Freezing temperatures at this time of the year always complicate forecasts as icing can make flooded areas even more dangerous, but the buildup of ice can also reduce the effects of wave spray.

There was no flooding observed by LTVCA staff or reported in Lighthouse Cove during this period.

Ice Conditions

Lake St. Clair has now frozen over. Although Lake Erie is not completely frozen over, there is a substantial amount of ice along the shoreline. The ice cover on the lakes should prevent shoreline flooding until the lakes melt out in the spring.

Ice has also started to accumulate on the Thames River. After the first week of February, theoretical ice calculations suggest an average of 10 cm of ice on the river in the downstream areas. Based on weather forecasts, by the end of the month there could be 22 cm of ice on the river. While historical examinations of previous ice jams from the 1960s through 1980s suggested there needs to be around 30 cm of ice on the river for jamming to occur, the recent ice jam of February 2019 suggests differently. During the February 2019 event, a sudden cold snap increased the thickness of river ice up to around 21 cm, which was then followed by a warm spell and rain, which caused the river to break up and jam. By the end of the month, there could be an equivalent amount of ice on the river, but long-range forecasts are not calling for any kind of warmup.

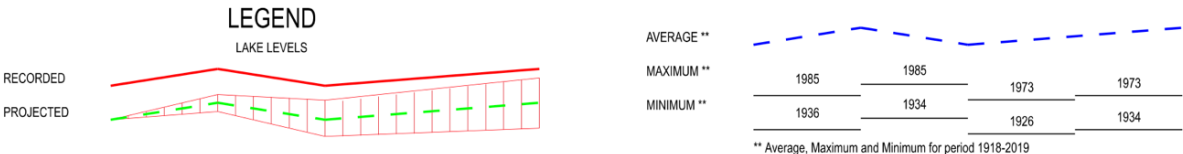
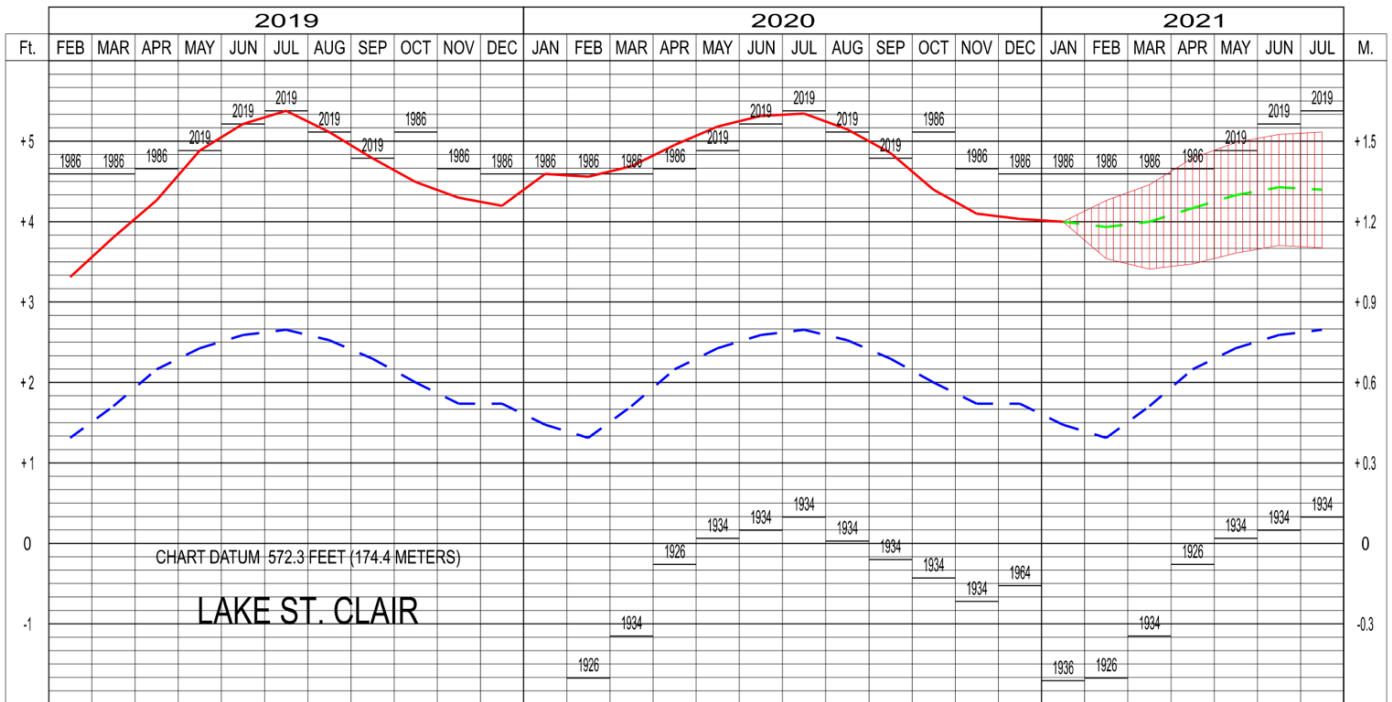
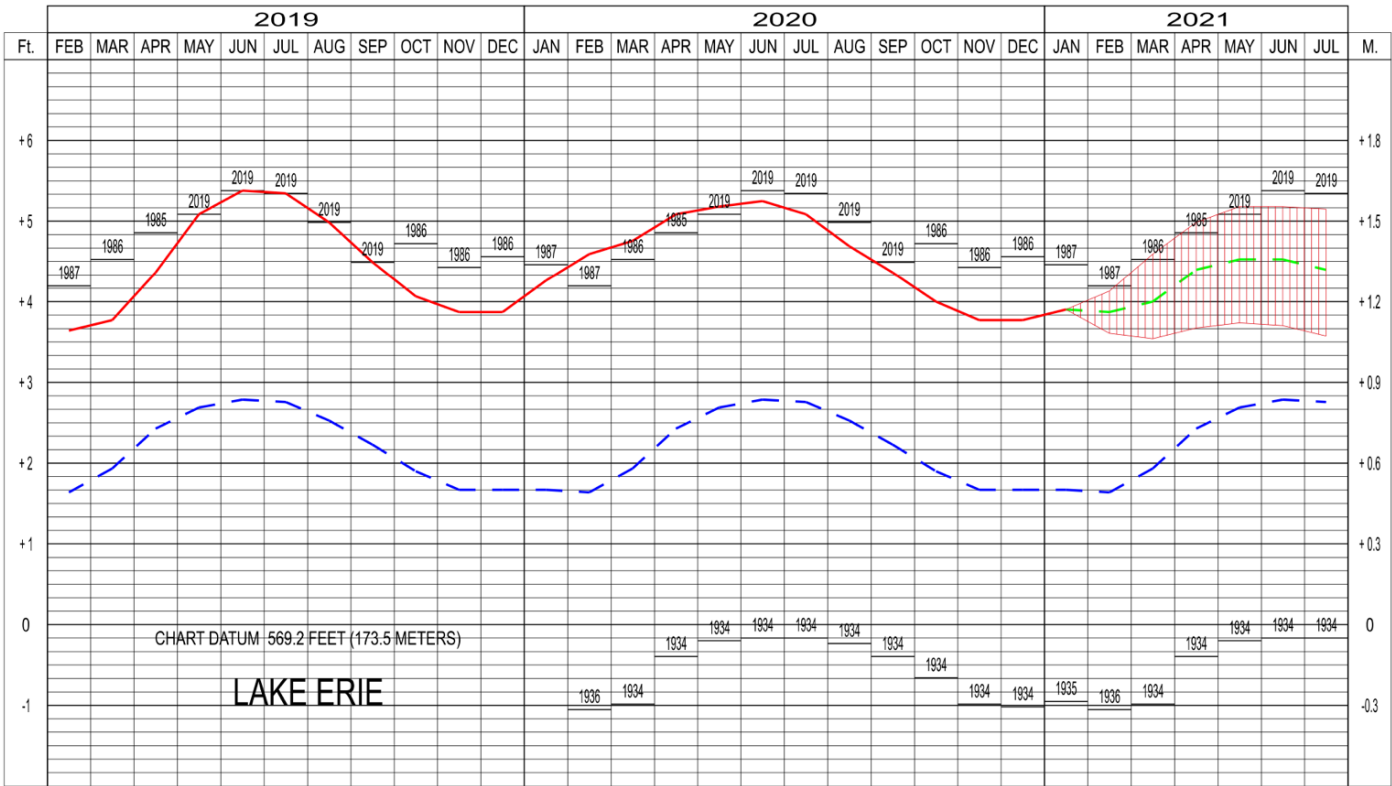
Report on Lake Conditions

Lake Erie's daily average water level on February 1st was 174.67 m (I.G.L.D.). Water levels had been relatively stable over the winter and this was only up 2 cm from where they were on November 1st. Short-range forecasts issued at the beginning of the month were calling for water levels to rise by 2 or 3 cm by the beginning of March. Water levels at the beginning of February were down approximately 47 cm from 2020's peak daily average water level seen on May 30/31st, but still 67 cm above what would be considered normal water levels for this time of the year.

Lake St. Clair's daily average water level on February 1st was 175.68 m (I.G.L.D.). Water levels had been relatively stable over the winter and this was only up 4 cm from where they were on November 1st. Short-range forecasts issued at the beginning of the month were calling for water levels to remain the same by the beginning of March. Water levels at the beginning of February were down approximately 40 cm from 2020's peak daily average water level seen on May 19/20, but still 88 cm above what would be considered normal water levels for this time of the year.

Looking into next year, unless there is a significant change in weather from what would be considered normal, high water levels should be expected next year as well.

The figures below are published by the U.S. Army Corp of Engineers and graph the monthly average water levels and water level forecast over the next 6 months. These versions were published at the beginning of February.



10.2.2) Flood Control Structures

Regular seasonal maintenance continues on all the LTVCA's flood control structures. Maintenance on the actuators at the Diversion Channel Dam was conducted. Divers from Watech Services were brought in to clean the gates of the 6th St. Dam which lie on bottom of McGregor Creek. Significant effort was also put into resolving a change of easement at 300-340 Grand Ave east for the Thames River water level gauge; a gauge used for the operation of the 6th St. Dam.

10.2.3) Low Water Response Program

During the spring, summer and autumn, brief reports outlining the watershed conditions as they relate to the Provincial Low Water Response Program are created by LTVCA staff. As this program is concerned with river and stream type water usage (not Great Lakes), and that type of water usage is primarily agricultural in the LTVCA, these reports are not drafted during the winter. However, the Ministry of Natural Resources and Forestry does broad screening throughout the province all year long for the program. While the February screening was not released in time for this agenda, the January screening suggested the Lower Thames watershed was not in any type of low water condition.

10.2.4) Watershed Monitoring

Watershed-wide, surface water quality monitoring continued in December and January at 22 sites throughout the watershed. The sampling was being conducted under two programs, the Provincial (Surface) Water Quality Monitoring Program (PWQMN) and a special grant under Canada-Ontario Agreement (COA) Respecting the Great Lakes Basin Ecosystem. Due to continuing delays at the MECP, the COA grant is still to be finalized. The PWQMN program has been extended beyond its typical November end date to allow for some winter sampling this year. However, with the frozen conditions and iced over watercourses, it remains to be seen how much water quality sampling can be conducted this winter.

In the later fall or early winter, the LTVCA conducts water quality sampling at groundwater wells throughout the watershed as part of the Provincial Groundwater Monitoring Network (PGMN). As per the program, C.A. staff conduct the field work and MECP funds the infrastructure and conducts the lab analyses. Thus far the LTVCA has sampled 5 wells, but due to delays still has 2 wells left to sample.

The reports align with the following objectives of the LTVCA's Strategic Plan:

1. Strengthen and Increase Collaboration with Community Stakeholders
2. Increase the Awareness of the Value of Good Watershed Stewardship
5. Improve Capital Asset Review

Recommended:

Jason Wintermute

Mgr., Watershed & Information Services

Reviewed:

Mark Peacock, P. Eng.

C.A.O. / Secretary-Treasurer

10.3) Planning and Regulations

10.3.1) Planning

From the first of January 2020 through to the end of December 2020, there were 407 planning submissions reviewed by staff and for the first month of 2021 (January) for this reporting season, there have been 27 planning submissions reviewed by staff with respect to the Provincial Policy Statement, Section 28 of the Conservation Authorities Act and Ontario Regulation 152/06. On average it takes roughly 5 days to respond to submissions, ranging from same day response to 15 days for more involved planning submissions. There have also been 32 responses to telephone inquiries that staff have responded to for the month of January as well as numerous email responses to inquiries.

Planning Numbers	2019 Totals	Jan totals	Feb-Mar totals	Apr-May totals	June-July totals	Aug-Sept totals	Oct-Nov totals	Dec totals	2020 Totals	Jan totals	2021 Totals
Chatham-Kent	150	19	52	31	45	44	39	29	259	13	13
Elgin	76	6	11	7	4	14	23	2	67	6	6
Essex	16	3	8	3	10	5	14	3	46	3	3
Middlesex	48	0	4	8	7	5	10	1	35	5	5
Total Numbers	290	28	75	49	66	68	86	35	407	27	27

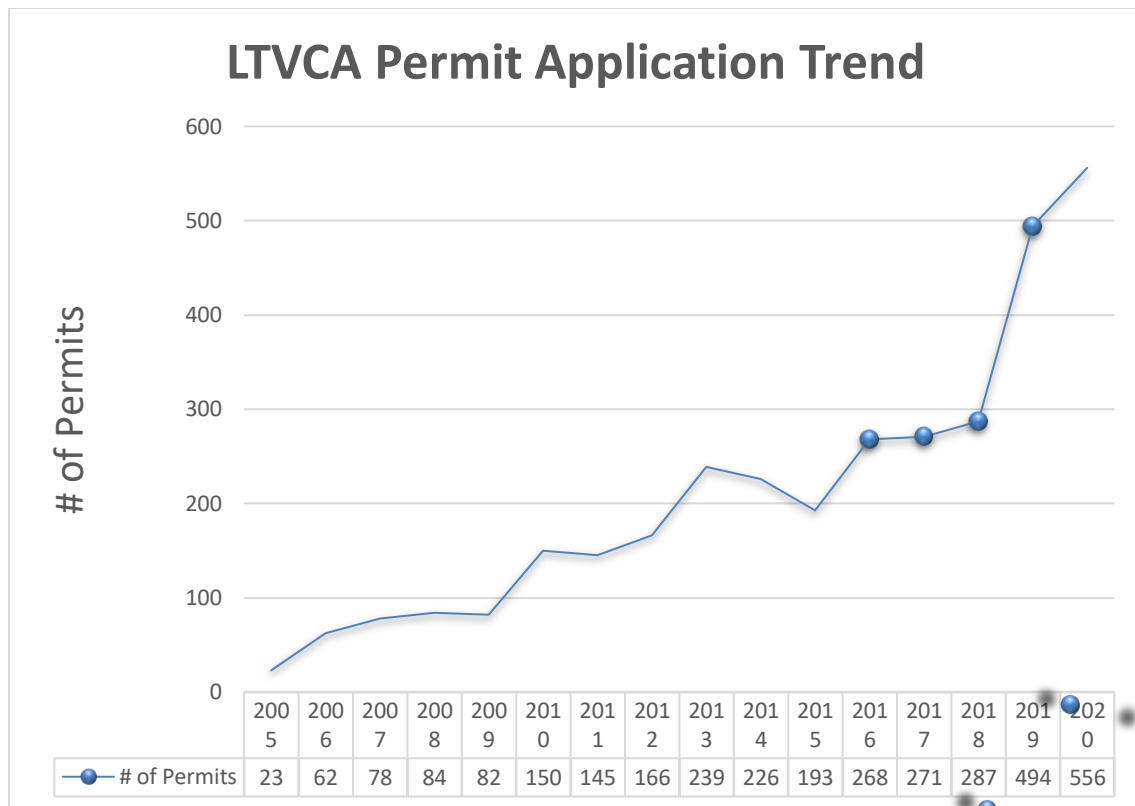
**OP, ZBL, OPA, ZBLA, Consents, Minor Variances, Plans of Subdivision, Legal Inquiries*

Staff involved in plan review activities are working from home, with COVID 19 Standard Operating Procedures in place as well as work from home plans. Several conference call / zoom meetings have taken place with proponents / consultants / agencies / member municipalities around planning matters. At this time, no site inspections have taken place for this department. Planning services continue to be used / accessed by the public, our member municipalities and other agencies via telephone and email communication at this time.

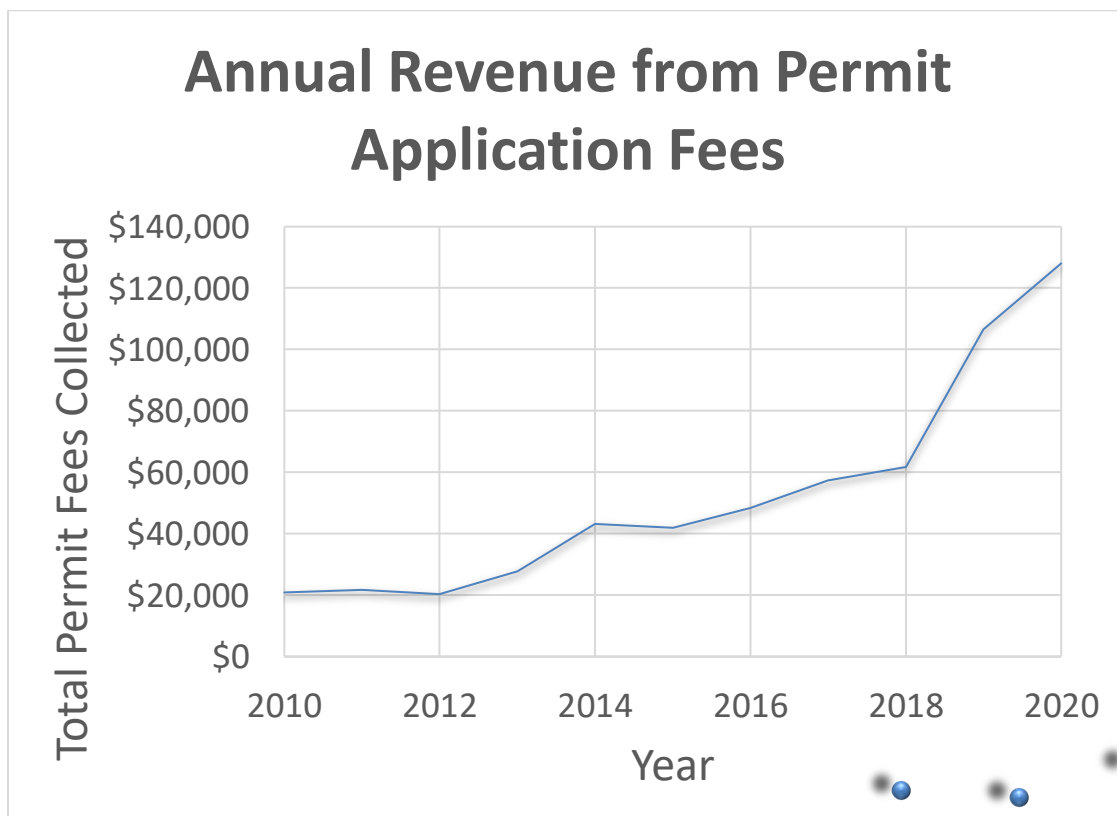
10.3.2) Section 28 Regulations / Permitting

In December 2020, staff received 70 permit applications with respect to Section 28 of the Conservation Authorities Act and Ontario Regulation 152/06. For the entire 2020 year, staff reviewed a total of 556 permit applications. Of the 556 permit applications, 550 applications were able to be approved by staff, three applications required hearings in front of the Executive Committee, two applications were withdrawn, and one application was considered “incomplete” (i.e. not enough information was submitted for staff to evaluate the application) and could not be processed.

Following four consecutive record-breaking years, the number of permit applications to develop or alter within or adjacent to hazardous lands set a significant new record for 2020. The below figure illustrates the rising number of development applications in hazardous areas since 2005.



Due to the increased number of permit applications being received by the LTVCA, supplemental revenue from permit application fees increased significantly. The figure below summarizes fees collected from Section 28 permit applications over the last decade:



Below are some Section 28 permitting statistics for 2020:

- 238 properties were surveyed for flood proofing requirements related to O.Reg. 152/06 as well as related to municipal zoning by-laws / official plan requirements;
- 78% of all applications were within Chatham-Kent;
- 60% of the applications were for private property owners for projects such as construction or modification of structures, shoreline protection repairs, and/or bank alterations;
- 29% of applications were for municipal or county projects (drainage or infrastructure);
- 10% of applications were for utilities (such as for oil, gas, or communication);
- 1% of applications were for stewardship permits (fees waived); and,
- Total of permit application fees = \$128,050.00.

Historically, January tends to be a slower period for permitting which allows staff to catch up on filing from the previous year, complete policy updates and other items on the department's work plan for the year.

Historically, the number of incoming permit applications ranges between 10 and 20 for the month. In January 2020, staff received 28 applications. In January 2021, staff received 70 new permit applications. Of the 70 new permit applications, 41 of the properties required surveying services from the LTVCA for flood proofing requirements.

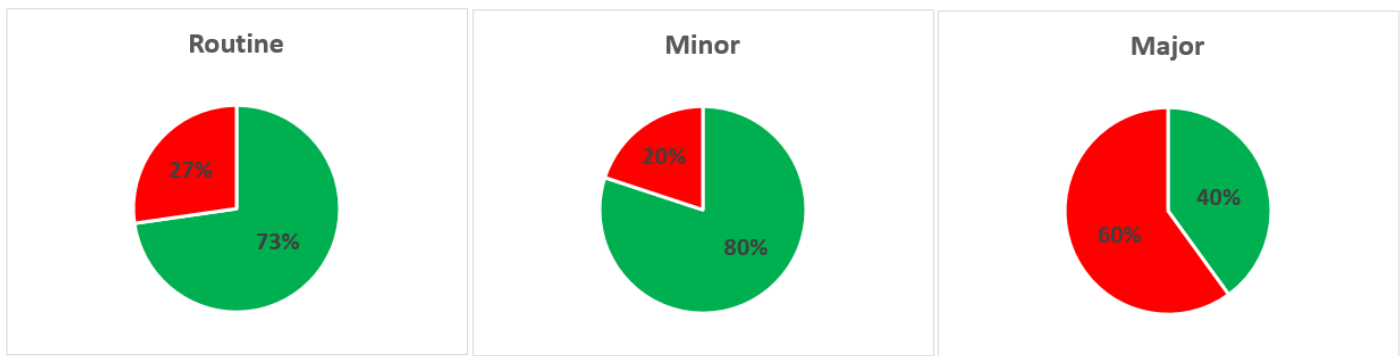
10.3.3) 2020 Permit Processing Timelines

Conservation Ontario developed a document entitled "Client Service Standards for Conservation Authority Plan and Permit Review" with input from Conservation Ontario Timely Reviews and Approvals Taskforce as well as stakeholders such as the Ontario Home Builders' Association. Conservation Ontario Council endorsed the document on 24 June 2019.

One of the suggestions in the document was to breakdown permit applications into a minimum of three categories: major applications, minor applications, and routine applications. The differences between each category are based on complexity of the application. Major applications require significant review and staff time, minor applications do not require as much staff time, and routine applications are generally quick and fairly standard (such as municipal drain maintenance). The document offers the following delivery standards for making a decision on a complete application:

Application Category	Delivery Standard
Routine	14 Days
Minor	21 Days
Major	28 Days

Using the customer service standards developed by Conservation Ontario, the below charts indicate that 73% of routine applications met their delivery standard, 80% of minor applications met their delivery standard, and 40% of major applications met their delivery standard.



Complexity of Application	# of Days to Review Permit Applications				
	0 - 14 Days	15 - 21 Days	21 - 28 Days	29 - 90 Days	> 90 Days
Routine	96	27	9	0	0
Minor	261	72	52	31	0
Major	2	0	0	1	2

It should be noted that if a decision has not been rendered by the conservation authority within the appropriate timeframe, the applicant may contact Jason Wintermute, Manager, Watershed and Information Services who serves as the “client service facilitator”. If the applicant is not satisfied with the response from the client service facilitator, the applicant can submit a request for administrative review by the CAO and then, if not satisfied, by the LTVCA’s Board of Directors.

For the most part, the percentage of applications meeting their delivery standards has slightly improved between 2019 and 2020. This is largely due to the Resource Technician providing additional support to the Water Resources and Regulations Technician. In January 2021, the recently hired Water Resources Engineer began their training on Section 28 permitting.

10.3.4) Property Inquiries

In 2020, the Water Resources and Regulations Technician received and responded to 1,736 property inquiries which was up 30% over the year prior. During the first month of 2021, the Water Resources and Regulations Technician has received 120 property inquiries. Some of the reasons that regulations and planning staff receive property inquiries include:

- Realtors looking to sell a property and wanting to know any potential restrictions for future buyers.
- People purchasing property who want to know more about the site-specific hazards and regulations.
- Landowners wanting to learn about best management practices specific to their property.
- Landowners wanting specific information on what is permitted in regulated areas.
- Insurance companies looking for floodplain information.
- Municipal staff or utility companies planning future projects.

10.3.5) Section 28 Enforcement:

In 2020, 30 new complaints / tips were received and one notice of violation was issued with multiple ongoing investigations - the goal being to obtain compliance or future compliance. 26 of the 30 complaints / tips were violations of the Conservation Authorities Act and five of those files have been closed without prosecution. Of the 30 complaints / violations received, 19 were in Chatham-Kent, nine were in Lakeshore, one was in West Elgin, and one was in Southwold. Ongoing enforcement issues from previous years were also monitored and continue to be investigated.

As of 31 January 2021, six new complaints / tips have been received from the public.

The reports align with the following objectives of the **LTVCA's Strategic Plan**:

1. Strengthen and Increase Collaboration with Community Stakeholders
2. Increase the Awareness of the Value of Good Watershed Stewardship

Recommended:

Jason Wintermute
Manager, Watershed and Information Services

Reviewed:

Mark Peacock, P. Eng.
C.A.O. / Secretary-Treasurer

10.3.6) Section 28 – CA Applications

Staff Report

O.Reg. 152/06 Permit Applications
(Up to Jan 31, 2021)

B.D. 02/18/2021

App No.	Location	Community/ Township	Municipality	Decision	Processing Time (days)
2020 Permits					
360-2020	225 Towanda Boulevard	Erie Beach	Chatham-Kent	Granted: Jan 06, 2021	1
421-2020	Wolfe Creek Drain	Harwich	Chatham-Kent	Granted: Dec 18, 2020	57
422-2020	John Clark Drain - East Branch	Harwich	Chatham-Kent	Granted: Dec 08, 2020	47
448-2020	Sinclair Line over Nesbitt Drain	Harwich	Chatham-Kent	Granted: Dec 18, 2020	45
455-2020	Wilson Drain	Orford	Chatham-Kent	Granted: Dec 08, 2020	29
456-2020	938 Hiawatha Beach	Wheatley	Chatham-Kent	Granted: Dec 02, 2020	21
457-2020	940 Hiawatha Beach	Wheatley	Chatham-Kent	Granted: Dec 02, 2020	21
458-2020	924 Hiawatha Beach	Wheatley	Chatham-Kent	Granted: Dec 02, 2020	21
459-2020	926 Hiawatha Beach	Wheatley	Chatham-Kent	Granted: Dec 02, 2020	21
460-2020	Badder Drain	Orford	Chatham-Kent	Granted: Dec 18, 2020	36
461-2020	Rivard Drain	Dover	Chatham-Kent	Granted: Dec 04, 2020	22
462-2020	No. 4 Government Drain	Romney	Chatham-Kent	Granted: Dec 04, 2020	22
463-2020	Kearns Drain	Raleigh	Chatham-Kent	Granted: Dec 04, 2020	22
464-2020	Stewart Drain	Raleigh	Chatham-Kent	Granted: Dec 04, 2020	22
465-2020	300 Grand Avenue East	Chatham	Chatham-Kent	Granted: Dec 18, 2020	35
466-2020	5 Sixth Street	Chatham	Chatham-Kent	Granted: Dec 02, 2020	22
467-2020	Roelandt Drain	Tilbury East	Chatham-Kent	Granted: Dec 04, 2020	21
468-2020	Cruikshank Drain	Orford	Chatham-Kent	Granted: Dec 03, 2020	20
472-2020	Dauphin Road Bridge over Dauphin Internal Drain	Tilbury East	Chatham-Kent	Granted: Dec 18, 2020	32
473-2020	Harris Drain	Harwich	Chatham-Kent	Granted: Dec 18, 2020	32
478-2020	Ferguson Drain	Camden	Chatham-Kent	Granted: Dec 04, 2020	16
479-2020	17760 Melody Drive	Lighthouse Cove	Lakeshore	Granted: Dec 03, 2020	13
480-2020	17776 Melody Drive	Lighthouse Cove	Lakeshore	Granted: Dec 03, 2020	13
481-2020	17790 Melody Drive	Lighthouse Cove	Lakeshore	Granted: Dec 03, 2020	13
482-2020	Blythe Drain	Raleigh	Chatham-Kent	Granted: Dec 04, 2020	10
483-2020	Sass Road and Park Avenue East	Chatham	Chatham-Kent	Granted: Dec 17, 2020	21
484-2020	Ferrin Drain	Orford	Chatham-Kent	Granted: Dec 04, 2020	7
485-2020	McCully Drain	Harwich	Chatham-Kent	Granted: Dec 04, 2020	7
486-2020	1420 Kerr Avenue	Erieau	Chatham-Kent	Granted: Dec 22, 2020	22
487-2020	Bourgeois Drain	Dover	Chatham-Kent	Granted: Dec 07, 2020	6
488-2020	22046 Creek Road	Harwich	Chatham-Kent	Granted: Dec 18, 2020	16
489-2020	6216 Talbot Trail	Raleigh	Chatham-Kent	Granted: Dec 03, 2020	0
490-2020	Carruthers Drain	Caradoc	Strathroy-Caradoc	Granted: Dec 11, 2020	4
491-2020	Vic Pyne Drain	Howard	Chatham-Kent	Granted: Dec 18, 2020	10
492-2020	8348 Longwoods Road	Caradoc	Strathroy-Caradoc	Granted: Dec 08, 2020	13
493-2020	Bump Drain	Raleigh	Chatham-Kent	Granted: Dec 11, 2020	3
494-2020	Erie Beach Drain	Erie Beach	Chatham-Kent	Granted: Dec 11, 2020	3
495-2020	Queens Line / Furnival Road	Rodney	West Elgin	Granted: Dec 18, 2020	14

App No.	Location	Community/ Township	Municipality	Decision	Processing Time (days)
2020 Permits					
497-2020	65 Tuscany Trail	Chatham	Chatham-Kent	Granted: Dec 16, 2020	8
498-2020	69 Tuscany Trail	Chatham	Chatham-Kent	Granted: Dec 16, 2020	8
499-2020	73 Tuscany Trail	Chatham	Chatham-Kent	Granted: Dec 16, 2020	8
500-2020	5272 Pain Court Line, GWD #41430	Dover	Chatham-Kent	Granted: Dec 18, 2020	9
501-2020	Dashwheel Road, GWD #44680	Tilbury East	Chatham-Kent	Granted: Dec 18, 2020	9
502-2020	2125 Big Creek Road, GWD #46800	Tilbury West	Lakeshore	Granted: Dec 18, 2020	9
503-2020	Gales Drain	Harwich	Chatham-Kent	Granted: Dec 11, 2020	2
504-2020	201 Middleton Line, Yellow Bridge Subdivision	Wheatley	Chatham-Kent	Granted: Jan 06, 2021	27
505-2020	Wm. Walker Drain	Harwich	Chatham-Kent	Granted: Dec 11, 2020	1
506-2020	Driver Drain East	Tilbury East	Chatham-Kent	Granted: Dec 11, 2020	1
507-2020	95 Braemar Boulevard	Chatham	Chatham-Kent	Granted: Dec 15, 2020	4
508-2020	4785 Glendon Drive	Ekfrid	Southwest Middlesex	Granted: Dec 09, 2020	0
509-2020	Ousterhout Drain	Howard	Chatham-Kent	Granted: Dec 22, 2020	8
510-2020	930 Hiawatha Beach Road	Wheatley	Chatham-Kent	Granted: Dec 22, 2020	7
511-2020	Midwood Acres Subdivision	Chatham	Chatham-Kent	Granted: Dec 16, 2020	1
512-2020	Hornal Drain	Orford	Chatham-Kent	Granted: Dec 22, 2020	6
513-2020	115 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
514-2020	117 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
515-2020	119 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
516-2020	121 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
517-2020	123 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
518-2020	125 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
519-2020	127 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
520-2020	129 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
521-2020	131 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
522-2020	133 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
523-2020	135 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
524-2020	137 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
525-2020	139 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
526-2020	141 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
527-2020	143 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
528-2020	145 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
529-2020	147 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
530-2020	149 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
531-2020	151 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
532-2020	153 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
533-2020	155 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
534-2020	157 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6

App No.	Location	Community/ Township	Municipality	Decision	Processing Time (days)
2020 Permits					
535-2020	159 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
536-2020	161 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
537-2020	163 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
538-2020	165 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
539-2020	167 Howard Road	Chatham	Chatham-Kent	Granted: Dec 22, 2020	6
540-2020	85 Tuscany Trail	Chatham	Chatham-Kent	Granted: Dec 18, 2020	2
541-2020	755 Towanda Boulevard	Erie Beach	Chatham-Kent	Granted: Jan 06, 2021	20
542-2020	Butler Drain	Orford	Chatham-Kent	Granted: Jan 07, 2021	17
543-2020	Welsh Drain	Orford	Chatham-Kent	Granted: Jan 07, 2021	17
544-2020	Wheatley Road at Burgess Drain	Romney	Chatham-Kent	Granted: Jan 06, 2021	16
545-2020	106 Tuscany Trail	Chatham	Chatham-Kent	Granted: Jan 06, 2021	15
546-2020	102 Tuscany Trail	Chatham	Chatham-Kent	Granted: Jan 06, 2021	15
547-2020	East Branch of Bell or Crawford Drain	Howard	Chatham-Kent	Granted: Jan 07, 2021	15
548-2020	7783 Grande River Line	Dover	Chatham-Kent	Granted: Jan 06, 2021	14
549-2020	19040 Haven Avenue	Lighthouse Cove	Chatham-Kent	Granted: Jan 06, 2021	14
550-2020	Shenwood Drain & North Branch Hendricks Drain	Dover	Chatham-Kent	Granted: Jan 07, 2021	15
551-2020	Gregory Drain	Raleigh	Chatham-Kent	Granted: Jan 07, 2021	15
552-2020	19175 Crest River Avenue	Lighthouse Cove	Lakeshore	Granted: Jan 06, 2021	14
553-2020	19075 Haven Avenue	Lighthouse Cove	Lakeshore	Granted: Jan 06, 2021	14
554-2020	19070 Light Cove Avenue	Lighthouse Cove	Lakeshore	Granted: Jan 06, 2021	14
555-2020	19100 Crest River Avenue	Lighthouse Cove	Lakeshore	Granted: Jan 06, 2021	14
556-2020	20976 Pier Road	Wheatley	Chatham-Kent	Granted: Jan 06, 2021	14

App No.	Location	Community/ Township	Municipality	Decision	Processing Time (days)
2021 Permits					
001-2021	Kelly Drain	Mosa	Southwest Middlesex	Granted: Jan 20, 2021	16
002-2021	6608 Grande River Line	Dover	Chatham-Kent	Granted: Jan 26, 2021	22
003-2021	74 Wellington Street	Shrewsbury	Chatham-Kent	Granted: Jan 26, 2021	22
004-2021	12827 Klondyke Line	Howard	Chatham-Kent	Granted: Jan 08, 2021	1
005-2021	12768 Longwoods Road	Camden	Chatham-Kent	Granted: Jan 08, 2021	4
006-2021	324 Grand Avenue East	Chatham	Chatham-Kent	Granted: Jan 25, 2021	20
007-2021	13709 County Road 46	Tilbury West	Lakeshore	Granted: Jan 11, 2021	6
008-2021	23212 Dillon Road	Raleigh	Chatham-Kent	Granted: Jan 27, 2021	21
009-2021	390 Colborne Street	Chatham	Chatham-Kent	Granted: Jan 26, 2021	19
010-2021	Thames Street	Chatham	Chatham-Kent	Granted: Jan 11, 2021	5
011-2021	Indian Creek Line @ Diversion Channel	Chatham	Chatham-Kent	Granted: Jan 11, 2021	33
012-2021	Colborne Street @ Diversion Channel	Chatham	Chatham-Kent	Granted: Jan 11, 2021	33
013-2021	Wathy Drain	Howard	Chatham-Kent	Granted: Jan 12, 2021	7
014-2021	Robertson Cornell	Howard	Chatham-Kent	Granted: Jan 12, 2021	7
015-2021	Switzer Drain	Ekfrid	Southwest Middlesex	Granted: Jan 14, 2021	3
016-2021	May Drain	Ekfrid	Southwest Middlesex	Granted: Jan 14, 2021	3
017-2021	22 Cramar Crescent	Chatham	Chatham-Kent	Granted: Jan 15, 2021	4
018-2021	1310 Kerr Avenue	Erieau	Chatham-Kent	Granted: Jan 25, 2021	11
019-2021	8551 Parkhouse Drive	Mount Brydges	Strathroy-Caradoc	Granted: Jan 25, 2021	10
020-2021	19030 Light Cove Avenue	Lighthouse Cove	Lakeshore	Granted: Jan 27, 2021	9
022-2021	Rivers-Trojek & Rivers- Moore Drains	Dunwich	Dutton Dunwich	Granted: Jan 19, 2021	5
027-2021	101 Tuscany Trail	Chatham	Chatham-Kent	Granted: Jan 20, 2021	6
029-2021	95 Murray Street	Chatham	Chatham-Kent	Granted: Jan 21, 2021	0
031-2021	10055 River Line	Harwich	Chatham-Kent	Granted: Jan 25, 2021	1
063-2021	24424 Argyle Line	Alborough	West Elgin	Granted: Jan 26, 2021	1
067-2021	755 Towanda Boulevard	Erie Beach	Chatham-Kent	Granted: Jan 28, 2021	2
068-2021	6491 Krista Lane	Melborne	Southwest Middlesex	Granted: Jan 29, 2021	3

10.4) Conservation Area Lands

10.4.1) January 1 - January 31, 2021 Visitation

Note – very limited numbers of school programs and public events due to COVID-19 Pandemic

Longwoods Road Conservation Area – 1160 people (154 in 2020) (Includes 2 people per pay & display permit (transaction) Pay and Display Permits – 580 vehicles (77 in 2020)

C.M. Wilson Conservation Area – 216 people (48 in 2020) (Includes 2 people per pay & display permit (transaction) Pay and Display Permits – 108 vehicles (24 in 2020)

Sharon Creek Conservation Area – 57 Day Use Transactions on MacKay Pay (12 transactions in 2020)

2021 Parking Passes – 45 sold in January 2021 (20 sold January 2020)

10.4.2) Conservation Areas

Despite the cold weather and provincial lockdowns our Conservation Areas continue to be very busy, especially on weekends.



Parking area at CM Wilson – January 30, 2021

It is common for properties like Sharon Creek, Longwoods Road and CM Wilson to have 50-100 cars per day on weekends.

As such, staff have spent extra time dealing with the public and arranging after hours security measures.

174 LTVCA 2021 Conservation Area Parking Permits have been sold to date.

Eastern District

Ontario Job Creation Program staff are back to work and are making great changes at Longwoods Road CA.

New Trails, upgraded parking areas and new signage are really starting to make a difference.



Eastern District Supervisor- Vance Stark is implementing the principles of LEAN at our Longwoods Road Workshop.



It can be defined as: A set of techniques to identify and eliminate waste from operations. A system of organization principles to maximize value and eliminate waste.

Staff have done a great job organizing: tools, equipment, fleet and methodology for day to day activities.

Sharon Creek continues to be a very busy property, the McKay Pay Phone App is a great tool to collect fees with very little infrastructure (no need for gate or pay and display machine).

Western District

Like the East, all properties are busy, especially CM Wilson with well over 100 cars per weekend. Contracted security staff. MEU, was scheduled the weekend of February 6, 2021 and issued several warnings and tickets for violations of Conservation Authority Regulations.

Historic Barn at CM Wilson

Our staff are showing off their carpentry skills by upgrading the old barn.

Proper stairs lead to a spacious loft that looks over the floor plan of the old barn.

The LTVCA rents this structure out, with full kitchen, it makes for an ideal setting for weddings, family reunions and parties.



Big "O" CA

Staff are ordering planting stock for the restoration of our newly acquired land adjacent to the Conservation Area, with plans for planting this upcoming spring.

New property Acquisition-Ashton Forest

The 25 acre Carolinian Forest donation is now complete. Staff will complete a baseline survey and begin assessing which tax program is best suited for this land. Special thanks to Kenneth Ashton for his generous donation and protection of land.

The reports align with the following objectives of the **LTVCA's Strategic Plan**:

1. Strengthen and Increase Collaboration with Community Stakeholders
2. Increase the Awareness of the Value of Good Watershed Stewardship
3. Strengthen Brand Recognition
7. Improve Internal Communications
9. Improve Conservation Areas Operations
10. Improve Human Resources
11. Improve Training Opportunities for Staff

Recommended:

Bonnie Carey
Manager, Communications, Outreach and Education

Recommended:

Randall Van Wagner
Manager, Conservation Lands and Services

Reviewed:

Mark Peacock, P. Eng.
C.A.O. / Secretary-Treasurer

10.5) Conservation Services

Staff are busy with projects, grant applications, site visits and outreach and promotion of our programs. Highlights include, but are not limited to the following:

- launch of new *Soil Health Program* (incentives for landowners ex. Cover crops)
- two applications to the *Species at Risk Fund* (bat monitoring and phragmites control)
- Species at Risk staff applied for 4 Canada Summer Jobs positions
- Dutton/Dunwich large stock tree and seedling orders
- *CK Real Estate Board* tree planting initiative
- Species at Risk staff are reaching out to landowners targeting restoration work in high priority sub watersheds
- *CK Drainage* partnering on green infrastructure projects
- Outreach and Promo of all our Stewardship programming has had a huge improvement, check out our website and new brochures to see the new look
- *CK Public Health Unit* tree planting orders
- *ALUS* site visits and project planning
- *Rondeau Barrier Beach* restoration committee

This new wetland cell on Harwich Rd was created by our staff, area contractors, landowners and partners: *Ridge Landfill Trust, Engie, Ducks Unlimited Canada*



The reports align with the following objectives of the **LTVCA's Strategic Plan**:

1. Strengthen and Increase Collaboration with Community Stakeholders
2. Increase the Awareness of the Value of Good Watershed Stewardship
3. Strengthen Brand Recognition
7. Improve Internal Communications
12. Strengthen Program Review Policy(s)

Recommended:

Randall Van Wagner
Manager, Conservation Lands and Services

Reviewed:

Mark Peacock, P. Eng.
C.A.O. / Secretary-Treasurer

10.6) Communications, Outreach and Education

10.6.1) Website Updates

During the pandemic the LTVCA website is updated to inform the public about the procedures we are using to respond to inquiries and requests to purchase items from the Conservation Authority as offices remain closed to the public. Ongoing are the postings of watershed and shoreline conditions, Minutes and Agendas of Board Reports, changes in fees, updates regarding programs and services of the LTVCA and virtual/onsite events and activities. The website design is being refreshed and will have a new look hopefully in 2021.

10.6.2) Social Media

Since the December 10th Board of Directors' Meeting, daily social media posts on the LTVCA's social media platforms have been issued: (**Facebook** – 2,505 followers for an increase of 87 followers); **Twitter** – 1,163 followers for an increase of 26 followers; **Instagram** – 662 followers for an increase of 47 followers) have been issued. Posts focus on the LTVCA's ongoing programs and services, following environmental issues across our watershed, how we are social distancing/adapting to the COVID-19 Pandemic and keeping public informed. The Ska-Nah-Doht Village's Facebook page currently has 2,128 followers for a huge increase of 396 followers since mid-December 2020!

Posts are circulated to Directors of the LTVCA and Foundation, First Nations Communities, Municipal Councils/Clerks/CAO's, MP's and MPP's, Ska-Nah-Doht Advisory Committee, all staff, Conservation Ontario, and watershed media (as needed).

We continue to introduce video clips on **YouTube** of staff speaking about features at Longwoods and Ska-Nah-Doht – providing short virtual tours of the site. These have been encouraging visitors to come out and explore the conservation area on their own. In addition, a River and Creek Safety Program video (narrated PowerPoint show) has been posted on YouTube as staff wanted to continue their safety messaging to youngsters. (Inclass River and Safety Program not being offered in 2021 due to the pandemic).

We have reinforced the importance of all the COVID-19 protocols including messaging about social distancing, removal of garbage and pet waste, and have encouraged visitors to support our conservation areas through payment of parking fees or purchase of 2021 parking passes.

December 2, 2020 – February 9, 2021 - Daily Social Media Post Topics

- **Water Management Mondays**

- Schedule 6 Changes Fall Short of Addressing CA Concerns
- Ground Water Quality Monitoring
- Flood Watches
- About the Backwater Control Dam and Pumping Station
- How Does the Diversion Channel Work?
- We had a Record Breaking Year for Permits Reviewed
- 2020 in Review – flood messaging, plan reviews, sites monitored

Changes Still Fall Short of Addressing Conservation Authorities' Concerns Re: Schedule 6 of Bill 229

CONSERVATION AUTHORITIES CONTINUE TO ASK PROVINCE TO WITHDRAW SCHEDULE 6 OF BILL 229

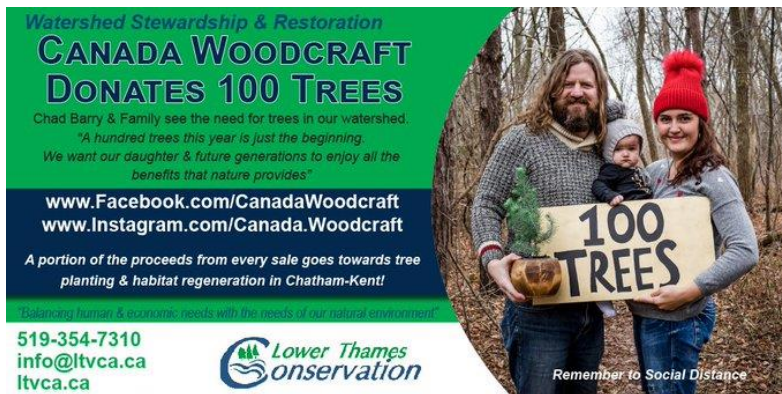
- Province's new changes made to Schedule 6 proposed for Conservation Authorities (CAs) still fall well short of addressing our concerns particularly for planning, permitting & enforcement.
- And additions were introduced by the Province which create even more delays & costs.
- The Minister will now be allowed to disregard CA science-based decision-making for development.

519-354-7310
info@ltvca.ca
ltvca.ca

Lower Thames Conservation

Remember to Social Distance

- **Stewardship Tuesdays**



Watershed Stewardship & Restoration
CANADA WOODCRAFT
DONATES 100 TREES

Chad Barry & Family see the need for trees in our watershed.
*"A hundred trees this year is just the beginning.
 We want our daughter & future generations to enjoy all the
 benefits that nature provides"*

www.Facebook.com/CanadaWoodcraft
www.Instagram.com/Canada.Woodcraft

*A portion of the proceeds from every sale goes towards tree
 planting & habitat regeneration in Chatham-Kent!*

"Balancing human & economic needs with the needs of our natural environment"

519-354-7310
info@ltvca.ca
ltvca.ca

Lower Thames Conservation

Remember to Social Distance

- 2021 Tree Species Price List
- Cedar Springs Restoration Project
- Woodcraft Donates 100 Trees
- Retro Suites Goes Green
- Online Tree Order Forms Available
- Thankyou Forest Ontario
- Join Our Email List
- How'd We Do in 2020 – tree planting
- Environmental Restoration in 2020
- Our 2021 Stewardship Programs
- Aquatic Species at Risk Program
- Our New Van Wrap
- Enhancing Watershed Health in 2020

- **Conservation Area Wednesdays**

- Parking Passes On Sale and Great Deal!
- Big O Contributors Celebrated
- Conservation Area gate closures due to weather forecasts
- Thank you MEU
- Is the Ice Safe to Play (X3)
- Lands Team Worked Hard in 2020 and Clearing Diversion Channel
- Keeping Dam Gates Clear of Debris
- LTVCA CA's Open
- CA Booklet Sponsorship Opportunities



Holiday Early Bird Special
Buy 1 Parking Pass before Dec.18 & 2nd pass 1/2 price!

LTVCA 2021 PARKING PASSES
 Conservation Area parking passes help fund many improvements like new docks, signage & trail enhancements.
 Thanks for your support!

To purchase your pass please email
Agnes.Vriends@ltvca.ca

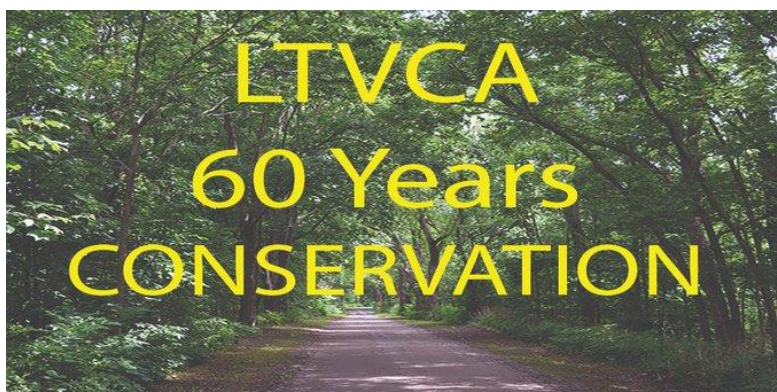
*Protecting habitat, leaving future generations with improved environment,
 providing healthy recreation & educational opportunities.*

519-354-7310
info@ltvca.ca
www.ltvca.ca

Lower Thames Conservation

Remember to social distance!

- **Outreach and Education Thursdays**



- Acknowledging Archaeologist's Assistance with Artifact Collection at SND
- LTVCA Thanks You for Your Support in 2020
- River & Creek Safety Video Coming Soon
- Trail Etiquette
- Think Happy Thoughts for Spring
- Trail Checking
- No Snowshoe Rental
- 60 Years of Conservation!
- River and Creek Safety Video Now on YouTube

- **Phosphorus / Water Quality Fridays**

- High Waters in Local Drains
- Flow Graphs at Monitoring Pumping Station
- Doing Crop Inventories
- Runoff Sampling
- Merlin Drain Monitoring
- Soil Health Program Launch



- **encourage people to use our conservation areas safely during the COVID-19 pandemic** - physical distancing, reminders
- **articles of public interest from local media regarding ecosystems and the environment, and local environmental issues** (erosion, flooding, emergency preparedness, wetlands, grasslands, pollinators)
- **watershed community based environmental initiatives** including reposting municipal posts; sharing London Canoe Club posts (for Sharon Creek Conservation Area); August Tree Giveaway campaign
- **cool facts about nature** – local plants, birds, trees, animals and thing families can do with their children to engage with nature in their own back yards or in a conservation area during the pandemic – helping people to reconnect with nature
- **supporting Conservation Ontario's social media campaigns re: World Wetlands Day, Drinking Water Source Protection**
- **Salting Shift Campaign**
- **sharing of neighbouring Conservation Authorities' information**
- **sharing of municipal public health information** – CK Public Health, London Middlesex Health, St. Thomas Elgin Health, Windsor Essex

10.6.3) LTVCA Annual Reports and Presentations

The latter part of December, January and February have been busy months compiling several reports reflecting on and documenting the programs and services of the LTVCA in 2020. An in house 30 page report for LTVCA staff and Directors along with an executive Summary Report (attached) for the public and municipalities have been completed. Both will be available for download on our website following the AGM. As well, a PowerPoint presentation of the Annual Report has been produced and will be viewed at the AGM as well as available on our website. In addition, a PowerPoint presentation will be viewed celebrating the recipients of the LTVCA's annual awards for volunteer service and environmental accomplishments. The staff team are thanked very much for all their submitted reports, statistics and pictures that contribute to these final products

10.6.4) Education

Realizing that the River & Creek Safety Program would not be an in-class deliverable to watershed grade 2's this year, a narrated water/ice safety video was created and made available for teacher and classroom access on the LTVCA Education Facebook page and on YouTube. This safety program has saved lives over the years and is now more accessible for schools to get the message across to students.

With restrictions in place for school field trips an emphasis on creating videos from existing PowerPoint presentations has been ongoing. These videos cover far-ranging topics from sciences through geography and history and will be a boon for future field trip experiences to Longwoods/Ska-Nah-Doht.

Staff will also engage in creating a Virtual Lake Huron-Lake St. Clair Corridor Field Trip that will feature challenges and ways to meet those along this interesting and varied shoreline. This project is funded by the Ontario Ministry of Environment, Conservation and Parks (MECP) and will be a joint effort combining input from SCRCA, ERCA, LTVCA and the First Nations communities. Secondary level students are the target audience and education strands will include science, history and geography. St. Clair Region Conservation Authority is taking the lead on this project.

A Western Lake Erie Student Summit project has also begun in partnership with all Lake Erie conservation authorities to provide a virtual environmental summit for secondary level students. This project has also been funded through MECP. We will be participating in this opportunity, led by Upper Thames River Conservation Authority.

10.6.5) Ska-Nah-Doht Village and Museum

Amazing drone shots of Ska-Nah-Doht light up our Facebook page! GPS Technician, Neil Pothier went out on a weekend to practice with the new equipment and captured a couple of great village aerals. With nearly 4,000 views, it's our best social media response to date!

Tis the season for grant applications! We are researching, webinar-watching and writing to support re-opening of the Resource Centre/Museum with available funding. Applications for summer staff are being accessed through Canada Summer Jobs, offering flexibility with hiring and scheduling. If the pandemic gets under control, Day Camp may resume on site or "Camp-in-a-Bag" will continue based on last year's success.

Contacted schools are very positive about receiving 1 of 6 artifact cases produced as part of the "Longwoods/Ska-Nah-Doht Village & Museum Enhancement Project" financially supported through a Job Creation Partnership (OJCP) with Service Ontario. It has become a "pilot project" that will surely inspire more sharing of resources from the Museum's Educational Collection. As well, the Ontario School Curriculum based materials and lesson plans developed by Assistant Curator, LeeAnne Doxtator for both Grade 3 and 5, will be made available on the Ska-Nah-Doht education website page this spring.

After 48 years of touring Ska-Nah-Doht Village, visitors can feel a little safer using the newly created path that finally gets them off the main roadway! Thanks to Eastern District Supervisor, Vance Stark along with Brian and Matt from the OJCP crew who took advantage of the cold weather to clear the brush. Now, by crossing the road directly from the Museum through the Carey Carolinian Arboretum Kiosk to the Heritage Log Cabin area, it is a leisurely stroll. Once at the cabins, one picks up the new path that winds through the natural surroundings of the forest much sooner than the old trail to the village. Visitors will be able to see more forest life and put themselves into life 1,000 years ago faster!

We have applied for a Tourism Adaptation Grant facilitated by South West Ontario Tourism (SWOTC). If successful we will be able to have a touch-free tour of the Museum/Resource Centre. Items include accessible door buttons, display barriers, plexiglass barriers and room foggers. Staff will have a big job ahead turning our hands-on museum into a hands-off experience.



The reports align with the following objectives of the **LTVCA's Strategic Plan**:

1. Strengthen and Increase Collaboration with Community Stakeholders
2. Increase the Awareness of the Value of Good Watershed Stewardship
3. Strengthen Brand Recognition
7. Improve Internal Communications
8. Improve Internal Understanding of Roles & Responsibilities
9. Improve Conservation Areas Operations
10. Improve Human Resources
11. Improve Training Opportunities for Staff
12. Strengthen Program Review Policy(s)

Recommended:

Bonnie Carey
Manager, Communications, Outreach and Education

Reviewed:

Mark Peacock, P. Eng.
C.A.O. / Secretary-Treasurer

10.7) Joint Health and Safety Committee Inspection Minutes – Nov. 6 & Nov. 18, 2020

LOWER THAMES VALLEY CONSERVATION AUTHORITY



HEALTH AND SAFETY INSPECTION

FRIDAY, NOVEMBER 6, 2020

During Covid-19 Health and Safety Inspections are being completed by one Committee Member only.

AREA 5 and part of AREA 1 site inspections completed by Valerie Towsley - Employee Representative.

Inspection of AREA 5 sites: Merlin, Lighthouse, Rowsom, Big 'O', Two Creeks, Courey and Ward; and Inspection of portions of AREA 1 sites: Admin Building, Colborne and Miller. See completed Workplace Inspection Record for details.

ITEMS NOTED IN RED and BOLD are considered to need immediate attention.

**LTVCA Joint Health and Safety Committee
Workplace Inspection Record**

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION Well covering at SE end of property	AREA 5 Merlin CA Coffee can covering old well stand pipe, in poor condition, jagged edges	8:24 am - remove and replace with a better cap system				
LOCATION Path back muddy and water covered	Ward CA - did not go back to the property due to path conditions -no issues noted from road	8:36 am 8:51 am				
LOCATION Small pavilion	Two Creeks CA - no issues noted	8:52 am 9:08 am				
Fire / BBQ pit	- fire pit falling apart, metal bars sticking out, concrete cinder blocks fallen or leaning out, grill in bad shape	- repair or completely remove				
Small bridge directly east of Hike Metal Bridge	- west handrail fallen down into creek, bridge / deck in very poor condition, only thing holding the	- this issue has been reported multiple times over the years. This situation can no longer be ignored. Health and				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
	bridge up is a small ash tree	Safety issue – recommend immediate removal				
Hike Metal Bridge (HMB)	- north side, dirt ramp up to bridge deck eroding away at sides - trip hazard	- bring more soil in to improve access ramp to bridge, may need to install boards at sides to prevent materials leaching down into the creek during rain events				
Memorial Grove	- several dead tree limbs hung up in tree branches over path along west side	- remove				
Pearce Bridge	- similar to HMB, ends eroding away from bridge platform	- bring more soil in to improve access ramp to bridge, may need to install boards at sides to prevent materials leaching down into the creek during rain events				
Wild Rose Trail	- 4" Big O pipe west side of the creek lying on ground posing a trip hazard	- remove if serving no purpose or trench in and cover with appropriate depth of soil				
N end by road, large culvert under path	- wing walls on west side are free standing (no materials behind the wall for support), creating voids on both sides of culvert with	- back fill behind wing walls if stable or fence the path of both sides of the culvert				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
North trail by farm field	thick vegetation hiding the holes - path narrowing on both sides, 1.5 m top width at both ends - potential falling hazard - Big 'O' pipe exposed - trip hazard	- remove if serving no purpose or trench in and cover with appropriate depth of soil				
North bridge over Two Creeks (bike path?)	- bridge is in very poor condition, unstable walking surface - guard rail missing on SW side	- this issue has been reported multiple times over the years. This situation can no longer be ignored. Health and Safety issue – recommend immediate removal				
Small wooden bridge NE side of creek	- boards rotten - structure not well supported	- remove rotten boards and replace with new ones - fix supports				
On all trails	- any dead trees / limbs close to or over hanging trails – on all trails	- drop and cut up or push off to side of trail				
McIntosh Trail	- dead tree rotten at bottom, being held up by neighbouring tree	- drop and cut up or push off to side of trail				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
Wooden plank bridge	- SW side eroded, trip hazard	- bring more soil in to improve access ramp to bridge, may need to install boards at sides to prevent materials leaching down into the creek during rain events				
Big 'O' pipe where red trail splits to yellow	- pipe lying on the ground, trip hazard	- remove if serving no purpose or trench in and cover with appropriate depth of soil				
South of Hummingbird bridge	- plywood covering over erosion points in pathway	- install Big 'O' pipe and entrench it into the ground, covering with sufficient depth of soil to prevent exposure of pipe, then fill in erosion trenches				
Amphitheater	- bottom step missing on north side	- replace missing board				
		10:26 am				
LOCATION	Rowsom's CA	10:46 am				
Prairie trail	- trail very uneven, potential trip hazards in multiple locations	- bring in more mulch to top dress or backfill with soil				
No motorized vehicle sign	- facing away from trail, difficult to see what sign says from the trail, bolts loose (I finger tightened them	- reposition the trail sign and tighten the bolts				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
Large dead oak tree (mast tree) at NW end of trail	when inspecting the site) - dead branches / limbs hung up	- cut and drop limbs that could potentially impact the trail				
SE walk bridge into bush from old parking lot	- rotten boards in decking - soil ramp up to bridge eroding away on both sides	- replace - bring more soil in to improve access ramp to bridge, may need to install boards at sides to prevent materials leaching down into the creek during rain events				
		11:24 am				
LOCATION	Big 'O' CA	11:32 am				
Dead tree limbs	- limbs hung up in trees near trail at NE end	- cut and drop				
Active beaver damage at SW end of trail by the swale adjacent to the pond	- multiple trees gnawed almost all the way through close to the trail	- cut and drop				
		11:55 am				

**LTVCA Joint Health and Safety Committee
Workplace Inspection Record**

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION Neighbours sump pump hoses crossing laneway into the CA	LIGHTHOUSE CA - hoses not trenched in, or boards sticking up on either side of hoses - trip hazard - outletting directly onto our lands (onto our septic bed), not to the canal causing flooding and potential erosion issues on our property	12:25 pm - remove and entrench pipe crossing the laneway, cover with soil or gravel - request that the landowners extend their sump pump hoses to outlet directly to the canal to prevent flooding issues on our property				
LOCATION	COUREY CA - drive by, cannot access this CA	12:43 pm 1:18 pm				
LOCATION Dead standing Ash trees	AREA 1 MILLER CA - dead standing ash within proximity to Harwich Road and neighbouring buildings	1:48 pm - cut and drop 1:51 pm				

**LTVCA Joint Health and Safety Committee
Workplace Inspection Record**

Inspection Location: Area 5 and parts of Area 1

Date/Time of Inspection: Nov 6, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION	COLBORNE CA	1:59 pm				
	- no trails visible, no concerns noted					
		2:00 pm				
LOCATION	ADMINISTRATION OFFICE	2:03 pm				
Stairs to back deck on south end	- erosion of bank at south end of stairs	- bring more soil in to improve access ramp to stairs/deck, may need to install boards/preventative measures at south side to prevent materials leaching down into the river during rain events				
Back deck	- dead leaves and branches all over the deck, slip / trip hazards	- remove				
Back NE corner	- staff dumping dead vegetation over the bank, can cause instability of the bank	- remove dead vegetation from bank and place in the composter behind the building				
Tall grasses / vegetation overhanging the walkway to the back entrance	- potential tick hazard (have had a staff member complain about this issue)	- cut back during tick season so vegetation isn't overhanging the path				
		2:27 pm				

LOWER THAMES VALLEY CONSERVATION AUTHORITY



HEALTH AND SAFETY INSPECTION

WEDNESDAY, NOVEMBER 18, 2020

During Covid-19 Health and Safety Inspections are being completed by one Committee Member only.

Part of AREA 1 site inspections completed by Valerie Towsley - Employee Representative.

Inspection of the remaining portion of AREA 1 sites: Diversion Channel, Dam and Pump Station, and Rivards.

ITEMS NOTED IN RED and BOLD are considered to need immediate attention.

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: remainder of Area 1 – Diversion Channel

Date/Time of Inspection: Nov 18, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
<div>+</div> <p>LOCATION</p> <p>Mouth of the channel out to the Thames River at Colborne</p>	<p>AREA 1</p> <p>DIVERSION CHANNEL - Colborne</p> <ul style="list-style-type: none"> - NE side, all 4 wooden fence posts are rotten/loose - NE neighbours are dumping large amounts of grass clippings / compost over the diversion channel banks - mowing hazard, can cause bank instability by killing off the bank vegetation - SE side – gate / fence down - SW side – gate damaged - NW portions of fencing down on both sides of the gate 	<p>8:38 am</p> <ul style="list-style-type: none"> - remove and replace with new fence posts - inform neighbours to cease and desist - remove large piles or spread materials out over a larger area - remove damaged section and replace - remove damaged section and replace - remove damaged section and replace <p>8:59 am</p>				

**LTVCA Joint Health and Safety Committee
Workplace Inspection Record**

Inspection Location: remainder of Area 1 – Diversion Channel

Date/Time of Inspection: Nov 18, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION Diversion Channel at Park Avenue East	DIVERSION CHANNEL - Park - NE side – two outlet pipes are eroding further into the side wall of the channel, leaving large holes, danger for when mowing or if walking the site - SE side – no issues - SW side – majority of wooden fence posts have rotten off at the base or are leaning - old sign post for the diversion channel – sign has fallen off of the support post - NW side – two posts between the gate and the road have rotten off at the base	9:02 am - backfill holes and place filter cloth and rip-rap protection, embedded to bank level - remove damaged section and replace - remove - remove damaged section and replace 9:18 am				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: remainder of Area 1 – Diversion Channel Date/Time of Inspection: Nov 18, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION	LEAF & BRUSH DEPOT	9:22 am				
	- did not have the right key to be able to enter the site					
		9:25 am				
LOCATION	DIVERSION CHANNEL – Indian Creek Road East	9:28 am				
Diversion Channel at Indian Creek Road East	- SW side – rotten fence posts (2)	- remove damaged section and replace				
	- old diversion channel sign and post are down	- remove				
	- NW side – rotten fence post	- remove damaged section and replace				
	- NE side – no issues					
	- SE side – no issues					
		9:39 am				
LOCATION	RIVARDS	9:41 am				
Trash rack around upstream dam	- barrier railing around the trash rack, a few rails have broken off, jagged ends sticking out	- fix				

LTVCA Joint Health and Safety Committee
Workplace Inspection Record

Inspection Location: remainder of Area 1 – Diversion Channel

Date/Time of Inspection: Nov 18, 2020 – 8 a.m.

Item; location	Hazards Observed	Recommended Action	CAO Response		Action Taken/ Required to Repair	Completed By (Date/initials)
			Complete by (date)	Alternative Action		
LOCATION	- NW side – rotten fence posts	- remove damaged section and replace				
	- NE side – no issues					
	- SE side – one post south of the gate rotten	- remove damaged section and replace				
	DAM & PUMP STATION/CONTROL BUILDING					
	- Control building – no issues		9:59 am			
			10:09 am			
	- directly below the walkway on SW side at far west gate – large tree limb stuck into the pipe outlet	- remove				
			10:23 am			

10.8) Ska-Nah-Doht Advisory Committee Meeting Minutes – December 17, 2020



Ska-Nah-Doht Advisory Committee

MINUTES

The meeting of the Ska-Nah-Doht Advisory Committee was held remotely via telephone, at 6:00 P.M. on Thursday, December 17, 2020. The following members were in attendance: D. Fairbairn, B. Bruinink, M. Hentz, and M. Peacock. Also present: K. Mattila and A. Vriends.

1. Minutes of the Last Meeting

1. M. Hentz - B. Bruinink

Moved that the minutes of the September 24, 2020 meeting be approved.

CARRIED

2. Business for Approval

2.1) Annual Policy Review

2. M. Hentz - B. Bruinink

Moved that the committee review policies at the November 2021 meeting as per the Advisory Committee Constitution and begin a review of the Mission and Vision Statements at the first meeting of 2021.

CARRIED

3. Business for Information

3.1) Working through the Pandemic Update

Staff continued to engage the community through Pandemic challenges. A new Drive-Thru event, *Hallow-Scenes* was a great success on October 29th and a Pop-up Gift shop was held November 28th.

3.2) Educational Staff Update

Curator, Karen Mattila is retiring on April 30th, 2021. Community Educator, Carlyn Johnston returns in March and will assume curatorial duties of the museum. A new job title and description will be drafted.

3.3) Education Programs

Education Staff offered select school programs all out doors. 4 school/groups participated with excellent feedback.

3.4) OJCP Village & Museum Project Updates

OJCP General Labourers, Brian Watson and Matt Jeffery continued work in the village completing; new bark on the southern-most longhouse, a new lookout and new palisade section near the lookout. These positions continue to May 2021, work in the village will resume in the spring. As well, Assistant Curator Leeanne Doxtator selected artifacts with Dr. Chris Ellis sharing his knowledge to identify arrowheads. Work on developing educational materials to complement the artifact cases continued along with cataloguing the Watts Collection. This position continues to March 2021.

3. B. Bruinink – M., Hentz

Moved that the committee received 3.1 through 3.4 for information.

CARRIED

4. Other Business

4.1) 2021 Preliminary Budget will be sent to community members of the Committee.

4.2) Bill 229 – Schedule 6 - Changes to the CA Act

M. Peacock gave a brief summary of the effect of these changes on Education/Heritage Programs within CA's. Education/Heritage are considered non mandatory programs of a CA and therefore Municipalities do not have to fund them. CA's will have to enter into an agreement with each Municipality to have them fund these programs through their levy. Next step is to have the Ontario Government realize that these programs are mandatory and therefore Municipalities would fund them without having individual agreements.

5. Proposed 2021 Meeting Dates

Thursday, March 18 at 6:00 pm

Thursday, June 24 at 6:00 pm

Thursday, September 16 at 6:00 pm

Thursday, November 18 at 6:00 pm

6. Adjournment

4. B. Bruinink

Moved that the meeting be adjourned.

CARRIED

D. Fairbairn
Chair

Recommendation: That the above reports, 10.2) through to 10.8) be received for information.

11. Correspondence

11.1) County of Elgin Official Plan Review



1



REPORT TO COUNTY COUNCIL

FROM: Nancy Pasato, Manager of Planning

DATE: January 12, 2021

SUBJECT: County of Elgin Official Plan Review

RECOMMENDATION:

THAT Council direct staff to proceed with a Five Year Review process for the County of Elgin's Official Plan in 2021;

AND FURTHER THAT Council hold a Special Public Meeting in February, 2021, in accordance with Section 26 (3) of the Planning Act to discuss the Official Plan review process and hear comments from the public.

INTRODUCTION:

The County of Elgin adopted the current Official Plan (OP) in 2013. The Planning Act (Section 26) requires every municipality to update its Official Plan every five years. Plans must have regard for matters of provincial interest and ensure consistency with the Provincial Policy Statement (PPS).

DISCUSSION:

What is an Official Plan?

An Official Plan is a legal statutory planning document required by the province that describes the County's land-use strategy. The County of Elgin's Official Plan includes the vision, goals and policy directions of the County, as established by the community, and provides guidance for land use planning decisions in the County, including:

- locations for settlement areas, agricultural lands, and natural heritage;
- when and in what order parts of our communities will grow; and
- protection for agricultural, mineral and environmental resources.



Why do we need to review?

The purpose of an Official Plan 5-Year Review update is to ensure that the community vision/values, directions, policies and actions in the Plan reflect changes and meet the needs of the community for the future, and to review for consistency with the Provincial Policy Statement.

Possible revisions to the OP as part of the 5-Year Review may include the following:

- Adoption of Elgin Natural Heritage Study;
- Policies to address Climate Change in accordance with Bill 139;
- Housing policies (including attainable/affordable housing) in accordance with Bill 139;
- Inclusion of Drinking Water Source Protection policies;
- Population projection and land needs assessments, as per recent changes to the PPS 2020;
- Policy additions, as needed to be consistent with the Provincial Policy Statement changes from 2020,

and will be further informed by a community, agency, stakeholder and Council consultation process.

Process and Public Consultation Strategy

Consultation and public engagement in the time of COVID makes it very difficult to engage the community. Staff have developed a preliminary public consultation and engagement program, which ensures public and stakeholder engagement at regular intervals. The approach focuses on meeting residents in their communities and ensuring underrepresented voices have a meaningful opportunity to participate in the process.

1. Statutory Public Meetings, Virtual Meetings and One-on-one Meetings

When amending an Official Plan, the Planning Act requires Special Meetings of Council or Committees that are open to the public at certain points in the process. This is intended to provide an opportunity for the public to make comments and suggestions to the Official Plan. Pursuant to Section 26(3)(b) of the Planning Act, before making revisions to the County Official Plan, the County is required to hold a Special Meeting of Council, open to the public, to discuss potential revisions to the Official Plan.

The County will need to conduct a statutory public meeting to start the Official Plan review process. The purpose of this Special Meeting of Council is to discuss potential revisions that may be required to the County Official Plan and provide an opportunity for

the public to offer comments to Council regarding any issues or matters that should be considered in the 5-year review.

It is anticipated this meeting will occur in February, 2021, which will give ample opportunity to advertise through local newspapers, on the County and local municipalities webpages, and through social media channels. Given the current situation in Ontario, it is unlikely this meeting will be in person, but will need to pivot to an online format.

Over the course of OP review process, regular meetings and virtual meetings will be conducted to hear feedback on the various components of the OP review, including population projections, Natural Heritage Study, etc.

Public consultation aims to ensure transparency, discuss the goals and aspirations for the community, contribute opinions, ideas and recommendations on growth and development, and provide an opportunity to participate in the planning process.

External and Internal Consultation will include engaging with internal County staff and departments, consulting with external agencies and targeted stakeholder groups through one on one meetings, consulting with local municipalities, and ensuring the County engages with our Indigenous Communities.

2. Online Engagement through Webpage and Virtual Open House(s)

The County will be creating an Official Plan review webpage which will be the portal to all things OP review. The webpage will list status of the project, timing and timelines, contacts, reports, and provide the ability for stakeholders and residents to provide feedback. We will also be hosting a virtual open house available on our webpage – this will be a produced video that goes through the various components of the current OP and gives an overview of what the OP means to residents, as well an opportunity for residents to review documents and provide feedback.

3. Engagement in the Community at the Local Municipalities

It is important to ensure local voices are heard through the OP review process. Staff would like to conduct meetings at each of the local municipalities/Councils to ensure local issues are heard. It is anticipated that we will be meeting with each of the Councils in February-April, 2021. We will work with the local municipalities to ensure appropriate notice is given, and in a format that is appropriate given the current climate in Ontario.

A local Planners Committee will also be initiated with staff from each of the local municipalities and the County of Elgin, to meet semi-regularly to discuss local and county wide planning issues. Its another opportunity to engage local municipalities in the broader process.

4. One on one meetings with local Stakeholders

Staff will be collaborating with local stakeholders from across the County to gather input on key issues facing Elgin today, and getting feedback on how we want to see our County evolve in the future. These will take the form of one on one meetings during the public consultation component of the OP Review.

Timeline

The work plan is broken down into four (4) phases, each with significant milestones throughout the process. Staff anticipate that the review will take approximately one year to complete, with a final version of the Official Plan to be submitted for consideration by Council by end of year 2021/early 2022. The adopted Official Plan will be then submitted to the Province for approval.

Phase 1 – Engagement

Winter 2021 to Spring (April/May) 2021

After the initial kick off public meeting in February, and through meetings conducted at the lower tier municipalities, the engagement component will focus on engaging local residents and stakeholders to help inform the scope of the OP review. A follow up report on the scope of the OP review will be brought to County Council in the spring 2021.

Phase 2 – Analysis and Specialized Meetings

Spring 2021 – September 2021

During this timeframe the County will retain a consultant to conduct the population projections, employment projections and land needs assessment. Several specialized meetings may also occur during this time, including the Natural Heritage Study, and others that were identified through engagement.

Phase 3 – Findings and draft policy changes

October 2021-December 2021

This report to Council will provide the findings from the population projections and land needs assessments, and any proposed draft changes to the OP. A statutory public meeting will be held at this time to solicit final comments from the public on the draft changes.

These draft changes will also be circulated to the local municipalities for their review and feedback.

Phase 4 – Adoption

Winter 2022

It is anticipated that the final OP and associated amendments would be brought for consideration to Council in the winter of 2022.

The Ministry of Municipal Affairs and Housing (MMAH) is the Approval Authority for the Official Plan for the County of Elgin. The timeline for MMAH review is unknown, and there may be refinements or changes required to the OP as a result of the MMAH review.

FINANCIAL IMPLICATIONS:

The OP Review process will be undertaken primarily by County staff, with some portions completed by external consultants including population projections and land needs assessments.

Additional funds have been included in the 2021 budget for the OP review process.

ALIGNMENT WITH STRATEGIC PRIORITIES:

Serving Elgin	Growing Elgin	Investing in Elgin
<ul style="list-style-type: none"> ☑ Ensuring alignment of current programs and services with community need. ☑ Exploring different ways of addressing community need. ☑ Engaging with our community and other stakeholders. 	<ul style="list-style-type: none"> ☑ Planning for and facilitating commercial, industrial, residential, and agricultural growth. ☑ Fostering a healthy environment. ☑ Enhancing quality of place. 	<ul style="list-style-type: none"> ☑ Ensuring we have the necessary tools, resources, and infrastructure to deliver programs and services now and in the future. ☑ Delivering mandated programs and services efficiently and effectively.

LOCAL MUNICIPAL PARTNER IMPACT:

The OP review will be promoted to all Local Municipal Partner Councils. Staff will set up dates to attend local Council meetings to engage local residents and stakeholders. All local municipal Official Plans are required to conform with the County Official Plan, once updated.

COMMUNICATION REQUIREMENTS:

Communication will include the following:

- Statutory public meetings with Council.
- A webpage will be created and maintained as part of the communication strategy.
- Staff will set up dates to attend local Council meetings to engage residents.
- Regular meetings with local planners.
- Staff will set up one on one meetings with local stakeholders as needed.
- Virtual meetings for components of the OP review.
- Promotional video on the OP.

CONCLUSION:

Initiating the OP review process for the County of Elgin will ensure the OP responds to changing provincial priorities, and confirms the community vision/values, directions, policies and actions to meet the needs of the community for the future. This process is expected to take approximately one year to complete, with ample opportunity for community and local engagement.

It is recommended that a copy of this report will also be forwarded to the County of Elgin's local municipalities, conservation authorities and the Ministry of Municipal Affairs and Housing for their information.

All of which is Respectfully Submitted

Nancy Pasato
Manager of Planning

Approved for Submission

Julie Gonyou
Chief Administrative Officer

11.2) Christian Farmers – Commentary Bill 229: A Watershed Moment for Conservation Authorities



Commentary

Bill 229: A Watershed Moment for Conservation Authorities

December 11, 2020 | Suzanne Armstrong



The CFFO has joined many other organizations and municipalities in opposing Schedule 6 of Bill 229, the *Protect, Support and Recover from COVID-19 Act*, which proposes changes to the *Conservation Authority Act*. Because Bill 229 was a budget bill, [full consultation was not required](#). The request to remove Schedule 6 would have allowed, at the very least, for full consultation on the proposed changes to the *CA Act*. These changes will

almost certainly impact CAs' ability to protect against natural hazards, such as flooding, and to protect water quality.

This past Friday, government proposed further changes to Schedule 6 at the Standing Committee. [Ontario Nature reported on these changes](#) and is alarmed by what was proposed. [David Crombie and six other members of the Greenbelt Council](#) have resigned in protest of Schedule 6, including the new proposed changes.

Despite widespread public concern, [Bill 229 received royal assent on Tuesday, December 8, including Schedule 6](#) and the changes to the *Conservation Authority Act*.

Last week the CFFO made [a submission to the Standing Committee](#) on Finance and Economic Affairs requesting the removal of Schedule 6. In particular, the CFFO is concerned about proposed changes that will allow the Minister to directly issue permits. This appears to be another move, [similar to the government's use of Minister's Zoning Orders \(MZOs\)](#), that will give the government greater power over planning and permitting. At the same time this will circumvent the local and scientific knowledge currently exercised through the CA permitting process.

The CFFO is also concerned that the excellent stewardship programs offered by many CAs may be at risk if government does not recognize them as integral to CA's ability to deliver on their core mandate. CA-run stewardship projects and programs help to create and protect aspects of the natural landscape, including healthy farmland, wetlands and woodlands. These features mitigate flooding by absorbing heavy rainfalls and significant snowmelts effectively into the broader landscape, thus contributing to natural hazard mitigation and water quality protection.

As new regulations are developed to support the new law, we will have to wait and see what impact these changes will have as they are implemented in watersheds across the province.

Suzanne Armstrong is Director of Policy & Research for the Christian Farmers Federation of Ontario. The CFFO Commentary represents the opinions of the writer and does not necessarily represent CFFO policy. The CFFO Commentary is heard weekly on CFCO Chatham, CKXS Chatham, CKNX Wingham, and CHLP Listowel.

https://www.christianfarmers.org/media/commentary/bill-229-a-watershed-moment-for-conservation-authorities?mc_cid=d7af244db8&mc_eid=e246b1c910

11.3) Christian Farmers – Working Together for a Healthy Future



Working Together for a Healthy Future

Agriculture and Conservation Groups Partner to Contest Minister's Zoning Orders.

Born and raised in the City of Stratford, I was immediately intrigued when a letter came across my desk this summer written by Jamie Gibb, a farmer living in the Township of Perth South, just outside Stratford. Though I didn't know Jamie, I'd met many Gibbs at Sunday school and high school over the years, so I got in touch.

We discussed his letter, addressed to Steve Clark, Minister of Municipal Affairs and Housing. It set out his concern about the annexation of 175 acres of prime agricultural land near his farm and his deep frustration with the granting of a Minister's Zoning Order to enable the construction of a glass factory on the site without any public notice or consultation. In his words: "There were no Planning Act applications, no notices relating to a potential change in zoning, no reports and no public meetings or information sessions relating to the glass plant." To make matters worse, key reports and analysis relating to the intended land use were never released to the public by city officials.

The situation experienced by Jamie is one that is becoming all too familiar to me through my work at Ontario Nature, a charitable organization where I oversee conservation and education programming. Minister Clark has been issuing Minister's Zoning Orders – or MZO's – with increasing frequency, effectively eliminating public participation in land use planning decisions that affect farmland, drinking water and greenspace in our communities.



Anne Bell

Anne Bell is the Director of Conservation and Education at Ontario Nature, a charitable conservation organization that protects wild species and wild spaces across the province through conservation, education and public engagement.

Opposing MZOs in Durham

Suzanne Armstrong, Director of Policy and Research at the Christian Farmers Federation of Ontario, and I have been sharing information on this issue. Along with several other farm and environmental organizations, we opposed a recent MZO request in Durham Region. In that case, the City of Pickering had asked Minister Clark to issue an MZO to expedite a housing development for 60,000 residents on 4,000 acres of prime (Class 1) farmland and natural areas. Potential impacts included not only the direct loss of land available for food production and wildlife, but also:

- impaired water quality;
- increased land speculation;
- increased prices of farmland;
- increased risk of flooding;
- increased risk of development on surrounding farmland (to maximize the value of new municipal infrastructure that would have to be installed); and
- harm to an endangered species of fish, the reidside dace.

Fortunately, Minister Clark decided not to issue the requested MZO, as confirmed in a letter to Armstrong on October 28, 2020. Nevertheless, in that letter he acknowledged that he had granted several other MZOs on the following basis: "These MZOs will clear the way for the jobs, housing and infrastructure our economy will need on our road to economic recovery from the impacts of the COVID-19 outbreak."

Development vs. Protection

Let's take a closer look at this justification, a now common refrain from the Ontario government.

First, we should ask whether planning rules protecting farmland, drinking water and natural areas should indeed be cleared away. How does society benefit from these protections, and who exactly benefits from their removal?

Remember, Ontario's farmland is the base of the agri-food sector which employs more than 820,000 Ontarians and annually contributes over \$39 billion to the province's GDP. Further, according to a 2009 study commissioned by the Ontario government, our forests, waterways, wetlands and agricultural lands also provide ecosystem benefits (e.g., flood control, water filtration, soil retention, pollination services, recreational opportunities) valued at over \$84 billion per year in southern Ontario alone.

MZOs are issued without public notice or consultation. The decisions are made behind closed doors, so there is no opportunity for community members to weigh

the pros and cons of development or consider diverse interests. Is public participation itself to be cleared away as red tape? What about public accountability?

It should be noted that MZOs cannot be appealed. Jamie, for one, is out of luck; the fate of another 175 acres of Ontario's prime farmland has been sealed unless the Minister should change his mind and revoke the MZO.

Next, we should ask where the government should be greenlighting development through MZOs. In the Stratford case, the choice was made to site the glass factory on prime agricultural land. No staff reports or technical studies have been released to the general public explaining the rationale for the choice of these specific lands. It was as though farmlands were just sitting there waiting to be put to a higher and better use. Jamie rightly pointed out to me that the focus should be to first look at re-utilizing brownfield lands (that is, former industrial or commercial sites).

Fast-tracking Environmental Destruction

Inappropriate siting for development fast-tracked through MZOs is an all-too-familiar scenario. On October 30, for example, Minister Clark issued an MZO for warehousing facilities that will lead to the destruction of over 20 hectares of provincially significant coastal wetland in Pickering. The MZO overrides provincial policy that strictly protects significant wetlands, known to mitigate flooding, purify water, control erosion and provide many other benefits to society. The MZO enables their senseless destruction, even though there are large areas of serviced vacant and underutilized employment lands close by which could have accommodated the warehousing facilities.

Shared Hopes

It can be easy to feel discouraged and defeated in the face of such unreasonable decisions. Yet, if there is a silver lining to the current situation, for me it's the dialogue occurring among agricultural and environmental organizations and a renewed awareness of our shared interest in healthy farmland and natural areas.

Together, we are stronger and better informed, and thus better positioned to stand up for what matters. There are 4,000 acres of farmland and greenspace in Durham Region that will continue to provide food and wildlife habitat for years to come, and that's because we raised our voices together. I sincerely hope we continue to do so.



11.4) Conservation Ontario's Comments on the "Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order"



January 28, 2021

Provincial Planning Policy Branch
777 Bay Street
13th Floor
Toronto, ON M7A 2J3

Re: Conservation Ontario's Comments on the "Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order" (ERO #019-2811)

Provincial Planning Policy Branch:

Thank you for the opportunity to provide comments on the "Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order". Conservation Ontario is the network of Ontario's 36 conservation authorities (CAs). Comments submitted by Conservation Ontario should not be construed as limiting any comments submitted by individual CAs.

It is understood that changes were made to Section 47 of the *Planning Act* through the enactment of Bill 197, the *COVID-19 Economic Recovery Act* in July, 2020. These changes provide the Minister of Municipal Affairs and Housing with enhanced powers related to site plan control and inclusionary zoning outside of the Greenbelt Area when issuing a zoning order. These enhanced Minister's Zoning Orders (MZO) would supersede municipal site plan authority and could be used to require agreements related to inclusionary zoning to facilitate affordable housing. These enhanced powers could be applied to new MZOs or retroactively, without giving notice beforehand.

Through its review of conservation authorities, the province has identified mandatory programs and services that CAs shall provide including: risk of natural hazards; and, duties, functions and responsibilities as a source protection authority under the *Clean Water Act*; and, under the *Lake Simcoe Protection Act*. Our comments are focused on these mandatory programs and services.

Natural Hazards

It is recommended that the Ministry consider a limitation on the use of (enhanced) Minister's Zoning orders in areas subject to natural hazards, particularly as it relates to the control of flooding and erosion. This will help minimize the risk to people and property associated with development in areas prone to natural hazards. It is acknowledged that recent changes to the *Conservation Authorities Act* provide for the consideration of Section 28 permits as it relates to properties zoned through the MZO process, including the requirement to enter into an agreement with the CA. It is recommended that the province continue to treat hazardous lands as a constraint to development through the planning process.

Addressing hazardous lands through the zoning process or at minimum through site plan control, will reduce the potential for increased risks to public safety.

The site plan stage is where detailed design is developed. Beyond comments related to section 3.1 of the Provincial Policy Statement, it is at this point that conservation authorities through agreements with their municipal partners, provide expertise on items such as stormwater management. CA staff work collaboratively with their municipal partners and the applicants to negotiate reasonable terms with regard to hazards management as part of site plan control. In some cases, site plan control is utilized to enable tools such as easements to be granted. These easements can be critical for the maintenance of slope protection works, floodplains and setback from wetlands. The removal of the municipal use of site plan control will remove the ability of CAs to provide input and apply their expertise through this planning process. This will in turn, limit the CAs' (and other regulatory agencies') ability to work collaboratively with the municipalities, which could result in a delay to the approval of the overall development.

Source Protection Authority under the Clean Water Act

The *Clean Water Act* ensures communities protect their drinking water supplies through prevention – by developing collaborative, watershed-based source protection plans that are locally driven and based on science. Careful implementation of the source protection plans ensure that the drinking water of 95% of Ontarians is safeguarded. The *Clean Water Act* requires that a decision under the *Planning Act* that relates to the source protection area shall conform with the significant threat policies and designated Great Lakes policies and have regard to other policies set out in the source protection plan. Section 105 of the *Clean Water Act* requires that if there is a conflict between the *Clean Water Act* and another Act, regulation or instrument, the provision that provides the greatest protection to the quality and quantity of the water prevails. Therefore it is strongly recommended that any MZO issued by the province conform with the Source Protection Plan Policies as described in s. 39 (1) (a) (b) in the *Clean Water Act* and ensure that any conflicts are resolved with regard to the greatest protection of drinking water.

Duties, Functions and Responsibilities under the Lake Simcoe Protection Act

It is noted that site plan control is where the Lake Simcoe Region Conservation Authority (LSRCA) has the greatest ability to implement many of the policies of the *Lake Simcoe Protection Plan* (LSPP), including related to stormwater management and hydrogeology. Section 41 of the *Planning Act* allows for legal agreements to be entered into as a part of the approval process. Working with municipal partners, many of the technical requirements recommended by LSRCA to support the implementation of the LSPP have traditionally been addressed through the agreement process. There is concern that without the ability to enter into these agreements that the targets of the LSPP will not be met.

Recommendation: enable municipal site plan control to address natural hazards, source protection and the Lake Simcoe Protection Act as part of the Minister's Zoning Order process or require that these topics be addressed as part of an agreement between the municipality and the development proponent.

Thank you for the opportunity to provide comments on the "Proposed implementation of provisions in the Planning Act that provide the Minister enhanced authority to address certain matters as part of a zoning order". Should this letter require any clarification, please contact me at extension 226.

Sincerely,

A handwritten signature in black ink that reads "Leslie Rich". The signature is written in a cursive, flowing style.

Leslie Rich, RPP
Policy and Planning Liaison

c.c. CA CAOs/GMs

Conservation Ontario
120 Bayview Parkway, Newmarket ON L3Y 3W3
Tel: 905.895.0716 Email: info@conservationontario.ca
www.conservationontario.ca

11.5) Proclamation of Provisions of the Conservation Authorities Act

From: ca.office (MECP) <ca.office@ontario.ca>
Sent: Friday, February 5, 2021 10:46 AM
Subject: Proclamation of Provisions of the Conservation Authorities Act

Good morning,

With the amendments to the *Conservation Authorities Act* ("CAA") in Bill 229, the *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*, now passed by the Legislature, the government has made a series of substantive amendments to the CAA in 2017, 2019 and in 2020, resulting in a number of un-proclaimed provisions in the CAA.

On February 2, 2021, some specific provisions in the CAA were proclaimed to initiate changes to conservation authority governance, for consistency in administration, transparency and financial accountability, as well as increased municipal and provincial oversight of conservation authority operations. These provisions are not tied to any specific regulations, and relate only to provisions from the 2019 and 2020 CAA amendments. Specifically, these include:

- Government requirements (e.g. Non-derogation provision clarifying that nothing in the CAA is intended to affect constitutionally protected Aboriginal and treaty rights);
- Provisions related to conservation authority governance (e.g. changes to the conservation authority municipal membership);
- Minister's powers (e.g., enabling the Minister to issue a binding directive to a conservation authority following an investigation); and
- Housekeeping amendments.

Please refer to the [CAA](#) on e-Laws for a complete list of the provisions that are now in force.

We are proposing that the remaining un-proclaimed provisions be proclaimed in two further stages over the coming months to align with the roll out of proposed regulations and policy. These include:

- i) Provisions related to natural hazard management, mandatory programs and services, community advisory boards, the agreements and transition period, and fees.
- ii) Provisions related to municipal levies, and standards and requirements for non-mandatory programs and services.

We have received a number of questions about the implications of certain provisions coming into force, and particularly those related to the composition of conservation authority membership. I can

assure you that we are moving forward with a smooth transition to the new framework. Please refer to the attached FAQ for critical information on the implementation of these new measures.

My team in the Conservation Authority Office are available to answer any questions that you may have about the provisions that are now in effect as a result of the stage 1 proclamation. Please do not hesitate to contact us at ca.office@ontario.ca.

The Ministry of the Environment, Conservation and Parks will be in touch at a future date to notify you of the proclamation of the remaining provisions.

I look forward to continuing to work with you through our upcoming consultations on the new regulatory proposals under the CAA to ensure we put conservation authorities in the best position possible to be able to deliver on their core mandate.

Sincerely,

Keley Katona
Director, Conservation and Source Protection Branch
Ministry of the Environment, Conservation and Parks

Implications of Proclamation of Various Provisions: Frequently Asked Questions

1. Do participating municipalities have to appoint new members to conservation authorities now in order to meet the 70% requirement?

Immediate action is not required on the part of conservation authorities or by municipalities related to the provision requiring 70% of municipally appointed members be elected officials.

Current members should complete the remaining duration of their appointments. As new members are appointed, conservation authorities should be appointing members in a way that complies with this new requirement.

A participating municipality may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to this 70% requirement. The request should include the rationale for the request, and what proportion of members the municipality is proposing to be elected officials. Requests should be sent to minister.mecp@ontario.ca.

2. Does a conservation authority need to immediately initiate the term limits of chair/vice-chairs and rotate amongst participating municipalities?

Immediate action is not necessarily required. Implementation of this provision could begin at the first meeting held this year (following the proclamation date of February 2, 2021), or at such other meeting as may be specified by the authority's by-laws.

A participating municipality or conservation authority may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to the term limit or rotation. The request should include the alternative approach being proposed, and the rationale for the request. Requests should be sent to minister.mecp@ontario.ca.

3. When should conservation authorities transition to the use of generally accepted accounting principles?

If not already the practice, conservation authorities will transition to the use of generally accepted accounting principles for local government and ensure that key conservation authority documents are made available to the public (i.e., minutes of authority or executive committee meetings, auditor reports) following proclamation of these provisions on February 2, 2021.

Implications of Proclamation of Various Provisions: Frequently Asked Questions

4. When do copies of municipal member agreements need to be sent to the Minister and made public?

Please submit any existing agreements (on the number of total conservation authority members and number of members per participating municipality in a conservation authority) to the Minister within 60 days of February 2, 2021 (i.e., by April 3, 2021).

If no such agreement is in place as of February 2, 2021, but such an agreement is entered into at a future date, please provide it to the Minister within 60 days of executing the agreement. These agreements should also be made available to the public through the conservation authority's website or other appropriate means within these same timelines.

5. Which provisions of the Conservation Authorities Act (CAA) are you proclaiming in this first phase?

Provisions in the CAA that come into effect February 2, 2021, as part of this first phase include:

Housekeeping Amendments

- Clarifying "Minister" means the Minister of the of the Environment, Conservation and Parks (rather than the Minister of the Natural Resources and Forestry) (Bill 108, 2019).
- Administrative change by striking out "of the Environment" from "Minister of the Environment" (in the section on CA dissolutions – clause 13.1(6)(c)) (Bill 108, 2019).
- Remove a legislative date (now stale) for a past transition period for conservation authorities (CAs) to up-date administrative by-laws (Bill 229, 2020).

Government Requirements

- Non-derogation provision to recognize existing Aboriginal or treaty rights (Bill 229, 2020).
- Enable the Minister to delegate his or her powers to an employee of the Ministry of the Environment, Conservation and Parks (Bill 229, 2020).

Governance

- Changes to the CA municipal membership provisions including requiring 70 per cent of municipally appointed members to be elected officials with provision for the Minister to permit less than 70 per cent on application by a participating municipality (Bill 229, 2020).
- Requiring copies of municipal member agreements on number of total CA members agreed upon and numbers per participating municipality in a CA agreed upon, to be made public and provided to the Minister (Bill 229, 2020).

Implications of Proclamation of Various Provisions: Frequently Asked Questions

- Removal of the regulation making authority regarding the composition of the CA (Bill 229, 2020).
- Minister's power to appoint a member from the agricultural sector with limitations added to the member's voting rights (Bill 229, 2020).
- Limiting the term of the chair/vice-chair and rotating of the chair/vice-chair among a CA's participating municipalities with provision for the Minister to permit an exception to these requirements upon application of the CA or participating municipality. If an exception is granted, this would allow a chair/vice-chair to hold office for more than one year or two terms, or a member to succeed an outgoing chair, vice-chair, appointed from the same participating municipality (Bill 229, 2020).
- Minor amendments to the 'powers of authorities': integrating the CA power to "cause research to be done" with the CA power to "study and investigate the watershed" in order to support the programs and services the CA delivers; to require consent of the occupant or owner of the land before a CA staff can enter the land for the purpose of a CA project (such as land surveying); and to remove the power of a CA to expropriate land (Bill 229, 2020).
- Require CAs to follow generally accepted accounting principles for local governments, make key documents (annual audit, meeting agendas and minutes and member agreements) available to the public (Bill 229, 2020).
- Minister's Power
- Enable the Minister to issue a binding directive to a CA following an investigation (Bill 229, 2020).
- Enable the province, upon recommendation by the Minister, to appoint a temporary administrator to assume control of a CA's operations following an investigation or the issuance of a binding directive, if the directive is not followed. Immunity is provided for the administrator (Bill 229, 2020).

11.6) Ashton Land Donation



Municipality of Chatham-Kent
Community Development
Planning Services
315 King St. West, P.O. Box 640
Chatham ON N7M 5K8
Tel: 519.360.1998 Fax: 519.436.3237
CKplanning@chatham-kent.ca

Notice of Planning Act Approval

Take Notice, that on **January 18, 2021**, Council of the Corporation of the Municipality of Chatham-Kent approved Consent Application (File B-115/20) & Zoning By-law Amendment (File D-14 OR/46/20/A) submitted by Kenneth Ashton, concerning property located in Part of Lot 22, Concession 13, in the Community of Orford (East Kent), known as Roll No. 3650 260 001 11500.

At the meeting, Council approved Consent Application File B-115/20 to sever and convey a new 9.7 ha (24.0 ac.) lot for conservation purposes.

Zoning By-law No. 9-2021 was passed by Council to rezone the severed parcel to the Open Space (OS1) zone.

Reasons for Approval

The recommendation of Administration was to approve the application for the reasons outlined in the Planning Services Report, dated December 23, 2020. There were no written or oral submissions received with respect to the application prior to the decision of Council.

When and How to File an Appeal

Your appeal, together with the reasons for the appeal and the \$1,100.00 fee as required by the Tribunal, are to be made payable to the Minister of Finance in the form of a certified cheque or money order. An A1 Appeal Form provided by the Tribunal is on its website at <http://eeto.gov.on.ca/tribunals/pat/forms/appellant-applicant-forms/> and must be filed with the Municipal Clerk at 315 King Street West, Box 640, Chatham, Ontario, N7M 5K8, no later than 4:30 p.m. on or before the last date of appeal, noted below. Should this date fall on a holiday or weekend, you will have until 4:30 p.m. of the next business day to file your appeal.

Last Date of Appeal: February 8, 2021

Who Can File an Appeal

Only individuals, corporations and public bodies may appeal a by-law of the Municipality to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law is passed, the person or public body made oral submissions at a public meeting or written submission to the Council of the Municipality of Chatham-Kent or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

When the Decision Is Final

The decision of the Municipality of Chatham-Kent is final if a Notice of Appeal is not received on or before the last date of appeal noted above.

Additional Information

Additional Information about the application is available for public inspection during regular office hours at the Municipality of Chatham-Kent Planning Services office at the address, phone number and email address noted above.

Dated at the Municipality of Chatham-Kent this 19th Day of January, 2021.

Application No. D-28 OR/68/20/A
City/View No. PL202000220
Selton Line, Community of Orford (East Kent)

Notice of Decision

Applications: Combined Application (File D-28 OR/68/20/A) for Consent (Files B-115/20) and Zoning By-law Amendment (File D-14 OR/46/20/A)

City/View #: PL202000220

Applicant: Kenneth Ashton
Selton Line
Part of Lot 22, Concession 13
Community of Orford (East Kent)

Roll Number: 3650 260 001 11500

It is hereby certified that the Council of the Municipality of Chatham-Kent at its meeting on January 18, 2021:

Approved

1. Consent application File B-115/20 to sever and convey a new 9.7 ha (24.0 ac.) lot, shown as Part 1 on the applicant's sketch, in Part of Lot 22, Concession 13, Community of Orford, be approved, subject to the following conditions:
 - a) that the Chatham-Kent Zoning By-law be amended to rezone the severed parcel from Agricultural (A1-1) to Open Space (OS1);
 - b) that the severed parcel be transferred to the Lower Thames Valley Conservation Authority;
 - c) that the applicant pay \$100 for the cost associated with the apportionment of assessment under the Drainage Act related to the subject lands;
 - d) that a hard copy and AutoCAD.dwg version of the final reference plan projected to the NAD 83/UTM Zone 17N coordinate system be submitted to the Municipality; and,
 - e) that the necessary deed(s), transfer or charges be submitted in triplicate, signed and fully executed (no photo copies). It will be necessary to allow up to three (3) working days after all conditions have been fulfilled and documentation filed for the issuance of the Certificate (stamping of deeds).

Zoning By-law No. 9-2021 was passed by Council to rezone the severed parcel to the Open Space (OS1) zone.

The reasons for the Decision are incorporated in the report dated December 23, 2020, which was adopted by Council. There were no written or oral comments received from the public on this application. The last day for appeal of this Decision is February 8, 2021.

All conditions relating to the consent must be completed within one year of the date of this Notice of Decision.

Date of Notice of Decision: January 19, 2021

Notice of Right to Appeal

Written appeals to the Local Planning Appeal Tribunal in respect of this matter, setting out the objection to the decision and the reasons in support of the objection, must be filed with the Municipal Clerk of the Municipality of Chatham-Kent, not later than twenty (20) days of the date of this Notice of Decision. For further information, please contact the Planning Department at (519) 360-1998.

Each appeal is to be accompanied by payment of the Tribunal fees in the amount of \$400.00 for each individual application pertaining to that particular file. Cheque or money order should be made payable to the "Minister of Finance".

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or make a written request to be notified of changes to the conditions of the provisional consent.

12. Other Business
