



Board of Directors Meeting

MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held remotely via the LTVCA's Administration Office at 100 Thames Street, Chatham, at 2:00 P.M. on Thursday, October 15, 2020. The following directors were in attendance: L. McKinlay, T. Thompson, J. Wright, M. Hentz, P. Tiessen, J. Frawley, C. Cowell, S. Emons, S. Hipple and R. Leatham. A. Finn was unable to attend.

1. First Nations Acknowledgment

M. Peacock read the First Nations acknowledgement.

2. Call to Order

Chair, Linda McKinlay called the meeting to order and thanked everyone for their continued patience and cooperation during these difficult times.

M. Peacock took a roll call of Board members.

3. Adoption of Agenda

BD-2020-59 S. Hipple – R. Leatham

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes (Previously circulated)

BD-2020-60 P. Tiessen – S. Emons

Moved that the Board of Directors remote meeting minutes of August 20, 2020 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

None declared.

7. Presentations

- 7.1) First Nations Engagement and Flood Plain Programs – M. Peacock
- 7.2) Summer of 2020 Thames River Algae Blooms – J. Wintermute
- 7.3) 2021 LTVCA Draft Budget Report – M. Peacock

BD-2020-61 M. Hentz – C. Cowell

Moved that the Board of Directors receive the presentations 7.1) through to 7.3) for information, and

That all meetings and recommendations from meetings with member municipalities be brought to the December 2020 Board meeting with any proposed revisions to the draft budget for review.

And that the final 2021 Budget be brought to the Annual Meeting of the Authority in 2021 for approval.

CARRIED

8. New Business

None noted.

9. Business for Approval

- 9.1) Amendments to Administrative By-law to allow electronic meetings outside of declaration of emergencies

BD-2020-62 S. Hipple – R. Leatham

Moved that the following clauses be added to the Administration By-law of the Lower Thames Valley Conservation Authority (originally dated October 18, 2018 as amended April 16, 2020).

Electronic Meetings and Participation

Electronic meetings are permitted and must follow/accommodate all Section C Meeting Procedures identified in this By-Law, including those as set out in the section entitled "Conducting Board Meetings During any Period where an Emergency has been declared under section 4 or 7.0.1 of the Emergency Management and Civil Protection Act". In the case of an electronic hearing "Section 28 Conservation Authorities Act Hearing Guidelines, October 2001, amended 2018 and 2020" and as in future amended and approved by Conservation Ontario Council shall apply.

A member can participate electronically in a meeting that is open or closed to the public and in either case may be counted in determining whether or not a quorum of members is present at any point in time. Electronic meetings must permit all participants to communicate adequately with each other during the meeting. For open meetings the public must be able to attend the meeting electronically and be able to observe all that members can hear and see at the meeting.

CARRIED

- 9.2) Income and Expenditure vs Budget to August 15, 2020

BD-2020-63 J. Frawley – C. Cowell

Moved that the Board of Directors receives the Income and Expenditure vs Budget report for the period ended August 31st, 2020.

CARRIED

9.3) LTVCA 2021 Fee Schedule Proposal

BD-2020-64 S. Emons – P. Tiessen

Moved that the LTVCA Board of Directors approve the 2021 Conservation Area Fee Schedule.

CARRIED

9.4) Great Lakes Local Action Fund Application

BD-2020-65 R. Leatham – M. Hentz

Moved that the Lower Thames Valley Conservation Authority Board of Directors endorses the application to the Great Lakes Local Action Fund for the Engaging Citizens for Shoreline Stabilization and Climate Resilience.

CARRIED

10. New Business

- 10.1) CAO's Report: Update to Board on Impacts to Operations from COVID-19 Pandemic
- 10.2) LTVCA Indigenous Awareness Training
- 10.3) Water Management
- 10.4) Planning and Regulations
- 10.5) Conservation Areas
- 10.6) Conservation Services
- 10.7) Communications, Outreach and Education
- 10.8) Ska-Nah-Doht Advisory Committee Meeting Minutes – September 24, 2020
- 10.9) Joint Health & Safety Committee Meeting Minutes – September 8, 2020
- 10.10) Wheatley Two Creeks Association Minutes – September 3, 2020

BD-2020-66 C. Cowell – S. Hipple

Moved that the above reports under New Business, 10.1) through to 10.10) be received for information.

CARRIED

11. Correspondence

- 11.1) MOECP Correspondence Re: Amendment to the Minister's Direction for Conservation Authorities during the COVID-19 Outbreak
- 11.2) CO Correspondence Re: Conservation Authorities Act (CAA) Review: Enforcement Provisions
- 11.3) Canadian Heritage Correspondence Re: Museum COVID-19 Emergency Support Fund

BD-2020-67 S. Emons – P. Tiessen

Moved that Correspondence items 11.1) and 11.3) be received for information.

CARRIED

12. Other Business

None noted.

13. Adjournment


BD-2020-68 C. Cowell – M. Hentz

Moved that the meeting be adjourned.

CARRIED



Linda McKinlay
Chair



Mark Peacock, P. Eng.
CAO/Secretary-Treasurer