Western District Supervisor

LOCATION: C.M. Wilson Conservation Area - 21799 Fargo Rd Blenheim, ON

Department: Conservation Lands

Reporting to: Manager of Conservation Lands and Services

Date Posted: May 15, 2020

Closing Date: June 1, 2020

Approximate Start Date: June 5, 2020

Position Type: Full Time

PURPOSE OF POSITION:

- To manage LTVCA’s western district properties, fleet and equipment
- Supervise seasonal CA Lands staff, park rangers
- Assist Water Management Supervisor with McGregor Creek Dam and Diversion Channel

SPECIFIC RESPONSIBILITIES:

- Supervise the field staff assigned to the Conservation Area, allocate personnel to specific duties and shifts and maintain all time sheets and equipment logs.
- Control the use of the areas through the enforcement of the Conservation Area regulations and any other policies or guidelines as set forth by the Authority.
- Ensure the efficient and safe operation of the Conservation Areas, vehicles and equipment.
- Supervise the proper collection of user fees accruing to Conservation Areas, operation of Let’s Camp Software for camping reservations.
- Supervise and assist the opening and closing of all gates and facilities in the Areas and complete regular patrols of the Area to control vandalism, poachers and other such damage. These duties shall be carried out at such hours as required from day to day situations and available staff.
- Supervise and assist with all sanitary maintenance in Areas, such as the cleaning of washrooms and collecting of garbage and maintenance of water distribution system.
- Ensure campers are provided with a quality experience at CM Wilson Conservation Area.
- Arrange the safe storage and proper maintenance of all gasoline, supplies, machinery, equipment and vehicles as may be specifically assigned to the Areas and maintain accurate records of use for those items.
Recommend the replacement of equipment and addition of new inventory required in the Conservation Areas

Supervise and assist the Authority field staff with the development, maintenance and operation of any of the Authority's projects as assigned.

Liaise with Authority staff as needed.

Support/assist Eastern District Supervisor or other CA staff as required.

Responsible for the upkeep and maintenance of CA infrastructure in the Western District

QUALIFICATION:

- A diploma/ degree in Environmental Studies, Forestry, Natural Resource Management or similar background
- Strong communication skills, ability to work with staff, campers and community members
- Excellent organizational skills
- Familiarity with farm equipment, chainsaw’s, tools, and other heavy equipment
- Herbicide application licence an asset.
- Strategic thinking skills and an ability to work well in a team atmosphere
- Class G drivers licence
- Water plant operators licence

WORK CONDITIONS:

- Working in both outside and office environments
- Interacting with general public
- Heavy equipment use
- Supervision of seasonal staff
- Working in inclement weather
- 40 hours per week

COMPENSATION & HOURS

WAGE: $27.12/HR

WEEKLY HOURS- 40 HOURS

VACATION TIME- 2 WEEKS

PLEASE SEND A RESUME AND COVER LETTER BY JUNE 1, 2020 NOTING THIS POSITION TO:

LOWER THAMES VALLEY CONSERVATION AUTHORITY
100 THAMES ST
CHATHAM, ON N7L 2Y8 OR

EMAIL: RANDALL.VANWAGNER@LTVCA.CA