

Board of Directors Meeting

MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:30 P.M. on Thursday, February 21, 2019. The following directors were in attendance: L. McKinlay, T. Thompson, M. Hentz, P. Tiessen, J. Frawley, C. Cowell, S. Emons and R. Leatham. A. Finn, J. Wright, K. Ainslie and J. Brennen sent their regrets.

1. First Nations Acknowledgement

M. Peacock read the First Nations Acknowledgement to the Board of Directors and guests.

2. Call to Order

3. Adoption of Agenda

Motion: AGM-2019-01

1. P. Tiessen – T. Thompson

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Chair's Remarks

The Chair, Linda McKinlay welcomed the new members, staff and guests to the Conservation Authority's 2019 Annual General Meeting.

The Chair welcomed the new Board of Director members present and noted members not able to attend.

In attendance:

Mike Hentz, Municipality of Dutton Dunwich
Paul Tiessen, Municipality of Leamington
Jeannie Frawley, Municipality of Middlesex Centre
Christa Cowell, Municipality of Southwest Middlesex
Sarah Emons, Township of Southwold
Richard Leatham, Municipality of West Elgin

Regrets sent:

Amy Finn, Municipality of Chatham-Kent
John Wright, Municipality of Chatham-Kent
Kimble Ainslie, City of London
John Brennan, Municipality of Strathroy-Caradoc

Returning members:

Trevor Thompson

Linda McKinlay

6. Introduction of Guests

Chair, Linda McKinlay, introduced the guests present at the meeting.

- Dan McKillop, past LTVCA Board of Director member
- Gayle Bogart, past LTVCA Board of Director member
- Allan Bogart, guest
- Hilda MacDonald, Mayor, Municipality of Leamington and past LTVCA Board of Director member
- Stan Caveney, past LTVCA Board of Director member
- Ron Doane, past LTVCA Board of Director member
- John Kavelaars, past LTVCA Board of Director member
- Mrs. Kavelaars, guest
- Bill Bruinink, Ska-Nah-Doht Village Advisory Committee
- Darcy Fallon, Ska-Nah-Doht Village Advisory Committee
- Darrin Canniff, Mayor, Municipality of Chatham-Kent
- Grant Jones, Mayor, Township of Southwold, and KCCA Board Member
- Emma Young, Senior Environmental Officer, Chippewas of the Thames First Nations
- Theodore Albert, Chippewas of the Thames First Nations
- Raechelle Chatterton, Greening Award recipient
- Rick Taves, Wheatley Two Creeks Association, award recipient
- John Cofell, award recipient
- Jennifer Cofell, award recipient
- John Lawrence, award recipient
- Glenn Stotts on behalf of Ron Watts, award recipient
- Kelly Riley, Chippewas of the Thames First Nations, Guest Speaker
- Don Hector, Chatham-Kent Children's Water Festival Coordinator
- Sheila Simpson, Sheila Simpson & Associates
- Jenn Richards, MNRF
- Doriene Cushman, MNRF
- Mark McKinlay, guest

7. Business for Approval

7.1) 2018 Annual Report, present by Ms. Bonnie Carey

Motion: AGM-2019-02

2. C. Cowell – S. Emons

Moved that the LTVCA's 2018 Annual Report be approved as presented.

CARRIED

7.2) 2018 Audited Financial Statements, presented by Ms. Laura Poland

Ms. Laura Poland, representative of Baker Tilly CK, presented the 2018 Audited Financial Statements to the Board of Directors.

Motion: AGM-2019-03

3. M. Hentz – S. Emons

Moved that the LTVCA's 2018 Audited Financial Statements be approved as presented.

CARRIED

7.3) Election of Officers

Motion: AGM-2019-04

4. C. Cowell – P. Tiessen

Moved that Mark Peacock chair the LTVCA's 2019 elections.

CARRIED

Mr. Mark Peacock assumed the chair for the elections and declared all elected offices, positions and appointments vacant and outlined the voting procedures to the Board of Directors.

a) Chair

Mr. Peacock called for nominations for Chair of the LTVCA for 2019.

P. Tiessen nominated **L. McKinlay**

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2019-05

5. M. Hentz – S. Emons

Moved that nominations be closed.

CARRIED

L. McKinlay was declared to be elected as Chair.

b) Vice-Chair

Mr. Peacock called for nominations for Vice-Chair of the LTVCA for 2019.

L. McKinlay nominated **T. Thompson**

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2019-06

6. C. Cowell – R. Leatham

Moved that nominations be closed.

CARRIED

T. Thompson was declared to be elected as Vice-Chair.

Mr. Peacock congratulated those elected and turned the chair over to L. McKinlay, the Chair for 2019, to continue with the rest of the elections and meeting.

c) Personnel & Finance/Executive Committee (3 members to be elected)

Chair, L. McKinlay called for nominations to the Personnel & Finance/Executive Committee for 2019.

J. Frawley nominated **C. Cowell**

L. McKinlay nominated P. Tiessen
L. McKinlay nominated R. Leatham

Chair, L. McKinlay called twice more for nominations. There being no further nominations,

Motion: AGM-2019-07

7. P. Tiessen – S. Emons

Moved that nominations be closed.

CARRIED

C. Cowell, P. Tiessen & R. Leatham were declared members of the Personnel & Finance/Executive Committee.

d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)

Chair, L. McKinlay called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2019.

C. Cowell nominated J. Frawley
R. Leatham nominated M. Hentz
L. McKinlay nominated S. Emons

Chair, L. McKinlay called twice more for nominations. There being no further nominations,

Motion: AGM-2019-08

8. C. Cowell – R. Leatham

Moved that nominations be closed.

CARRIED

J. Frawley, M. Hentz & S. Emons were declared members of the Ska-Nah-Doht Village Advisory Committee.

e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.

As only one member from the Municipality of Chatham-Kent was present at the time of the appointments, it was decided to delay the appointment of members to the Ice Committee until the next full Board of Directors meeting.

7.4) 2019 Budget and Levy

M. Peacock presented the 2019 Budget and Levy.

Motion: AGM-2019-09

9. C. Cowell – S. Emons

That the non-matching levy of \$1,255,974 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

A recorded vote followed with all members voting in favour of the motion.

CARRIED

Motion: AGM-2019-10

10. T. Thompson – P. Tiessen

That the 2019 proposed budget totalling \$3,205,524 be adopted as presented, and that the matching levy of \$177,807 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

7.5) Appointment of Auditor

Motion: AGM-2019-11

11. R. Leatham – M. Hentz

Moved that the Board of Directors direct staff to undertaking a competitive bidding process to obtain Auditing services for the 2019 fiscal year and provide results of the bids to the Board for its decision at a subsequent board meeting.

CARRIED

7.6) Appointment of Bank

Motion: AGM-2019-12

12. S. Emons – P. Tiessen

Moved that the Canadian Imperial Bank of Commerce be appointed as the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2020.

CARRIED

7.7) Appointment of Solicitor

Motion: AGM-2019-13

13. S. Emons – M. Hentz

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2020.

CARRIED

7.8) Authorization to Borrow

Motion: AGM-2019-14

14. P. Tiessen – R. Leatham

Moved that the Authority Chair or Vice-Chair and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

7.9) Appointment to Conservation Ontario

Motion: AGM-2019-15

15. C. Cowell – S. Emons

Moved that the Chair be appointed as Voting Representative; and CAO / Secretary-Treasurer as first Alternative to Conservation Ontario council.

CARRIED

7.10) 2019 Board of Directors Meeting Schedule

Thursday, April 18, 2019 – 2:00-4:00 pm, Administration Board Room

Thursday, June 13, 2019 – 2:00-4:00 pm, Administration Board Room

Thursday, August 22, 2019 – 2:00-4:00 pm, Administration Board Room

Thursday, October 17, 2019 – 2:00-4:00 pm, Administration Board Room

Thursday, December 12, 2019 – 2:00-4:00 pm, Administration Board Room

Thursday, February 20, 2020 – 2:00-4:00 pm, Willson Hall, University of Guelph Ridgetown Campus

Motion: AGM-2019-16

16. C. Cowell – J. Frawley

Moved that the meeting schedule for 2019 and the Annual General Meeting for 2020 be endorsed as amended.

CARRIED

8. Other Business

None declared.

9. Adjournment


Motion: AGM-2019-17

17. T. Thompson – S. Emons

Moved that the meeting be adjourned.

CARRIED

Linda McKinlay
Chair



Mark Peacock, P.Eng.
CAO/Secretary-Treasurer