



Board of Directors Meeting

MINUTES

A meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the LTVCA Administration Building in Chatham at 2:00 P.M. on Thursday, August 23, 2018. The following directors were in attendance: H. MacDonald, D. McKillop, G. Bogart, M. Bodnar, T. Thompson, J. Kavelaars, M. Smibert, R. Doane and S. Caveney. L. McKinlay and L. Leclair sent their regrets. S. Pinsonneault was absent.

1. Call to Order

2. Adoption of Agenda

1. M. Smibert – R. Doane

Moved that the agenda be adopted as presented.

CARRIED

3. Disclosures of Conflicts of Interest

Dan McKillop declared a conflict of interest for item 7.6.

4. Approval of Previous Meeting Minutes (Previously circulated)

2. M. Bodnar – S. Caveney

Moved that the minutes of the meeting of June 21, 2018 be approved as circulated.

CARRIED

5. Business Arising From the Minutes

None declared.

6. Presentations

6.1) Jerry De Zwart provided a Power Point Presentation to the Board of Directors on the LTVCA's Communication & Conservation Education programs

6.2) Mark Peacock provided the Board of Directors with a Power Point Presentation on the LTVCA's Risk Management Plan

7. Business for Approval

7.1) Updated Administrative By-law, Code of Conduct, Conflict of Interest Guidelines and Procedure for Election of Officers

Stan Caveney presented the modifications undertaken by the committee to the Board of Directors for the second reading of the updated Administrative By-law, Code of Conduct, Conflict of Interest Guidelines and Procedure for Election of Officers

3. D. McKillop – T. Thompson

Moved that By-law 2018-01 as amended be read for a second time and posted to the LTVCA web site.

CARRIED

7.2) Budget vs Revenue and Expenditures for the period ending June 30, 2018

Todd Casier presented the budget vs revenue and expenditures for the period ending on June 30, 2018 to the Board of Directors.

4. M. Smibert – G. Bogart

Moved that the Board of Directors receives the Budget vs Revenue and Expenditures report for the period ended June 30, 2018.

CARRIED

7.3) 2019 Preliminary Budget

Todd Casier presented the 2019 preliminary budget guidelines to the Board of Directors.

5. J. Kavelaars – M. Bodnar

Moved that the Board direct staff to prepare the 2019 budget based on a 2% general levy increase and bring the preliminary 2019 budget back to the October meeting for review and approval.

CARRIED

7.4) Sharon Creek Dwelling

Randall Van Wagner gave a presentation to the Board of Directors on the potential for a house to be located on the Sharon Creek Conservation Area property.

6. R. Doane – S. Caveney

Moved that the LTVCA Board of Directors direct staff to move ahead with negotiations to relocate a house and draft an agreement with the Thames River Keepers. Once agreement is drafted, it will be presented back to the Board of Directors for final approval.

CARRIED

7.5) Draft Regulations and Planning Policy

7. S. Caveney – J. Kavelaars

Moved that the Board of Directors note and receive the changes made to the draft policy and that a broader circulation be initiated.

CARRIED

7.6) A proposed or pending acquisition or disposal of land by the Authority, In Camera Session

8. M. Smibert – R. Doane

Moved that the Board of Directors move into an 'in camera' session.

CARRIED

9. J. Kavelaars – M. Smibert

Moved that the Board of Directors move out of the 'in camera' session.

CARRIED

10. J. Kavelaars – M. Smibert

Moved that the LTVCA Board of Directors direct staff to proceed with the sale of the Crane Conservation Area, have a property appraisal undertaken and negotiate a Restrictive Covenant to permanently protect the Crane forest and monument; Also, that the funds raised through the sale be placed in a reserve for improvements of other Eastern District Conservation Areas; And that the final approval of the sale come back to the Board at a later date.

CARRIED

8. Business for Information

- 8.1) Water Management
- 8.2) Regulations and Planning
- 8.3) Conservation Areas
- 8.4) Conservation Services
- 8.5) Community Relations
- 8.6) Conservation Authority Education
- 8.7) Wheatley Two Creeks Association Minutes
- 8.8) GM's Report

11. G. Bogart – T. Thompson

Moved that report 8.1) through to 8.8) be received for information.

CARRIED

9. Correspondence

9.1) Scientists launch pilot project to warn of potentially dangerous 'meteotsunami' waves in Great Lakes 38

12. D. McKillop – M. Bodnar

Moved that correspondence item 9.1) be received for information.

CARRIED

10. Events Calendar

13. M. Smibert – G. Bogart

Moved that the Events Calendar items be received for information.

CARRIED

11. Other Business

None noted.

12. Adjournment

14. J. Kavelaars – R. Doane

Moved that the meeting be adjourned.

CARRIED



Hilda MacDonald,
Chair



Mark Peacock
General Manager/Secretary-Treasurer