

Board of Directors Meeting

MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:30 P.M. on Thursday, February 15, 2018. The following directors were in attendance: L. McKinlay, H. MacDonald, J. Kavelaars, T. Thompson, S. Pinsonneault, D. McKillop, S. Caveney, M. Smibert, G. Bogart, R. Doane, and M. Bodnar.

1. Call to Order
2. Adoption of Agenda

1. J. Kavelaars – M. Smibert

Moved that the agenda be adopted as presented.

CARRIED

3. Disclosures of Conflicts of Interest
None Declared.

4. Chair's Remarks

The Chair, Linda McKinlay welcomed the members, staff and guests to the Conservation Authority's Annual General Meeting.

The Chair and D. McKillop also welcomed new Board of Directors member from West Elgin, Mary Bodnar.

5. Introduction of Guests.

Chair, Linda McKinlay, introduced the guests during the ceremony section of the meeting.

- Rick Nicholls, MPP, Chatham-Kent & Essex
- Carolyn O'Neill, Ministry of Environment and Climate Change, Guest Speaker
- Patty Gillis, Environment and Climate Change Canada
- Dave Deput, Ministry of Natural Resources and Forestry
- Bernard Wiehle, Mayor of the Municipality of West Elgin
- Bill Bruinink, Ska-Nah-Doht Village Advisory Committee
- Darcy Fallon, Ska-Nah-Doht Village Advisory Committee
- Don Hector, Chatham-Kent Children's Water Festival Coordinator
- Joanne Hector, Chatham-Kent Children's Water Festival Volunteer
- Marcelo Villanuva, Union Gas Ltd
- Elizabeth Vanhooren, General Manager, KCCA
- Roy Weaver, Johnson Feduk King Accountants
- Darrell Randall, Ducks Unlimited Canada
- Rachael Scholten, Ducks Unlimited Canada
- Brigan Barlow, Municipality of Chatham-Kent, Drainage Department
- Karly Burniston, Municipality of Chatham-Kent, Drainage Department

- Alyssa Cousineau, ALUS Elgin
- Bill Menzie, Municipal Enforcement Unit
- Sheila Simpson, Sheila Simpson & Associates
- Dominique Giuere, LENSLA
- Allan Bogart, Friend
- Mike Hentz, 2018 Award Winner
- Ingrid Hentz, 2018 Award Winner
- Nicole Jackson, Montessori, The Place to Grow, 2018 Award Winner

6. Approval of Previous Meeting Minutes (Previously circulated)

2. D. McKillop – S. Pinsonneault

Moved that the minutes of the meeting of December 14, 2017 be approved as circulated.

CARRIED

7. Business Arising From the Minutes

None declared.

8. Business for Approval

8.1) 2017 Annual Report, present by Ms. Bonnie Carey

3. J. Kavelaars – G. Bogart

Moved that the LTVCA's 2017 Annual Report be approved as presented.

CARRIED

8.2) 2017 Audited Financial Statements, presented by Mr. Roy Weaver

Mr. Roy Weaver presented the 2017 Audited Financial Statements to the Board of Directors.

4. T. Thompson – S. Caveney

Moved that the LTVCA's 2017 Audited Financial Statements be approved as presented.

CARRIED

8.3) Election of Officers

Mr. Mark Peacock assumed the chair for the elections and declared all elected offices, positions and appointments vacant and outlined the voting procedures.

a) Chair

Mr. Peacock called for nominations for Chair of the LTVCA for 2018.

S. Pinsonneault nominated L. McKinlay

H. MacDonald seconded the nomination of L. McKinlay

Mr. Peacock called twice more for nominations. There being no further nominations,

5. J. Kavelaars – S. Pinsonneault

Moved that nominations be closed.

CARRIED

Linda McKinlay was declared to be elected as Chair.

b) Vice-Chair

Mr. Peacock called for nominations for Vice-Chair of the LTVCA for 2018.

L. McKinlay nominated H. MacDonald

J. Kavelaars seconded the nomination of H. MacDonald

Mr. Peacock called twice more for nominations. There being no further nominations,

6. S. Pinsonneault – D. McKillop

Moved that nominations be closed.

CARRIED

Hilda MacDonald was declared to be elected as Vice-Chair.

c) Personnel & Finance/Executive Committee (3 members to be elected)

Mr. Peacock called for nominations to the Personnel & Finance/Executive Committee for 2018.

S. Caveney nominated J. Kavelaars

S. Pinsonneault nominated D. McKillop

R. Doane nominated S. Caveney

Mr. Peacock called twice more for nominations. There being no further nominations,

7. S. Pinsonneault – G. Bogart

Moved that nominations be closed.

CARRIED

J. Kavelaars, D. McKillop & S. Caveney were declared members of the Personnel & Finance/Executive Committee.

d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)

Mr. Peacock called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2018.

D. McKillop nominated S. Caveney

J. Kavelaars nominated R. Doane

L. McKinlay nominated G. Bogart

Mr. Peacock called twice more for nominations. There being no further nominations,

8. M. Bodnar – J. Kavelaars

Moved that nominations be closed.

CARRIED

S. Caveney, R. Doane & G. Bogart were declared members of the Ska-Nah-Doht Village Advisory Committee.

e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.

Mr. Peacock called for nominations to the Ice Management Committee for 2018.

J. Kavelaars nominated T. Thompson

L. McKinlay nominated S. Pinsonneault

Mr. Peacock called twice more for nominations. There being no further nominations,

9. H. MacDonald – R. Doane

Moved that the following members be appointed to the Ice Management Committee: T. Thompson & S. Pinsonneault.

CARRIED

Following the elections, Mr. Peacock congratulated those elected and turned the chair over to the Chair for 2018, L. McKinlay, to continue with the rest of the meeting.

8.4) 2018 Budget and Levy

M. Peacock presented the 2018 Budget and Levy.

10. J. Kavelaars – D. McKillop

Moved that the non-matching levy of \$1,247,861 be approved and apportioned in accordance with the levy apportionment table. All members present voted in favour of the weighted vote.

CARRIED

11. J. Kavelaars – H. MacDonald

Moved that the 2018 proposed budget totalling \$3,179,437 be adopted as presented, and that the matching levy of \$157,807 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

8.5) Appointment of Auditor

12. G. Bogart – S. Caveney

Moved that the firm of Johnson, Feduk, King Chartered Accountants be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2019.

CARRIED

8.6) Appointment of Bank

13. M. Smibert – R. Doane

Moved that the Canadian Imperial Bank of Commerce be appointed the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2019.

CARRIED

8.7) Appointment of Solicitor

14. S. Pinsonneault – M. Bodnar

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2019.

CARRIED

8.8) Authorization to Borrow

15. S. Caveney – M. Smibert

Moved that the Authority Chair or Vice-Chair and the General Manager/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

8.9) Appointment to Conservation Ontario

16. R. Doane – S. Pinsonneault

Moved that the Chair, L. McKinlay be appointed as Voting Representative; and GM, M. Peacock as first Alternative.

CARRIED

8.10) 2018 Board of Directors Meeting Schedule

Thursday, April 19, 2018 – 2:00-4:00 pm, Administration Board Room

Thursday, June 14, 2018 – 2:00-4:00 pm, Administration Board Room

Thursday, August 23, 2018 – 2:00-4:00 pm, Administration Board Room

Thursday, October 18, 2018 – 2:00-4:00 pm, Administration Board Room

Thursday, December 13, 2018 – 2:00-4:00 pm, Administration Board Room

Thursday, February 14, 2019 – 2:00-4:00 pm, Willson Hall, University of Guelph Ridgetown Campus

17. H. MacDonald – G. Bogart

Moved that the meeting schedule for 2018 and the Annual General Meeting be adopted as noted above, but will revisit to modify meeting times to accommodate West Elgin at the next Board of Directors meeting.

CARRIED

Business for Information

9.1) Water Management

9.1.1) Flood Forecasting and Operations – Presentation

- 9.1.2) Water Control Structures
- 9.1.3) Low Water Response
- 9.1.4) Watershed Monitoring
- 9.1.5) Source Water Protection

Board member D. McKillop personally thanked Jason Wintermute for sending the flood warning notices out as they help keep municipal council informed of current watershed conditions.

18. D. McKillop – T. Thompson

Moved that report 9.1.1) through to 9.1.5) be received for information.

CARRIED

- 9.2) Regulations and Planning
 - 9.2.1) Planning & Regulations
 - 9.2.2) Section 28 Regulations Update
 - 9.2.3) Enforcement – Section 28
 - 9.2.4) Regulation Log Book

19. J. Kavelaars – M. Smibert

Moved that report 9.2.1) through to 9.2.4) be received for information.

CARRIED

- 9.3) Conservation Areas
 - 9.3.1) Conservation Area Attendance
 - 9.3.2) Conservation Area Updates
 - 9.3.3) Conservation Area Events

20. S. Pinsonneault – S. Caveney

Moved that report 9.3.1) through to 9.3.3) be received for information.

CARRIED

9.4) Conservation Services

Mr. Greg Van Every, Environmental Project Coordinator, provided a Power Point Presentation to the Board of Directors on the 2017 year in Conservation Services for the LTVCA.

- 9.4.1) Stewardship Updates
- 9.4.2) Growing Partnerships
- 9.4.3) SAR Section 11
- 9.4.4) OMAFRA & GLASI Jeannette’s Creek Priority Subwatershed Project

21. S. Pinsonneault – M. Smibert

Moved that report 9.4.1) through to 9.4.4) be received for information.

CARRIED

9.5) Community Relations

- 9.5.1) Media Releases
- 9.5.2) Displays and Exhibits
- 9.5.3) Advertisements & Marketing
- 9.5.4) Presentations
- 9.5.5) Committees & Meetings
- 9.5.6) LTVCA Website and Social Media
- 9.5.7) Lower Thames Valley Conservation Foundation
- 9.5.8) Publications
- 9.5.9) Applications
- 9.5.10) Volunteers

22. J. Kavelaars – H. MacDonald

Moved that report 9.5.1) through to 9.5.10) be received for information.

CARRIED

9.6) Conservation Authority Education

- 9.6.1) Conservation Youth Group Workshops
- 9.6.2) Conservation Field Trips for Students
- 9.6.3) Conservation Classroom Programs and Outreach
- 9.6.4) Great Lakes Environmental Special High Skills Major (SHSM) Student Conference
- 9.6.5) Ska-Nah-Doht Village & Museum Field Trips for Students
- 9.6.6) Ska-Nah-Doht Village & Museum Group Workshops & Group Self-guided Tours
- 9.6.7) Ska-Nah-Doht Village & Museum Activities

23. M. Bodnar – S. Caveney

Moved that report 9.6.1) through to 9.6.7) be received for information.

CARRIED

9.7) Wheatley Two Creeks Association minutes

24. S. Pinsonneault – R. Doane

Moved that report 9.7) be received for information.

CARRIED

9.8) GM's Report

25. G. Bogart – S. Pinsonneault

Moved that report 9.8) be received for information.

CARRIED

10. Correspondence

- 10.1) Supreme Court of Canada Decision, Gilmor v. NVCA
- 10.2) Correspondence: MNRF to Conservation Ontario Chair, Dick Hibma
- 10.3) Correspondence: Municipality of Dutton Dunwich in response to Town of Lakeshore

26. J. Kavelaars – M. Bodnar

Moved that correspondence items 10.1) through to 10.3) be received for information.

CARRIED

11. Events Calendar


12. Other Business
None declared.


13. Adjournment

27. S. Pinsonneault – T. Thompson

Moved that the meeting be adjourned.

CARRIED


Linda McKinlay
Chair


Mark Peacock
General Manager/Secretary-Treasurer