

Board of Directors Meeting

MINUTES

A meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the LTVCA Administration Building in Chatham, commencing at 2:00 P.M. on Thursday, October 19, 2017. The following directors were in attendance: L. McKinlay, H. McDonald, J. Kavelaars, R. Doane, S. Caveney, G. Bogart, D. McKillop, T. Thompson, M. Smibert, S. Pinsonneault and L. Leclair.

1. Call to Order

2. Adoption of Agenda

1. R. Doane – S. Caveney

Moved that the agenda be adopted.

CARRIED

3. Disclosures of Conflict of Interest

None Declared.

4. Approval of Minutes of Previous Meeting (Previously circulated)

2. D. McKillop – G. Bogart

Moved that the minutes of the Board of Directors Meeting of August 24, 2017 be approved as circulated.

CARRIED

5. Business Arising From the Minutes

None noted.

6. Business for Approval

6.1) 2018 Preliminary Budget and Levy

3. J. Kavelaars – M. Smibert

Moved that the 2018 preliminary budget totalling \$3,179,437 be adopted, and that the member municipalities be advised of the budget and their share of the proposed levy as calculated; it being noted that the Authority is required to provide 30 days' notice of its intention to adopt a final budget and levy.

CARRIED

6.2) Budget vs Revenue and Expenditures for the period ending September 30, 2017

4. S. Pinsonneault – H. MacDonald

Moved that staff be directed to report to the Board of Directors on the Levy payment history of the Authority's member municipalities and to bring forward any recommendations, including charging interest after a certain period to ensure payments are remitted within a reasonable time frame; and
That the Board of Directors accept the Budget vs Actual Revenue and Expenditures report for the period ended September 30, 2017.

CARRIED

6.3) CM Wilson Conservation Area – Seasonal Camping Update

5. D. McKillop – T. Thompson

Moved that the Board of Directors approve the **proposed** changes to the Lower Thames Valley Conservation Authority *Seasonal Camping Regulations-CM Wilson Conservation Area* as set out below:

1) Trailers:

- a) All trailers must be professionally manufactured by a trailer manufacturing company for the purpose of camping. All trailers must have permanent wheel carriage and be safe and road worthy.
- b) Maximum trailer size is 40 feet long x 12 feet wide.
- c) All trailers must have hitch to the road and parked on right side of the campsite.
- d) All existing and prospective trailers must be in good physical condition, be approved by the District Supervisor and meet our age and quality standards.
- e) Trailers deemed to be derelict or that do not meet current age standard will not be granted camping permits.
- f) Storage of utility trailers on campsites is prohibited.
- g) New seasonal camper trailers must have been manufactured in the last 15 years. All trailers must be in proper operating condition, be well-maintained, and aesthetically pleasing. Trailers must not be rusted, have deflated tires, be wrecked or partly wrecked, or be dismantled or partly dismantled.
- h) Current seasonal campers will be "grandfathered" in.
- i) All sites must be aesthetically pleasing and kept in a neat and clean condition at the discretion of the Western District Supervisor. This policy includes trailers, decks, sheds and any other items that may be on site.
- j) Removal of items on the site may be requested at any time due to maintenance and/or safety concerns.
- k) Permanent underground grey water or sewage tanks are prohibited. Portable sewage holding tanks must be used and properly disposed of at the campground dumping station.

CARRIED

7. Business for Information

7.1) Water Management

6. T. Thompson – D. McKillop

Moved that the agenda items 7.1.1) to 7.1.4) be received for information.

CARRIED

7.2) Drinking Source Water Protection

7. S. Caveney – R. Doane

Moved that the agenda items 7.2) be received for information.

CARRIED

7.3) Regulations and Planning

8. S. Pinsonneault – M. Smibert

Moved that staff be directed to correspond with the Town of Lakeshore recommending that the municipality apply its powers under the Building Code to deal with the construction of sheds on docks adjoining lots within the Holding Zone areas; inasmuch as it is the most appropriate and cost effective tool to deal with this issue.

CARRIED

9. J. Kavelaars –H. MacDonald

Moved that the agenda items 7.3.1) to 7.3.4) be received for information.

CARRIED

7.4) Conservation Areas

10. G. Bogart – D. McKillop

Moved that the agenda items 7.4.1) to 7.4.4) be received for information.

CARRIED

7.5) Conservation Services

11. S. Pinsonneault – J. Kavelaars

Moved that the Board of Directors support CA staff efforts with the Bee Habitat "Pollinative" program, and that agenda items 7.5.1) to 7.5.3) be received for information.

CARRIED

7.6) Community Relations

12. S. Pinsonneault – S. Caveney

Moved that the Board of Directors support a program to recognize exemplary volunteer service in support of the Authority's programs; and that agenda items 7.6.1) to 7.6.5) be received for information.

CARRIED

7.7) Conservation Authority Education

13. R. Doane – M. Smibert

Moved that the agenda items 7.7.1) to 7.7.5) be received for information.

CARRIED

7.8) Wheatley Two Creeks Association minutes

Moved that the agenda item 7.8) was received for information.

7.9) GM's Report

14. J. Kavelaars – G. Bogart

Moved that the Board of Directors confirm the appointment of Mr. Mark Peacock as the new LTVCA General Manager/Secretary-Treasurer, to start employment on December 11th, 2017.

CARRIED

15. J. Kavelaars – D. McKillop

Moved that agenda item 7.9) be received for information.

CARRIED

8. Correspondence

- 8.1) Conservation Ontario, Comments on Schedule 3 of Bill 139
- 8.2) Conservation Ontario, Response to Federal Discussion Paper
- 8.3) Conservation Ontario, Leave to Appeal to the Supreme Court of Canada

16. D. McKillop – S. Pinsonneault

Moved that agenda items 8.1) to 8.3) be received for information.

CARRIED

9. Events Calendar

Agenda item 9) Events Calendar was received for information.

10. Other Business

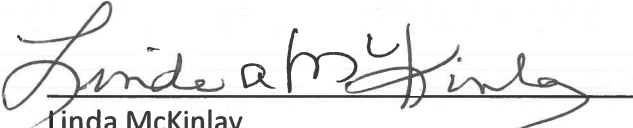
- 10.1) Correspondence from the Canadian Cancer Society – letter of appreciation for the use of CM Wilson Conservation Area on September 16, 2017 for the Mudmoisselle Run, which raised over \$32,000 and involved 325 participants.

11. Adjournment

17. J. Kavelaars – M. Smibert

Moved that the meeting be adjourned.

CARRIED


Linda McKinlay
Chair


Don Pearson
General Manager/Secretary-Treasurer