

# Board of Directors Meeting

## MINUTES

A meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the Longwoods Road Conservation Area pavilion commencing at 5:00 P.M. on Thursday, August 24, 2017. The following directors were in attendance: L. McKinlay, H. McDonald, J. Kavelaars, R. Doane, S. Caveney, G. Bogart and B. Purcell. T. Thompson, M. Smibert and L. Leclair sent their regrets.

1. Call to Order

2. Adoption of Agenda

1. G. Bogart – B. Purcell

Moved that the agenda be adopted.

CARRIED

3. Disclosures of Conflict of Interest

None Declared.

4. Approval of Minutes of Previous Meeting (Previously circulated)

2. J. Kavelaars – H. McDonald

Moved that the minutes of the Board of Directors Meeting of June 15, 2017 be approved.

CARRIED

5. Business Arising From the Minutes

None noted.

6. Business for Approval

6.1) Budget vs Revenue and Expenditures for the period ending July 31, 2017

3. J. Kavelaars – G. Bogart

Moved that the Board of Directors accept the Budget vs Actual Revenue and Expenditures report for the period ended July 31, 2017.

CARRIED

Business for Information

7.1) Water Management

4. R. Doane – S. Caveney

Moved that the agenda items 7.1.1) to 7.1.6) be received for information.

CARRIED

7.2) Regulations and Planning

5. B. Purcell – H. McDonald

Moved that the agenda items 7.2.1), 7.2.3) to 7.2.5) be received for information.

CARRIED

7.3) Conservation Areas

6. G. Bogart – J. Kavelaars

Moved that the agenda items 7.3.1) to 7.3.4) be received for information.

CARRIED

7.4) Conservation Services

7. R. Doane – H. McDonald

Moved that the agenda items 7.4.1) to 7.4.5) be received for information.

CARRIED

7.5) Community Relations

8. R. Doane – S. Caveney

Moved that the agenda items 7.5.1) to 7.5.12) be received for information.

CARRIED

7.6) Conservation Authority Education

9. G. Bogart – H. MacDonald

Moved that the agenda items 7.6.1) to 7.6.7) be received for information.

CARRIED

7.7) Wheatley Two Creeks Association minutes

The agenda item 7.7) was received for information.

7.8) GM's Report

The agenda item 7.8) was received for information.

## 8. Correspondence

- 8.1) University of Guelph, Ridgetown Campus
- 8.2) Conservation Ontario, Low Impact Development
- 8.3) Conservation Ontario, Regulatory Proposal
- 8.4) Conservation Ontario, Lake Erie Action Plan
- 8.5) Conservation Ontario, Hydro One Privatization
- 8.6) Chatham-Kent & LTVCA, Impending Bluff Failure
- 8.7) Dufferin-Caledon MPP, Sewage Bypass Reporting Letter
- 8.8) Correspondence, Toronto and Region Conservation Authority, Media Release

10. B. Purcell – R. Doane

Moved that the agenda items 8.1) to 8.8) be received for information.

CARRIED

## 9. Events Calendar

Agenda item 9) Events Calendar was received for information.

## 10. Other Business

### 10.1) Committee of the whole – *closed session*

11. J. Kavelaars – B. Purcell

Moved that the Board of Directors meet in a closed session to discuss a legal matter.

CARRIED

12. R. Doane – H. McDonald

Moved that the Board of Directors move out of the closed session.

CARRIED

13. B. Purcell – G. Bogart

Moved that the Board of Directors approves the following requirements for the remaining undeveloped lots within the Legacy Estates Subdivision, to ensure future houses are adequately flood proofed using dry passive flood proofing measures; it being noted that this variance from standard flood proofing policy will not apply to undeveloped areas outside of this specific subdivision:

- Reducing the size of basement windows, and raising them to the highest practicable elevation;
- Sealing the window well to the foundation wall, the top of the window-well being at or above elevation 180.8 m (0.1 m above the regulatory flood level);
- Compacting clay fill around the window well and house to be at or above elevation 180.8 m (0.1 m above the regulatory flood level) for a minimum distance of 2.0 m from the house; and,
- Utilizing backwater valve(s) to prevent stormwater backup into the window wells.

CARRIED

14. B. Purcell – G. Bogart

Moved that the Board of Directors direct staff to communicate with the appropriate municipal departments, requesting:

- a. That the building department obtain current mapping with respect to LTVCA regulated areas;
- b. That the planning department circulate the LTVCA on all future draft plans of subdivision so that the Conservation Authority may continue to provide comments, and further ensure that flood proofing requirements are met and incorporated as conditions of approval;
- c. That zoning by-laws be amended for existing but yet undeveloped plans of subdivision within the floodplain, to restrict the style/type of house and/or basements or otherwise ensure that development is compliant with existing floodplain policies;
- d. That the municipal building and planning departments work with the LTVCA to develop and implement an effective protocol for ensuring all development within regulated areas is consistent with LTVCA Regulations and policy. The protocol could range from consistent referral of all applications to the LTVCA for individual permits, to a subdivision-wide approval subject to the necessary zoning and building permit provisions being in place.
- e. That the municipality and the LTVCA discuss any measures necessary to mitigate the potential for property damage to existing development within the Legacy Estates subdivision not constructed in accordance with applicable flood proofing provisions.

CARRIED

15. B. Purcell – H. McDonald

Moved that the correspondence from Mr. Beharrell be received for information.

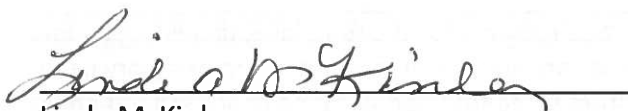
CARRIED

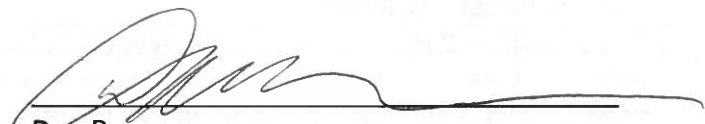
## 11. Adjournment

16. B. Purcell – H. McDonald

Moved that the meeting be adjourned.

CARRIED

  
Linda McKinlay  
Chair

  
Don Pearson  
General Manager/Secretary-Treasurer