

# Board of Directors Meeting

## MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:00 P.M. on Thursday, February 16, 2017. The following directors were in attendance: J. Kavelaars, T. Thompson, S. Pinsonneault, D. McKillop, H. MacDonald, S. Caveney, M. Smibert, G. Bogart, R. Doane, and J. Wolf.

1. Call to Order
2. Adoption of Agenda

1. S. Caveney – D. McKillop

Moved that the agenda be adopted as presented.

CARRIED

3. Disclosures of Conflicts of Interest  
None Declared.

4. Chair's Remarks

The Chair, Mr. John Kavelaars welcomed the members, staff and guests to the Conservation Authority's Annual General Meeting.

5. Introduction of Guests

Mr. Don Pearson to introduced the guests:

- Bill Bruinink, Ska-Nah-Doht Village Advisory Committee
- Darcy Fallon, Ska-Nah-Doht Village Advisory Committee
- Bill Menzie, Municipal Enforcement Unit
- Gord & Janis Hamilton, LENSLA
- Dan & Chris Peltier, Greening Award Recipient
- Sarah Judd, Greening Award Recipient
- Allan Bogart, Friend
- Dave Richards, Ministry of Natural Resources and Forestry
- Bernard Wiehle, Mayor of the Municipality of West Elgin
- Don Hector, Chatham-Kent Children's Water Festival
- Marcelo Villanueva, Union Gas Ltd
- Kyle Cronk, LENSLA
- Ron Allensen, LENSLA
- Adam Roffel, Representing MP Dave VanKesteren
- John Fraser, Representing MPP Monte McNaughton
- Pete & Jackie Cameron, Greening Award Recipient
- Richard Wyma, General Manager, ERCA
- Roy Weaver, Johnson Feduk King Accountants

- Valerie Brannas, West Elgin property owner
- Jenna Allain, Source Protection Coordinator, UTRCA
- Tom Bain, Mayor of the Town of Lakeshore
- Pat Watterworth, West Elgin property owner
- Jordan Gray, Drainage Superintendent, Municipality of Chatham-Kent

6. Approval of Previous Meeting Minutes (Previously circulated)

2. G. Bogart – J. Wolf

Moved that the minutes of the meeting of December 15, 2016 be approved as circulated.

CARRIED

7. Business Arising From the Minutes

Mr. Don Pearson brought the Board members up to date on issues relating to the Harwich Tract parcel owned by MNRF, as discussed at the last meeting. There is no role for the LTVCA in this matter at this time.

8. Business for Approval

8.1) Presentations

8.1.1) 2016 Annual Report, present by Ms. Bonnie Carey

3. T. Thompson – S. Pinsonneault

Moved that the LTVCA's 2016 Annual Report be approved as presented.

CARRIED

8.1.2) 2016 Audited Financial Statements, present by Mr. Roy Weaver

4. D. McKillop – M. Smibert

Moved that the LTVCA's 2016 Audited Financial Statements be approved as presented.

CARRIED

8.2) Election of Officers

Mr. Don Pearson assumed the chair for the elections and declared all elected offices, positions and appointments vacant and outlined the voting procedures.

a) Chair

Mr. Pearson called for nominations for Chair of the LTVCA for 2017.

H. MacDonald nominated L. McKinlay

Mr. Pearson called twice more for nominations. There being no further nominations,

5. J. Kavelaars – G. Bogart

Moved that nominations be closed.

CARRIED

**Mrs. L. McKinlay was declared to be elected as Chair.**

**b) Vice-Chair**

Mr. Pearson called for nominations for Vice-Chair of the LTVCA for 2017.

J. Kavelaars nominated H. MacDonald

Mr. Pearson called twice more for nominations. There being no further nominations,

6. S. Pinsonneault – D. McKillop

Moved that nominations be closed.

CARRIED

**Mrs. H. MacDonald was declared to be elected as Vice-Chair.**

**c) Personnel & Finance/Executive Committee (3 members to be elected)**

Mr. Pearson called for nominations to the Personnel & Finance/Executive Committee for 2017.

S. Caveney nominated D. McKillop

R. Doane nominated S. Caveney

H. MacDonald nominated J. Kavelaars

Mr. Pearson called twice more for nominations. There being no further nominations,

7. S. Pinsonneault – G. Bogart

Moved that nominations be closed.

CARRIED

**Mr. D. McKillop, Mr. S. Caveney & Mr. J. Kavelaars were declared members of the Personnel & Finance/Executive Committee.**

**d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)**

Mr. Pearson called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2017.

D. McKillop nominated S. Caveney

G. Bogart nominated D. McKillop

D. McKillop nominated G. Bogart

Mr. Pearson called twice more for nominations. There being no further nominations,

8. S. Pinsonneault –J. Wolf

Moved that nominations be closed.

CARRIED

**Mr. S. Caveney, Mr. D McKillop & Mrs. G. Bogart were declared members of the Ska-Nah-Doht Village Advisory Committee.**

**e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.**

Mr. Pearson called for nominations to the Ice Management Committee for 2017.

S. Pinsonneault nominated T. Thompson

T. Thompson nominated S. Pinsonneault

Mr. Pearson called twice more for nominations. There being no further nominations,

9. M. Smibert – H. MacDonald

Moved that the following members be appointed to the Ice Management Committee: T. Thompson & S. Pinsonneault.

CARRIED

Following the elections, Mr. Pearson congratulated those elected and turned the chair over to the Vice-Chair, H. MacDonald, to continue with the rest of the meeting.

8.3) 2017 Budget and Levy

10. J. Kavelaars – G. Bogart

Moved that the 2017 proposed budget totalling \$3,097,028 be adopted as presented, and that the matching levy of \$157,807 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

11. D. McKillop – T. Thompson

Moved that the non-matching levy of \$1,209,545 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

CARRIED

8.4) Appointment of Auditor

12. R. Doane – S. Caveney

Moved that the firm of Johnson, Feduk, King Chartered Accountants be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2018.

CARRIED

8.5) Appointment of Bank

13. S. Pinsonneault – J. Wolf

Moved that the Canadian Imperial Bank of Commerce be appointed the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2018.

CARRIED

8.6) Appointment of Solicitor

14. G. Bogart – T. Thompson

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2018.

CARRIED

8.7) Authorization to Borrow

15. R. Doane – M. Smibert

Moved that the Authority Chair or Vice-Chair and the General Manager/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

8.8) Appointment to Conservation Ontario

16. J. Kavelaars – S. Caveney

Moved that the Linda McKinlay be appointed as Voting Representative; and Don Pearson as 1<sup>st</sup> Alternative.

CARRIED

8.9) 2017 Board of Directors Meeting Schedule

**Thursday, April 20, 2017 – 2:00-4:00 pm, Administration Board Room**

**Thursday, June 15, 2017 – 5:00-7:00 pm, Administration Board Room**

**Thursday, August 24, 2017 – 5:00-7:00 pm, Administration Board Room**

**Thursday, October 19, 2017 – 2:00-4:00 pm, Administration Board Room**

**Thursday, December 14, 2017 – 2:00-4:00 pm, Administration Board Room**

**Thursday, February 15, 2018 – 2:00-4:00 pm, Willson Hall, University of Guelph Ridgetown Campus**

17. S. Pinsonneault – J. Wolf

Moved that the meeting schedule for 2017 and the Annual General Meeting be adopted.

CARRIED

8.10) Provincial Ground Monitoring Network Well Acquisition

18. S. Pinsonneault – G. Bogart

Moved that the LTVCA Board authorize staff to pursue the acquisition of Well 249, subject to confirmation by the MOECC that the well is deemed valuable for the purposes of the PGMN program, and that the transfer costs are nominal.

CARRIED

8.11) Canada 150 Project

19. D. McKillop – R. Doane

Moved that the LTVCA Board endorses the project: *Improvement of the Ska-Nah-Doht Village*, and authorizes staff to execute the amended agreement for funding under the Canada 150 Community Infrastructure Program with Fed Dev Ontario, for a non-repayable contribution of \$10,948.

CARRIED

8.12) Longwoods / Ska-Nah-Doht Visioning Project

20. J. Kavelaars – G. Bogart

Moved that LTVCA Board endorse the Longwoods/Ska-Nah-Doht Visioning Project, and that it work cooperatively with the Ska-Nah-Doht Advisory Committee and the Lower Thames Valley Conservation Foundation in a process to determine the needs; scale and scope; and community support for a redevelopment of the Resource Centre, Ska-Nah-Doht Village and Museum and related facilities within the Longwoods Road Conservation Area.

CARRIED

9. Business for Information

- 9.1) Water Management
- 9.2) Regulations and Planning
- 9.3) Conservation Areas
- 9.4) Conservation Services
- 9.5) Community Relations
- 9.6) Conservation Authority Education
- 9.7) Conservation Ontario 2017 Provincial Pre-Budget Submission

21. M. Smibert – S. Pinsonneault

Moved that report 9.1) through to 9.7) be received for information.

CARRIED

10. Correspondence

- 10.1) Snapping Turtle Harvest in Ontario – UTRCA submission to the EBR

22. T. Thompson – S. Caveney

Moved that LTVCA Board of Directors support the report submitted to the EBR by the UTRCA.

CARRIED

11. Other Business

None declared.

12. Adjournment

23. R. Doane – D. McKillop

Moved that the meeting be adjourned.

CARRIED



Hilda MacDonald  
Vice Chair



Don Pearson  
General Manager/Secretary-Treasurer