

# LOWER THAMES VALLEY CONSERVATION AUTHORITY



## BOARD OF DIRECTORS MEETING MINUTES

A meeting of the Conservation Authority's Board of Directors was held at the Longwoods Road Conservation Area beginning at 2:00 P.M. on Thursday, June 25, 2015. The following directors were in attendance:- L. McKinlay, H. MacDonald, D. McKillop, M. Smibert, S. Caveney, J. Kavelaars, R. Doane and G. Bogart. T. Thompson, L. LeClair and J. Wolfe sent regrets.

### 1. **Adoption of Agenda**

1. R. Doane – L. McKinlay

Moved that the agenda be adopted.

CARRIED

### 2. **Disclosure of Pecuniary Interest and General Nature Thereof**

Dan McKillop noted a conflict of interest regarding Items 4 & 5.

### 3. **Minutes of the Last Meeting (Previously Circulated)**

2. L. McKinlay – D. McKillop

Moved that the minutes of the meeting of April 23, 2015 be approved as circulated.

CARRIED

### 4. **Business Arising From the Minutes**

(a) Administration Building Parking Lot Draft Plan

3. M. Smibert – G. Bogart

Moved that the report be received for information

CARRIED

### 5. **Business for Approval**

(a) Contract for Parking Lot Design

4. M. Smibert – G. Bogart

Moved that Dillon Consulting be retained in accordance with the proposal to undertake the required design, approval, tendering and contract management for the proposed parking facility at 112 Thames Street, Chatham.

CARRIED

6. **Committee Meetings**

- (a) Joint Health & Safety Committee Minutes, April 27, 2015
- (b) Joint Health & Safety Committee Minutes, May 6, 2015

5. G. Bogart – S. Caveney

Moved that agenda items 6 (a) and 6 (b) be received for information.

CARRIED

6. **Correspondence**

None reported.

7. **Business for Information**

- (a) Water Related Issues, Initiatives & Activities
  - i. Flood event
  - ii. Low Water Monitoring
  - iii. Watershed monitoring
    - a. Benthic Sampling
  - iv. Watershed planning
    - a. Phosphorus Reduction - Environment Canada meeting notes
    - b. Thames Clearwater Revival
  - v. Communications
    - a. Flood Presentation to the Rotary Club, Chatham-Kent
- (b) Biannual Lake St. Clair Conference
- (c) Authority Regulations
  - i. Applications for Permission under Ontario Regulation 152/06 (CA Act)
- (d) Conservation Services
  - i. Grants
  - ii. Prairie
  - iii. Wetlands
  - iv. Greenhouse
  - v. Natural Heritage Implementation Strategy
  - vi. New Agricultural Specialist

vii. Weather Station Installation at McLean property

(e) Conservation Areas

(f) Community Relations

(g) Conservation Authority Education

(h) Summer Student Positions

(i) Wheatley Two Creeks Association

(j) GM's Report

6. S. Caveney – M. Smibert

Moved that agenda items 8 (a) through to 8 (j) be received for information.

CARRIED

9. **Business for Approval**

(a) CM Wilson Conservation Area, Barn Facilities

7. R. Doane – D. McKillop

Moved that staff continue to work with the Chatham-Kent Fire and Building Departments in an effort to come to an acceptable resolution of this matter.

CARRIED

(b) Section 28 Regulations, additions to Policy Section

(i) Lake Erie Bluff, Additional Allowance

8. M. Smibert – D. McKillop

Moved that staff be permitted to approve development proposed within the 15 metre additional allowance of a shoreline, subject to the applicant providing an OLS survey of the lot delineating the "Critically Regulated Area"; and

Further, that applications for development within the Critically Regulated Area continue to go before the Authority's Executive (Hearing) Committee for decision with all necessary studies/engineering reports in support of the application being received 30 days prior to the hearing date, it being noted that if new studies are introduced at the time of the hearing, the hearing will be adjourned to provide staff time to review the material; and

That these requirements be incorporated into the updated Policy and Procedures for Ontario Regulation 152/06.

CARRIED

(ii) Minor Changes to Applications on Existing Executive Hearing Committee Decisions

Jason Wintermute provided a brief description of an issue that recently arose when a proponent presented staff with a minor change to the location of the footprint of their proposed residential dwelling, which had been approved by the Authority's Executive Hearing Committee within the Critically Regulated Area. After receiving the Authority's approval for the development, the proponent learned that the setback from the front lot line would have to increase by one foot, with the result that the structure would have to be totally redesigned or shifted 0.3 metres (1 foot) closer to the hazard. Authority staff saw no issue with the proposal as it was very minor in nature, but because this application had been approved at the Executive level, staff could not approve the minor change. As no meeting of the Personnel & Finance/Executive Committee was planned, it was felt that calling a meeting of the Committee for such a minor item was inefficient.

9. S. Caveney – D. McKillop

Moved that staff be authorized to seek approval by email poll for minor amendments to Executive-approved applications if no Personnel & Finance/Executive Committee meeting is scheduled within a reasonable time period.

CARRIED

(c) NDMP National Disaster Mitigation Plan

10. H. MacDonald – D. McKillop

Moved that the Board recognizes a unique funding opportunity for updating critical floodplain mapping and authorizes staff to discuss options with the member municipalities to obtain project-specific municipal funding within the 2016 budget.

CARRIED

11. H. MacDonald – S. Caveney

Moved that the meeting be adjourned.

CARRIED

  
John Kavelaars  
Chair

  
Don Pearson  
General Manager/Secretary-Treasurer