

LOWER THAMES VALLEY CONSERVATION AUTHORITY



BOARD OF DIRECTORS ANNUAL MEETING MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph, Ridgetown Campus at 2:00 P.M. on Thursday, February 19, 2015. The following Directors were in attendance: S. Pinsonneault, T. Thompson, D. McKillop, L. McKinlay, H. MacDonald, M. Smibert, J. Kavelaars & R. Doane.

1. Chair's Remarks

In the absence of Authority Chair Brian King, Mr. John Kavelaars, Vice-chair welcomed the members, staff and guests to the Conservation Authority's Annual General Meeting.

2. Adoption of Agenda

1. L. McKinlay – R. Doane

Moved that the agenda be adopted.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

4. Minutes of the Last Meeting

2. L. McKinlay – S. Pinsonneault

Moved that the minutes of the last meeting held November 27, 2014 be adopted.

CARRIED

5. Business Arising From the Minutes

None.

6. Committee Meetings

(a) Personnel & Finance/Executive Committee Meeting and Hearing Minutes, January 27, 2015.

3. H. MacDonald – M. Smibert

Moved that the minutes of the Personnel & Finance/Executive Committee meeting for January 27, 2015 be received for information.

CARRIED

7. Correspondence

- (a) Governments of Canada and Ontario sign new Great Lakes Agreement

4. S. Pinsonneault – R. Doane

Moved that correspondence item 8 (a) be received for information.

CARRIED

8. Business for Approval

- (a) Auditors Report & Financial Statements – Mr. Roy Weaver – Johnson, Feduk, King Chartered Accountants, reviewed the 2014 Audited Financial Statements with the Board of Directors.

D. McKillop asked D. Pearson if he was satisfied with the Audited Financial Statements and requested that the record show that the GM was satisfied with the report.

5. L. McKinlay – M. Smibert

Moved that the Conservation Authority's 2014 Audited Financial Statements be accepted as presented.

CARRIED

- (b) Annual Report – Ms. Bonnie Carey, Community Relations Coordinator, gave a Power Point Presentation of the Authority's 2014 Annual Report to the Board of Directors.

6. R. Doane – L. McKinlay

Moved that the Conservation Authority's 2014 Annual Report be received for information.

CARRIED

9. Introduction of Guests

Mr. Kavelaars asked Don Pearson to introduce the guests:

Ian Fleck – Municipality of Dutton/Dunwich Councilor

Bernard Wiehle – Mayor, Municipality of West Elgin, brought greetings on behalf of the County of Elgin and wished the Authority well in its future endeavors.

Jess MacKinnon – Ministry of Natural Resources & Forestry

John Fraser – representing Monty McNaughton, MPP for Lambton - Kent - Middlesex brought greetings on behalf of Mr. McNaughton

Roy Weaver – Auditor, JFK Accountants

10. Election of Officers

7. R. Doane – L. McKinlay

Moved to appoint D. Pearson to chair the elections.

CARRIED

Mr. Don Pearson assumed chair for the elections and declared all elected offices, positions and appointments vacant and outlined the voting procedures.

Mr. Pearson requested a motion to appoint Mr. Roy Weaver and Mr. Todd Casier as scrutineers.

8. M. Smibert – D. McKillop

Moved that Roy Weaver and Todd Casier be appointed as scrutineers for the purpose of the elections.

CARRIED

(a) Chair

Mr. Pearson called for nominations for Chair of the LTVCA for 2015.

R. Doane moved that J. Kavelaars be nominated for Chair. Mr. Pearson called twice more for nominations. There being no further nominations,

9. S. Pinsonneault – L. McKinlay

Moved that nominations be closed.

CARRIED

Mr. John Kavelaars was declared to be elected as Chair.

(b) Vice-Chair

Mr. Pearson called for nominations for Vice-chair of the LTVCA for 2015.

J. Kavelaars moved that L. McKinlay be nominated for Vice-chair. Mr. Pearson called twice more for nominations. There being no further nominations,

10. S. Pinsonneault – M. Smibert

Moved that nominations be closed.

CARRIED

Mrs. Linday McKinlay was declared to be elected as Vice Chair.

(The Chair and Vice-Chair of the Lower Thames Valley Conservation Authority are ex-officio members of all Standing Committees.)

- (c) Personnel & Finance / Executive Committee (3 members to be elected)
Mr. Pearson called for nominations to the Personnel & Finance/Executive Committee.
- L. McKinlay moved that H. MacDonald be nominated as a member of the Personnel & Finance / Executive Committee.
- J. Kavelaars moved that R. Doane be nominated as a member of the Personnel & Finance / Executive Committee.
- L. McKinlay moved that S. Caveney be nominated as a member of the Personnel & Finance / Executive Committee.

11. S. Pinsonneault – D. McKillop

Moved that the nominations be closed.

CARRIED

H. MacDonald, R. Doane & S. Caveney were declared members of the Personnel & Finance / Executive Committee.

- (d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)
- D. McKillop moved that G. Bogart be nominated as a member of the Ska-Nah-Doht Advisory Committee.
- T. Thompson moved that D. McKillop be nominated as a member of the Ska-Nah-Doht Advisory Committee.
- J. Kavelaars moved that R. Doane be nominated as a member of the Ska-Nah-Doht Advisory Committee.

12. S. Pinsonneault – H. MacDonald

Moved that the nominations be closed.

CARRIED

G. Bogart, D. McKillop & R. Doane were declared members of the Ska-Nah-Doht Advisory Committee.

- (e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore.)

13. M. Smibert – L. McKinlay

Moved that the following members be appointed to the Ice Management Committee:
S. Pinsonneault, T. Thompson, and L. McKinlay

CARRIED

- (f) Foundation Membership (up to 3 members to be nominated)

J. Kavelaars moved that S. Caveney be nominated as a member of the Lower Thames Valley Conservation Foundation.

L. McKinlay moved that J. Kavelaars be nominated as a member of the Lower Thames Valley Conservation Foundation.

T. Thompson moved that D. McKillop be nominated as a member of the Lower Thames Valley Conservation Foundation.

14. T. Thompson – S. Pinsonneault

Moved that the nominations be closed.

CARRIED

S. Caveney, J. Kavelaars & D. McKillop were nominated as members of the Lower Thames Valley Conservation Foundation, subject to confirmation by the Foundation Board of Directors.

Following the elections, Mr. Pearson congratulated those elected and turned the chair back over to Mr. John Kavelaars.

12. Business for Information

- (a) Water Related Issues, Initiatives and Activities
- (b) Applications for Permission under Ontario Regulation 152/06 (CA Act)
- (a) Conservation Services
- (d) Conservation Areas
- (e) Community Relations
- (f) Conservation Authority Education
- (g) GM's Report – Strategic Plan

15. L. McKinlay – D. McKillop

Moved that the business for information Items 12 (a) through (g) be received for information, and that the strategic planning session dates be further investigated to facilitate attendance of the members.

CARRIED

13. Business for Approval

- (a) Great Lakes Guardian Community Fund – Wetland Projects

16. S. Pinsonneault – R. Doane

Moved that the Board authorize the LTVCA to enter into the Grant Funding Agreement to receive the \$25,000 for additional wetland work in Chatham-Kent.

CARRIED

- (b) 2015 Lower Thames Valley Conservation Authority Budget

17. L. McKinlay – T. Thompson

“Moved that the 2015 budget in the amount of \$2,784,687 be approved, and that the matching municipal levy of \$167,807 and the special benefit share of \$498,000 be approved and apportioned in accordance with the details provided on page 33 of the attached budget”; and

“That the non-matching levy totaling \$658,445 be approved and apportioned in accordance with the details provided on page 33 of the attached budget, pursuant to O.Reg. 139/96.”

CARRIED

- (c) Appointment of Auditor

18. S. Pinsonneault – H. MacDonald

“Moved that the firm of Johnson, Feduk, King Chartered Accountants be appointed the Lower Thames Valley Conservation Authority’s auditor and bank respectively until the next Annual Meeting in February 2016.”

CARRIED

- (d) Appointment of Bank

19. R. Doane – M. Smibert

Moved that the Toronto Dominion Bank be appointed the Lower Thames Valley Conservation Authority’s bank until the next Annual Meeting in February 2016.”

CARRIED

- (e) Appointment of Solicitor

20. S. Pinsonneault – L. McKinlay

“Moved that Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority’s solicitor until the next Annual Meeting in February 2016.”

CARRIED

(f) Authorization to Borrow

21. L. McKinlay – M. Smibert

“Moved that the Authority Chair or Vice-Chair and the General Manager/Secretary-Treasurer be authorized to borrow from the Toronto Dominion Bank a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.”

CARRIED

14. 2014 Meeting Schedule

Thursday, April 23, 2015 – 2:00 to 4:00 pm, Administration Board Room

Thursday, June 25, 2015 – 2:00 to 4:00 pm, Administration Board Room

(Tentative Eastern Watershed Tour 9:00 am to 2:00 pm)

Thursday, August 27, 2015 – 2:00 to 4:00 pm, Administration Board Room

Thursday, October 22, 2015 – 2:00 to 4:00 pm, Administration Board Room

Thursday, December 17, 2015 – 2:00 to 4:00 pm, Administration Board Room

**Thursday, February 18, 2016 – 2:00 to 4:00 pm, Willson Hall, Ridgetown Campus,
University of Guelph**

22. D. McKillop – M. Smibert

Moved that the meeting schedule for 2015 and the Annual Meeting be endorsed.

CARRIED

23. L. McKinlay – S. Pinsonneault

Moved that the meeting be adjourned.

CARRIED


John Kavelaars
Chair


Don Pearson
General Manager/Secretary-Treasurer

