



Lower Thames Valley Conservation Authority  
 100 Thames Street, Chatham, Ontario, N7L 2Y8  
 Tel.: 519-354-7310 | Fax: 519-352-3435

## Application for Development, Interference with Wetlands and Alterations to Shorelines and Watercourses

Conservation Authorities Act - Ontario Regulation 152/06  
 (under O.Reg. 97/04)  
 www.ltvca.ca | permits@ltvca.ca

### LTVCA Office Use Only:

Application No: _____	Date Form Received: _____
Fee: _____	
Date Received: _____	
Received By: _____	
Date Complete Application Received: _____	

### Section A - Applicant Information

Name of Landowner: _____	Tel. (Home): _____
Mailing Address: _____	Tel. (Other): _____
City: _____ Postal Code: _____	
E-mail: _____	
<i>If an Agent is authorized to act on behalf of the Landowner, please also complete the following:</i>	
Name of Agent: _____	Tel. (Home): _____
Organization: _____	Tel. (Other): _____
Mailing Address: _____	City: _____
E-mail: _____	Postal Code: _____

### Section B - Project / Site Location

911 / Municipal Address: _____	Lot #: _____
City: _____ Postal Code: _____	Concession #: _____
Municipality: _____	Plan #: _____
Assessment Roll Number: _____	Community: _____
Existing Property Zoning: _____	
Are the proposed works on public property or properties owned by others?	<input type="checkbox"/> Yes <input type="checkbox"/> No

### Section C - Project Information

Description of Project: _____	
_____	
_____	
Existing Use of Land: _____	Proposed Use of Land: _____
Proposed Start Date: _____	Completion Date: _____
Are Planning Act approvals required? (ex: zoning changes, lot severences, setback variances, etc.)	
<input type="checkbox"/> No <input type="checkbox"/> Yes (provide details) _____	
Are Other Approvals Required? (select all that apply)	
<input type="checkbox"/> Federal - Fisheries Act *	<input type="checkbox"/> Provincial - MNRF Work Permit * <input type="checkbox"/> Municipal - Building Permit
* Please attach / include all federal and provincial approvals and/or correspondence.	

### Section D - Application Authorization

I/We, the undersigned, hereby certify to the best of my/our knowledge and belief that all of the above noted and attached information is correct and true. I/We further solemnly declare that I/we have read and fully understand the contents of this application and, specifically, the Terms and Conditions which are written on Page 2 of this Application.	
Signature of Applicant: _____	Date: _____

**LTVCA Office Use Only:**

Name of Applicant: _____		Application / Permit No.: _____	
Application Fee: _____	Date Received: _____	Received by: _____	
Regulatory Flood Datum: _____		Typical Ground Elevation: _____	
Other Pertinent Comments: _____			
Project-specific Requirements / Conditions: _____			
_____			
_____			
Site Inspection by: _____		Inspection Date: _____	
Approved by: _____		Approval Date: _____	

**Complete Application Requirements:**

All applications must be accompanied by a detailed site plan, providing information on the following:

- 1) General location of the property in relation to roads and other landmarks.
- 2) Exact location and dimensions of all existing structures on the property in relation to landmarks.
- 3) Exact location of any watercourse, shoreline, wetland, or steep slope on or near the subject property in relation to landmarks.
- 4) Exact location of all proposed work including construction, filling/grading/excavation, wetland interference, or watercourse alteration in relation to landmarks.
- 5) Exact location of the septic system (if applicable) and any other property utilities, wells, etc. in relation to landmarks.
- 6) Cross-section of the proposed work showing the existing and final grades and structure openings.

Works including the flood proofing of structures must be accompanied by detailed drawings. If filling is proposed, details on the type, area, and volume of fill must be provided to the LTVCA with existing and proposed grades clearly presented on plans.

All technical studies or other documentation that has been identified by the LTVCA as being required during the applicant's pre-consultation must be included as well as the applicable permit application fee.

**TERMS AND CONDITIONS**

The Owner and/or Agent, by acceptance of and in consideration of the issuance of this permit, agree to the following terms and conditions:

- 1) Permission granted by the Lower Thames Valley Conservation Authority cannot be transferred without prior written approval from the Lower Thames Valley Conservation Authority.
- 2) Approvals may be required from other agencies prior to undertaking the work proposed. The Lower Thames Valley Conservation Authority does not exempt the Applicant from complying with any or all other approvals, laws, statutes, or regulations.
- 3) The Lower Thames Valley Conservation Authority may, at any time, withdraw any permission given if, in the opinion of the Conservation Authority, the representations contained in the application for permission are not carried out or the conditions / requirements of the permit are not complied with, or site conditions have changed/altered since the time of the application's approval.
- 4) Authorized representatives of the Lower Thames Valley Conservation Authority may, at any time, enter onto the lands that are described herein, in order to make any surveys, examinations or inspections that are required for the purpose of reviewing the application and insuring that work(s) authorized are being carried out according to the terms of this permit.
- 5) The Owner and Applicant agree:
  - To indemnify and save harmless the Lower Thames Valley Conservation Authority and its officers, employees, or agents from and against all damage, loss, costs, claims, demands, actions and proceedings, arising out of or resulting from any act or omission of the Owner and/or Applicant or any of their agents, employees or contractors relating to any of the particulars, terms or conditions of this permit;
  - That this permit shall not release the Applicant from any legal liability or obligation and remains in force subject to all limitations, requirements and liabilities imposed by law; and,
  - That all complaints arising from the execution of the works authorized under this permit shall be reported immediately by the Applicant to the Lower Thames Valley Conservation Authority. The Applicant shall indicate any action that has been taken, or is planned to be taken, with regard to each complaint.
- 6) The project shall be carried out in full accordance with the approved plans submitted in support of the application.
- 7) The Applicant agrees not to obstruct external drainage from other adjacent private lands nor negatively increase flows to downstream landowners.

**Note:**  
 The information on this form is being collected for the purposes of administering a regulation made pursuant to Section 28, Conservation Authorities Act, R.S.O. 1990, Chapter, 27. This application and supporting documents and any other documentation received relating to this application may be released, in whole or in part, to other persons in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990c. M.56, as amended.